



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, July 8, 2020

REGULAR MEETING

BOARD ROOM

7:30 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II. A. OF THE AGENDA

I. PUBLIC HEARING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Public Hearing on 2020-2021 Proposed Budget – Legal Ref. ARS 15-903, 15-905, 15-910, 15-910.02, 15-1103 and 15-1107

At this time, Nate Bowler, Chief Financial Officer, will summarize the 2020-2021 budget and answer any questions regarding this item.

F. Comments from the public on the Budget

If there is anyone in the audience who wishes to be heard regarding any item of the revised budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

Note: As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

II. REGULAR MEETING**A. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on June 3, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
06/01/2020	12,632.74	13,500, 533.18	4,620.18
	53,326.97		1,920.00
	46,038.23		640.00
	240,833.06		
	1,367.71		
06/08/2020	43,254.60	N/A	16,641.74
	32,141.97		
	289,229.57		
	753,756.47		
	328.46		
06/15/2020	15,371.82	1,771,442.17	2,423.49
	117,965.35		
	99,871.55		
	1,677,916.31		
	717.36		
06/22/2020	168,913.78	N/A	11,157.77
	19,443.16		
	782,322.61		
	35.14		

Approve the vouchers listed on the enclosure.

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Bid awards – Policy Ref. DJE (Enclosure)

1. RFP 21-01 TriCaster TCI awarded to EAR Professional Audio Video.

*F. Professional visits – Policy Ref. GCCE

1. Theatre Teacher Bootcamp

Where: Online

When: July 9-10, 2020

Participant: Vanessa Bernal (G); Jamie Bauer-Spano (T)

Purpose: Professional development, strategies and distance learning best practices

Cost to CTE funds: Registration = \$200

2. TEACCH (Treatment & Education of Autistic & Communication Related Children)

Where: Online

When: July 13-16, 2020

Participants: Kelly Ahern, Todd Ahern, Rochelle Bateman, Valerie Cook Kill, Linda Couch, Sharday Jackson, Donna King, Raimundo Nascimento, Tiajuanna Roper (T)

Purpose: Specialized professional development/training

Cost to SPED funds: Registration = \$3,150

3. Phoenix Desert AP Summer Institute 2020

Where: Online

When: July 13-16, 2020

Participant: Brett Tracy (I)

Purpose: Professional development in curriculum for advanced placement courses

Cost to Title IV funds: Registration = \$795

*G. Personnel

1. Certified

- a. Reclassification – Policy Ref. GCP Professional Staff Promotions

THS - Kelly Ahern, from Special Ed Instructional Assistant to Special Ed Teacher – Effective 8/3/20

Bonnie King, from Title One Instructional Assistant at SHS to CTE Business/Marketing Teacher at THS – Effective 8/3/20

WHS - Derek Stewart, from CTE Instructional Assistant to Science Teacher – Effective 8/3/20

- b. Employment – Policy Ref. GCF Professional Staff Hiring
 - AHS - Jeannette Soto, Math Teacher – Effective 8/3/20
 - CHS - Melissa Hooper, English Teacher – Effective 8/3/20
Daniel Hopper, Science/PE Teacher – Effective 8/3/20
Adrienne Riddle, English Teacher – Effective 8/3/20
Rachel Wight, 3/5 Theatre Teacher – Effective 8/3/20
 - GHS - Bryan Kestle, Math Teacher – Effective 8/3/20
Heather LaBelle, Special Ed Teacher – Effective 8/3/20
Rosa Manzolo, Spanish Teacher – Effective 8/3/20
Kristin Peelman, Dance Teacher – Effective 8/3/20
Zoe Spaulding, English Teacher – Effective 8/3/20
 - GWHS - Connor Humphreys, English Teacher – Effective 8/3/20
 - IHS - Leslie Lerma, Special Ed Teacher – Effective 8/3/20
Jennifer McClinton Montalvo, Science Teacher – Effective 8/3/20
Megan Outland, Science Teacher – Effective 8/3/20
Veronica Stryker, Science Teacher – Effective 8/3/20
Matthew Thacker, English Teacher – Effective 8/3/20
 - MVHS - Ashley Fergus, CTE Child Development Teacher – Effective 8/3/20
Kristen Harris, Special Ed Teacher – Effective 8/3/20
Allison Nguyen, 3/5 Spanish Teacher – Effective 8/3/20
Madison O’Neal, Science Teacher – Effective 8/3/20
 - OLA - Nanette Bailey, Science Teacher – Effective 8/3/20
 - SHS - Kailyn Dop, Math Teacher – Effective 8/3/20
Andreya Johnson, English Teacher – Effective 8/3/20
Madeline McDonald, Theatre Teacher – Effective 8/3/20
Heather Wilk, Spanish Teacher – Effective 8/3/20
 - THS - Alexandra Babis, CTE Coding Teacher – Effective 8/3/20
Linda Couch, Special Ed Teacher – Effective 8/3/20
Anna Marie Davis, English Teacher – Effective 8/3/20
 - WHS - Brandon Lara, P.E. Teacher – Effective 8/3/20
Seada Mukanovic, Social Studies Teacher – Effective 8/3/20
Sara Rojas, 4/5 Math Teacher – Effective 8/3/20
 - c. Re-employment
 - CHS - Jeannie Paparella, ELL Teacher – Effective 8/3/20
 - THS - Chris Francis, Special Ed Teacher – Effective 8/3/20
 - d. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - GHS - Janet White, English Teacher – Effective 9/14/20
 - e. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
 - GHS - Lisa Landrum-May, English/Read 180 Teacher – Effective 6/17/20
 - WHS - Jonathan Miller, Science Teacher – Effective 7/1/20
2. Classified
- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications
 - AHS – Jon Day, from Custodian to Maintenance III – Effective 5/20/20
 - DO - Claudia Martinez, from Data Processor at MVHS to Administrative Assistant to the Associate Superintendent of Curriculum and Instruction – Effective 7/1/20

- b. Employment – Policy Ref. GDF Support Staff Hiring
WHS - Jennifer Adair, School Nurse – Effective 7/22/20
- c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
SHS - Librado Espinoza, Custodian – Effective 6/30/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - DO - Jackie Romero, Bus Assistant – Effective 6/9/20
 - GHS - Kacie Lee, ELL Instructional Assistant – Effective 5/20/20
 - IHS - Monica Smith, Cafeteria Assistant – Effective 5/20/20
 - MVHS - Melissa Bowden, School Nurse – Effective 6/18/20
 - WHS - Nancy Eldridge, Clerical Assistant – Effective 6/1/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items III. *A through III. *G.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Adoption of the 2020-2021 Expenditure Budget and Revenue Budgets – ARS 15-905, 15-910 and Policy Ref. DB, DBC, DBF, DIE (Enclosure)

Districts must adopt an expenditure budget no later than July 15. The District's 2020-2021 Annual Expenditure Budget and the required Desegregation Supplement was properly proposed on June 3, 2020, and the required public hearing held July 8, 2020. Revenue budgets are prepared annually (based on adopted expenditure budgets) for inclusion in the district's audited Comprehensive Annual Financial Report.

RECOMMENDATION: The Governing Board adopt the 2020-2021 expenditure budget, related revenue budget, insurance proceeds, litigation recovery and authorize the signing and filing of the related forms.

Motion _____ Second _____ Vote _____

B. Authorization for the Signing of Vouchers at other than Governing Board Meetings

In accordance with ARS 15-321.G, the Governing Board must authorize signing of orders (vouchers) for salaries or other expenses between Board meetings. The signing of orders (vouchers) must be ratified at the next regular or special meeting of the Governing Board.

RECOMMENDATION: The Governing Board authorizes the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

Motion _____ Second _____ Vote _____

C. Appointment of Hearing Officers for Student Disciplinary Matters

In accordance with the student due process policy, it is necessary for the Governing Board to appoint Hearing Officers for student disciplinary matters that result in long-term suspension.

RECOMMENDATION: The Governing Board appoint Matt Belden as Hearing Officer for student discipline matters and appoint Craig Mussi and Kevin Cashatt as alternates.

Motion _____ Second _____ Vote _____

D. Appointment of Hearing/Review Officer for Disciplinary Action - Certificated Staff
Legal Ref. 15-341

In accordance with the rules and hearing procedures for disciplinary action involving certificated staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving certificated staff and appoint Craig Mussi and Kevin Cashatt as alternates.

Motion _____ Second _____ Vote _____

E. Appointment of Hearing/Review Officer for Disciplinary Action - Support Staff

In accordance with the rules and hearing procedures for disciplinary action involving support staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving support staff and appoints Craig Mussi and Kevin Cashatt as alternates.

Motion _____ Second _____ Vote _____

F. Appointment of Hearing/Review Officer for Disciplinary Action - Administrative Staff

In accordance with the rules and hearing procedures for disciplinary action involving an administrator, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving administrative staff and appoint Craig Mussi and Kevin Cashatt as alternates.

Motion _____ Second _____ Vote _____

G. Appointment of Governing Board's Meet and Confer Representatives-Policy Ref. HD

It is appropriate for the Governing Board to appoint their representatives to the meet and confer process for 2020-2021

RECOMMENDATION: The Governing Board appoint Allison Mattingly, Chairperson; Matt Belden, Spokesperson; Craig Mussi, Nate Bowler, Robert Ambrose and Justin Tarver as representatives for the meet and confer process for 2020-2021.

Motion _____ Second _____ Vote _____

H. Tax Anticipation Notes (Enclosure)

Tax anticipation notes provide short-term cash flow assistance to the District.

RECOMMENDATION: The Governing Board to consider and, if deemed advisable, adopt a resolution authorizing the issuance and sale of tax anticipation notes by the District.

Motion _____ Second _____ Vote _____

I. Sole Source Procurement - Scholastic Inc. (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

Scholastic Inc. is the publisher and sole source provider to school classrooms for the *Scholastic Classroom Magazines* and skills books.

RECOMMENDATION: The Governing Board approve the sole source procurement for Scholastic Inc.

Motion_____Second_____Vote_____

J. Reopening Task Force; (Enclosure)

The Reopening Task Force had representation from all schools and was composed of parents, students, teachers, a social worker, a nurse and school administrators. Guidance from resources such as the Arizona Department of Education (ADE) Arizona's Roadmap for Reopening Schools and local, state, and national health agencies was used to assist in forming recommendations for a safe and effective school reopening.

RECOMMENDATION: The Governing Board approve and authorize the implementation of the recommendations of the Reopening Task Force.

Motion_____Second_____Vote_____

K. 2020-2021 Schedule; (Enclosure)

The Scheduling Committee was composed of teachers, curriculum coordinators and school administrators. The Committee made recommendations about the schedule for the 2020-2021 school year.

RECOMMENDATION: The Governing Board approve and authorize the implementation of the recommendations of the 2020-2021 Scheduling Committee.

Motion_____Second_____Vote_____

V. INFORMATION AND REPORTS

A. Financial reports (Enclosure)

B. Bid specifications (Enclosure)

1. RFP 21-02R Printing Mail Services

2. RFP 21-05 Heating, Ventilation and Air Conditioning Supplies

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_____Second_____Vote_____

VI. CURRENT EVENTS

- A. Authorization for Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

Aug 5	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Aug 10	School Begins	
Aug 21	Regular Meeting	Administrative Center/Board Room – 7:30 pm

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on May 6, 2020.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING**X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)****XI. ADJOURNMENT**

The meeting adjourned at _____.



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GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, August 5, 2020

REGULAR MEETING

APOLLO HIGH SCHOOL

AUDITORIUM

7:30 P.M.

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

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II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the study session on June 30-July 1 and the public hearing/meeting on July 8, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
06/29/2020	13,366.80	7,417.89	N/A
	62,850.11	214.39	
	16,794.25	4,962.98	
	1,441,373.36	2,189,955.16	
	78.92		
07/06/2020	*12,691.38	N/A	N/A
	*2,049,077.12		
	*710.70		
	59,203.10		
	43,776.10		
	82,052.75		
	164.79		
	74,364.00		
	43.47		
07/13/2020	*1,799.09	*267,372.31	*1,559.64
	*13,810.78	372,361.15	
	*176,403.73		
	41,276.33		
07/20/2020	*71,544.05	*9,107.64	N/A
	*32,078.69		
	*64,985.43		
	*3,236.90		
	20,935.95		
	141,973.32		
	649,544.43		
	897.68		
07/27/2020	*38,002.53	*1,175,591.08	N/A
	*35,208.36		
	*456,784.68		
	*42.48		
	1,445.52		
	135,137.09		
	32,297.17		
	59,777.02		

*Encumbrance Vouchers

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Personnel

1. Certified

a. Employment – Policy Ref. GCF Professional Staff Hiring

CHS - Katelyn Shepherd, Math Teacher – Effective 8/3/20

GWHS - Colleen Marey, Math Teacher – Effective 8/3/20

IHS - Mario Saucedo, Art Teacher – Effective 8/3/20

MVHS - Edward Lawson, NJROTC Instructor – Effective 7/1/20

OLA - Beckie Dryer, English Teacher – Effective 8/3/20

Brendan Keefe, Social Studies Teacher – Effective 8/3/20

SHS - Julie D'Alton, Math Teacher – Effective 8/3/20

Bradley Pelton, Special Ed Teacher – Effective 8/3/20

Jamie Siberlicht, Speech Therapist – Effective 8/3/20

THS - Elise Villescay, English Teacher – Effective 8/3/20

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

GWHS - Emily Berg, Dance Teacher – Effective 8/17/20

THS - Tiffany Burkett Crist, Psychologist – Effective 11/11/20

Christine Freeman, P.E. Teacher – Effective 9/15/20

2. Classified

a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification

CHS - Yamila Acanda Santana, from Attendance Assistant to Counseling Secretary – Effective 7/27/20

MVHS - Debra Miller, from Attendance Assistant to Attendance Secretary – Effective 7/27/20

Rachel Schumer, from Attendance Secretary to Data Processor – Effective 7/1/20

OLA - Norma Harris, from Receptionist to Credentials Secretary – Effective 7/27/20

WHS - Dana Patterson, from Career Center Specialist to Attendance Secretary – Effective 7/27/20

b. Employment – Policy Ref. GDF Support Staff Hiring

OLA - Cassandra Miller, Social Worker – Effective 7/22/20

c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

AHS - Ysabel Bustos, Maintenance III – Effective 6/30/20

MVHS - Lorrie Dixon, Credentials Secretary – Effective 6/30/20

Personnel (continued)

- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
- AHS - Tyler Harrison, Special Ed Instructional Assistant – Effective 6/23/20
Garrett Lambert, Special Ed Instructional Assistant – Effective 7/5/20
- CHS - Dulcie Austin, Cafeteria Production Lead – Effective 7/7/20
Maria Santillan Rodriguez, Counseling Secretary – Effective 7/24/20
- DO - Patrick Ferrell, Bus Driver – Effective 7/6/20
Augustin Livermont, Bus Driver – Effective 7/17/20
- IHS - Victor Cortez, Special Ed Instructional Assistant – Effective 6/17/20
- SHS - Stephanie Zarlengo, Counseling Secretary – Effective 7/18/20
- e. Employment Release
- DO - Irma Salinas, Maintenance III – Effective 7/27/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
*A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Intergovernmental Agreement (IGA) Maricopa County Community College District (Enclosure)**

The Glendale Union High School District seeks to continue a relationship with the Maricopa County Community College District that will provide students dual enrollment and credit earning opportunities in designated courses. The enclosed IGA describes the steps and procedures followed in implementing this agreement. The goal of this effort is to enhance the successful retention and articulation of students to the community college system for the purposes of pursuing advanced training.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent, to sign the IGA for the purpose of providing students dual enrollment and credit earning opportunities with the Maricopa County Community College District for the 2020-2021 school year.

Motion _____ Second _____ Vote _____

B. School Facilities Board Capital Plan - A.R.S. 15-2041 C (Enclosure)

Districts are required to submit a capital plan to the School Facilities Board and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (FY 2024), or a need for land within the next ten years (FY 2030).

If the district is not requesting any projects, only the District Information and Student Population Update sections are required to be filled out prior to submittal. The Capital Plan does not indicate a need for a new school, addition to an existing school, or a need for land.

RECOMMENDATION: The Governing Board approve the School Facilities Board Capital Plan and authorize Matt Belden, Assistant Superintendent to sign and transmit the appropriate document.

Motion _____ Second _____ Vote _____

C. Homeless Youth Connection Memo of Understanding (MOU) (Enclosure)

This agreement formalizes a partnership between the Glendale Union High School District and Homeless Youth Connection and allows Homeless Youth Connection to provide much-needed additional supports to our homeless students.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent to sign the MOU with Homeless Youth Connection to provide services to McKinney-Vento students.

Motion _____ Second _____ Vote _____

D. Intergovernmental Agreement – Greater Phoenix Educational Management Council (GPEMC) and AZ Educational Management Council (AZMC) (Enclosure)

The Greater Phoenix Educational Management Council (GPEMC) and AZ Educational Management Council (AZMC) is a collaborative effort of 43 school districts with the specific purpose of enhancing student academic achievement.

RECOMMENDATION: The Governing Board adopt the resolution and approve an Intergovernmental Agreement with the Greater Phoenix Educational Management Council and the AZ Educational Management Council.

Motion _____ Second _____ Vote _____

E. School Lunch Price

In order to maintain our eligibility in the National School Lunch Program (NSLP), school districts must meet a minimum charge amount for paid lunches based on a calculation with the Federal Reimbursement Rate provided by the NSLP. To meet compliance requirements, Glendale Union High School District needs to increase our student Paid Lunch Price from \$3.00 to \$3.25 for the 2020-2021 school year.

RECOMMENDATION: The Governing Board approve a price increase to \$3.25 for the student Paid Lunch Price.

Motion _____ Second _____ Vote _____

**F. Policy Revision – EFDA Collection of Money/Food Tickets
Meal Charges**

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced priced meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 210.12.

The District provides the following regarding meal charges:

- A. Students are allowed to charge up to nine dollars (~~\$9.00~~ \$9.75) or the equivalent of three (3) meals.
- B. No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.

At least one (1) advance written communication shall be given to the student and parent/guardian prior to providing additional meals beyond the conditions established by the District. The written communication shall explain the procedure should the student not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200. 426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b).

Adopted: ~~September 20, 2017~~

LEGAL REF.: The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)
CROSS REF.: JL-Student Wellness

RECOMMENDATION: The Governing Board approve the first of three readings for revision of Policy EFDA – Collection of Money/Food Tickets.

Motion_____Second_____Vote_____

G. Remote Learning

RECOMMENDATION: The Governing Board approve extending remote learning through September 4, 2020, and authorize Brian Capistran, Superintendent to make further extensions as needed until it is safe to transition to hybrid or in-person learning.

Motion_____Second_____Vote_____

H. Thunderbird High School Mascot

RECOMMENDATION: The Governing Board approve the discontinuation of the Thunderbird High School mascot and authorize Brian Capistran, Superintendent to form a committee to develop and implement a process for selecting a new mascot.

Motion_____Second_____Vote_____

IV. INFORMATION AND REPORTS

- A. Financial reports (Enclosure)
- B. Bid specifications (Enclosure)
 - 1. RFP 21-04 Pumping Services

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_____Second_____Vote_____

V. CURRENT EVENTS

- A. Authorization for Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Aug 10	School Begins	Remote Learning
Aug 19	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Sept 2	Regular Meeting	Administrative Center/Board Room – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on May 6, 2020.

C. Discussion/consideration of confidential information pursuant to ARS 38-431.03

Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, August 19, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

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II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on August 5, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
08/03/2020	*8,802.24	3,888.60	918.54
	*9,542.77	2,089,078.35	
	*13,716.07		
	*112.18		
	2,163.73		
	74,038.85		
	67,159.66		
	109.24		

*Encumbrance Vouchers

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Authorization for Executive Session – Policy Ref. BEC**

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

***E. Bid awards – Policy Ref. DJE (Enclosure)**

1. RFP 21-02 R Printing and Mailing Services is awarded to Ray Buse Printing and Advertising, Inc.
2. RFP 21-05 Heating Ventilation and Air Conditioning Supplies per attached enclosure

***F. Textbooks (Enclosure)**

It is requested that the Governing Board approve the textbook listed on the enclosure.

G. Personnel*1. Administrative****a. Reclassification – Policy Ref. GCP Professional Staff Promotions**

MVHS - Brian Fitzgerald, from Teacher On Assignment to Assistant Principal for Discipline and Attendance at MVHS – Effective 7/14/20

OLA - Kris Hutson, from Assistant Principal for Discipline and Attendance at MVHS to Assistant Principal at OLA – Effective 7/14/20

2. Certified

a. Employment – Policy Ref. GCF Professional Staff Hiring

- AHS - Meghan Dreos, Science Teacher – Effective 8/3/20
- GHS - Courtney Laycock, English Teacher – Effective 8/3/20
- IHS - Emily Barton, Science Teacher – Effective 8/3/20
- MVHS - Brenden Lechner, English Teacher – Effective 8/3/20
- OLA - Brandon Nichols, Social Studies Teacher – Effective 8/3/20
- WHS - Albert Lopez, Social Studies – Effective 8/3/20

b. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members

- GHS - John Cooper, P.E. Teacher – Effective 8/5/20
- SHS - Darlene Johnson, School Within A School Teacher – Effective 8/5/20

3. Classified

a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification

- GHS - Ryan Goins, from Maintenance III to Maintenance I – Effective 8/3/20
- GWHS - Angie Leon, from Clerical Assistant to ELL Instructional Assistant – Effective 8/3/20
- OLA - Monica Bustamante, from Instructional Assistant to Receptionist – Effective 7/31/20
- SHS - Ashley Charette, from Receptionist at WHS to Counseling Secretary at SHS – Effective 7/29/20
- Kelly Nemecek, from Clerical Assistant to Receptionist – Effective 7/29/20

b. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

- AHS - Michael Hebert, Career Center Specialist – Effective 8/14/20
- DO - Paola Enriquez, Receptionist – Effective 8/7/20
- GHS - Ron Hoffschneider, Maintenance I – Effective 7/1/20
- Mikel Plumlee, Special Ed Instructional Assistant – Effective 8/3/20
- IHS - Christina Millett, Attendance Assistant – Effective 7/13/20
- MVHS - David Bart, Special Ed Instructional Assistant – Effective 8/5/20
- Raevon Moore, Special Ed Instructional Assistant – Effective 8/24/20
- SHS - Thomas Kelly, Special Ed Instructional Assistant – Effective 8/3/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *G.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Intergovernmental Agreement (IGA) with the Arizona Department of Economic Security (ADES) for the 2020-2021 School Year (Enclosure)

The GUHSD has participated in an agreement with the Arizona DES to increase vocational, independent living and self-advocacy skills training with students with disabilities. This agreement allows for enhanced disability-related services and supports to our students due to a federal funding match formula through the DES/Vocational Rehabilitation and our school district.

III. A. IGA (continued)

RECOMMENDATION: The Governing Board authorize Alissa Krantz, Director of Special Education, to sign the IGA with the ADES for vocational services through the Transition from School to Work Services for the 2020-2021 school year and allocate up to \$944,830.05 to serve our students.

Motion _____ Second _____ Vote _____

**B. Policy Revision – EFDA Collection of Money/Food Tickets
Meal Charges**

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced priced meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 210.12.

The District provides the following regarding meal charges:

- A. Students are allowed to charge up to nine dollars (~~\$9.00~~ \$9.75) or the equivalent of three (3) meals.
- B. No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.

At least one (1) advance written communication shall be given to the student and parent/guardian prior to providing additional meals beyond the conditions established by the District. The written communication shall explain the procedure should the student not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200. 426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b).

Adopted: ~~September 20, 2017~~

LEGAL REF.: The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)

CROSS REF.: JL-Student Wellness

RECOMMENDATION: The Governing Board approve the second of three readings for revision of Policy EFDA – Collection of Money/Food Tickets.

Motion _____ Second _____ Vote _____

C. Cooperative Purchase Agreement (Enclosure)

National Cooperative Purchasing Alliance (NCPA) Agreement will allow GUHSD to purchase a variety of goods, products and/or services, from any and all NCPA Official Contract Holders, under the same terms, conditions and price as stated in each awarded contract.

RECOMMENDATION: The Governing Board approve the National Cooperative Purchasing Alliance (NCPA) Agreement and authorize Cindy Resendes, Director of Purchasing to execute and deliver the required agreement documents for GUHSD.

Motion _____ Second _____ Vote _____

D. GUHSD Distance Learning and Mitigation Plans (Enclosures)

RECOMMENDATION: The Governing Board approve the GUHSD Distance Learning and Mitigation Plans.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS**A. Financial reports** (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Sept 2	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Sept 7	Labor Day Holiday	All Schools and District Office closed
Sept 16	Regular Meeting	Administrative Center/Board Room – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order**B. Minutes**

Review the minutes of the executive session held on August 5, 2020.

- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION
(Each item will be identified and voted on separately.)

X. ADJOURNMENT

Motion_____Second_____Vote_____

The meeting adjourned at _____.



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GOVERNING BOARD

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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, September 2, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
The meeting was called to order at _____.
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Public participation at Board meetings
Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

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II. CONSENT ITEMS

- *A. Approval of minutes – Policy Ref. BEDG (Enclosure)
Approve the minutes of the meeting held on August 19, 2020.

- *B. Ratification of vouchers – Policy Ref. DK (Enclosure)
For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
08/10/2020	*4,319.40	3,860,898.14	3,226.91
	*4,745.04		
	*30,923.72		
	*19.47		
	*121.59		
	41,602.07		
	402,898.81		
	93.93		
08/17/2020	*40,627.76	N/A	N/A
	*29,450.22		
	*162,863.57		
	*1,359.53		
	114,345.42		
	930,724.93		
	297,459.60		
	142.15		
	10,132.93		
08/24/2020	*6,909.96	4,049.141.62	N/A
	*9,100.16		
	*12,312.49		
	*15.66		
	10,833.75		
	62,248.14		
	163,081.75		
	563.91		

*Encumbrance vouchers

- *C. Purchase orders – Policy Ref. DJA (Enclosure)
As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

- *D. Authorization for Executive Session – Policy Ref. BEC
Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted.
Reference: Executive session agenda is included.
- *E. Bid awards – Policy Ref. DJE (Enclosure)
 - 1. RFP 21-04 Pumping Services is awarded to KES Kary Environmental Services
- *F. Professional visits – Policy Ref. GCCE
 - 1. GEAR Up Math Institute
Where: Online
When: Sept. 10, Oct 29, 2020; Feb 2, April 27, 2021
Participants: Nichol Castro, Lydia Reynolds (A)
Purpose: Professional development in remote and blended learning for math
Cost to Title I funds: Registration = \$600
 - 2. ACTE (Association of Career & Technical Education) Best Practices & Innovations Conference
Where: Online
When: October 8-9, 2020
Participants: Amanda Shively (DO)
Purpose: Professional development for CTE administrators
Cost to CTE funds: Registration = \$240
- *G. Personnel
 - 1. Certified
 - a. Employment – Policy Ref. GCF Professional Staff Hiring
GHS - Bryan Acosta, Speech Pathologist – Effective 8/3/20
Leonard Martinez, History Teacher – Effective 8/3/20
Kaylob Stumbaugh, English Teacher – Effective 8/3/20
MVHS - Taylor Dunn, Math Teacher – Effective 8/3/20
WHS - Jason Ellis, 2/5 Guidance Counselor – Effective 8/3/20
 - b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
NS - Nicole Montry, Special Ed Teacher – Effective 9/23/20
WHS - Michelle Catarino, Spanish Teacher – Effective 9/7/20
 - c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
GWHS - Nancy Schwab, English Teacher – Effective 9/4/20
 - 2. Classified
 - a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification
IHS - Karina Sanchez, from Title One Instructional Assistant to Career Center Specialist – Effective 8/31/20
OLA - Alexis Acosta, from Bus Assistant at District Office to ELI Instructional Assistant at OLA – Effective 8/25/20
Jennifer Townsend, from Special Ed Instructional Assistant at Next Step to Instructional Assistant at OLA – Effective 8/25/20

- b. Employment – Policy Ref. GDF Support Staff Hiring
 - AHS - Dominic Nicholas, Special Ed Instructional Assistant – Effective 3/9/20
 - Shahad Thamadawi, Special Ed Instructional Assistant – Effective 12/2/19
 - CHS - David Tarr, Parking Lot Attendant – Effective 1/29/20
 - Rebecca Wilson, Title One Instructional Assistant – Effective 2/3/20
 - GHS - Victor Duran Roman, Title One Instructional Assistant – Effective 2/24/20
 - GWHS - Jamie Rupert, Special Ed Instructional Assistant – Effective 3/23/20
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - GHS - Elaine Felix, ELL Instructional Assistant – Effective 8/14/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - DO - Gabriel Gamino Guerrero, Title 1 Parent/Community Liaison – Effective 9/4/20
 - GHS - Tyler Evans, Campus Technology Assistant – Effective 9/3/20
 - GWHS - Denisse Diaz-Fierros, Cafeteria Assistant – Effective 8/14/20
 - Estevan Lozano, Special Ed Instructional Assistant – Effective 8/25/20
 - Anthony Rivera, Special Ed Instructional Assistant – Effective 8/21/20
 - NA - Andrew Dersch, Behavioral Coach – Effective 9/4/20
 - OLA - Sylvia Bryant, ELL Instructional Assistant – Effective 8/12/20
 - THS - Marlyn Gill, Custodian – Effective 9/9/20
 - WHS - Cathy Gonzalez, Cafeteria Assistant – Effective 5/21/20
- e. Employment Release
 - DO - Roxanne Escobar, Bus Driver – Effective 8/13/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Policy Revision – EFDA Collection of Money/Food Tickets

Meal Charges

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced priced meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 210.12.

The District provides the following regarding meal charges:

- A. Students are allowed to charge up to nine dollars (~~\$9.00~~ \$9.75) or the equivalent of three (3) meals.
- B. No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.

At least one (1) advance written communication shall be given to the student and parent/guardian prior to providing additional meals beyond the conditions established by the District. The written communication shall explain the procedure should the student not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200. 426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b).

Adopted: ~~September 20, 2017~~

LEGAL REF.: The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)
CROSS REF.: JL-Student Wellness

RECOMMENDATION: The Governing Board approve the third and final reading for revision of Policy EFDA – Collection of Money/Food Tickets.

Motion _____ Second _____ Vote _____

B. Arizona School Boards Association (ASBA) Assignment of Delegate and Alternate Delegate for Delegate Assembly

There are three events at which the district is asked to vote on the direction of ASBA coming in the next few months – County Meetings, the Delegate Assembly and the Annual Business Meeting. The designation of a Delegate and Alternate Delegate to represent the Glendale Union High School District will ensure the District's voice is represented.

RECOMMENDATION: The Governing Board appoint _____ as Delegate and _____ as an Alternate Delegate to represent and vote on behalf of the Glendale Union High School District.

Motion _____ Second _____ Vote _____

C. Arizona School Boards Association (ASBA) 2021 Political Agenda (Enclosure)

RECOMMENDATION: The Governing Board to discuss and consider action to approve the Arizona School Boards Association's (ASBA) draft 2021 Political Agenda and direct the District's delegate to represent the Board's determined position at the ASBA delegate assembly.

Motion _____ Second _____ Vote _____

D. Medicaid School Based Claiming Direct Service and Administration Claiming Program Agreement – Public Consulting Group, Inc. (Enclosure)

Public Consulting Group (PCG) is the contractor for the Arizona Health Care Cost Containment System (AHCCCS) and administers the Medicaid Direct Service and Administrative Claiming Programs. This agreement is required for continued district participation in these programs which provide district compensation for Medicaid school-based claiming activities. The agreement is for one (1) year and may be renewed annually for a total term of not more than four (4) years.

RECOMMENDATION: The Governing Board approve the agreement with PCG and authorize Brian Capistran, Superintendent to execute the agreement for the district.

Motion _____ Second _____ Vote _____

E. Intergovernmental Agreement (IGA) Saddle Mountain Unified School District (Enclosure)

The enclosed IGA with the Saddle Mountain Unified School District for the placement of special education students from August 10, 2020 until May 26, 2020 will define and clarify the relationship between GUHSD and the Saddle Mountain Unified School District regarding tuition, the educational program and other services for the Saddle Mountain Unified School District high school students attending GUHSD. This Agreement may be renewed annually for each successive calendar year, upon written approval by both Parties.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent, to sign the appropriate documents with the Saddle Mountain Unified School District for the placement of special education students.

Motion _____ Second _____ Vote _____

F. Sole Source Procurement - Arizona Interscholastic Association (AIA) (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

The Arizona Interscholastic Association (AIA) is a member of the National Federation of State High School Associations which makes them the governing body of all Arizona high school athletics. In order for high schools to participate in interscholastic athletics, it is required that they are members of the state association.

RECOMMENDATION: The Governing Board approve the sole source procurement for Arizona Interscholastic Association Sports Membership.

Motion _____ Second _____ Vote _____

G. Governing Board Study Session on Student Achievement

Request the Governing Board hold a Study Session on October 7, 2020 to receive the annual Student Achievement report.

RECOMMENDATION: The Governing Board approve a Study Session on October 7, 2020 to receive the annual Student Achievement report.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. School Reopening Data report – Brian Capistran, Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Sept 7	Labor Day Holiday	All Schools and District Office closed
Sept 16	Governing Board	Regular Meeting – 7:30 pm
		National Merit Semi-Finalists Recognition
Oct 7	Governing Board	Regular Meeting – 7:30 pm
Oct 12-16	Fall Recess	All schools (no students/teachers)
Oct 21	Governing Board	Regular Meeting – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on August 5, 2020.
- C. Personnel matters pursuant to ARS 38-431.03(A-1)
1. Level III employee #21 grievance.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION
(Each item will be identified and voted on separately.)****X. ADJOURNMENT Motion _____ Second _____ Vote _____**

The meeting adjourned at _____.



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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, September 16, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Special recognition of National Merit Semi-Finalists:

Keegan Halvorsen

Elliott St. Clair

Thunderbird High School

Thunderbird High School

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

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F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on September 2, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
08/31/2020	83,721.40	N/A	N/A
	65,027.20		
	634,168.78		
	610.70		
09/08/2020	103,755.68	4,489,473.64	N/A
	239,323.92		
	663,649.01		
	2,478.56		
	15,015,500.00		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Authorization for Executive Session – Policy Ref. BEC**

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

E. Professional Visits – Policy Ref. GCCE*1. AP Calculus Virtual Fall Seminar**

Where: Online

When: September 26, October 10, 2020

Participants: Holly Eyerly (GW), Nathan Cumpston (I), Kim Thomas (MV)

Purpose: Professional development for BC Calculus mathematical practices

Cost to College Credit-Examination Incentive funds: Registration = \$525

***F. Personnel**

1. Administrative

- a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
MVHS - Brian Fitzgerald, Assistant Principal for Discipline and Attendance –
Effective 9/12/20

2. Certified

- a. Employment – Policy Ref. GCF Professional Staff Hiring
MVHS - Taylor Dunn, Math Teacher – Effective 8/3/20
THS - Tyler Kilgore, Science Teacher – Effective 8/3/20
- b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
IHS - Jody Kleker, Math Teacher – Effective 10/16/20

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification
DO - Phyllis Gonzales Chavez, from ELL Instructional Assistant at AHS to
Receptionist at District Office – Effective 8/19/20
IHS - Melissa Farrell, from Attendance Assistant at WHS to Attendance
Assistant at IHS – Effective 9/8/20
NA - Joseph Barron, from Special Ed Instructional Assistant to Behavioral
Coach – Effective 9/8/20
- b. Employment – Policy Ref. GDF Support Staff Hiring
GWHS - Hunter Jones, Campus Technology Assistant – Effective 4/21/20
Dayami Pousa Perdomo, Custodian – Effective 6/4/20
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
AHS - Adriana Andrade, Bookstore Manager – Effective 8/10/20
GWHS - Maria Roman, Maintenance III – Effective 9/11/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
CHS - Kimthu Nguyen, ELL Instructional Assistant – Effective 9/14/20
Maria Ortega, Attendance Assistant – Effective 9/1/20
MVHS - Anthony Davison, Title One Instructional Assistant – Effective 9/4/20
SHS - Joshue Juarez Miranda, Cafeteria Assistant – Effective 8/21/20
THS - Carmen Baez, Cafeteria Assistant – Effective 8/26/20
Kenya Phillips, Cafeteria Assistant – Effective 5/21/20
Paul Proodian, Custodian – Effective 10/2/20
- e. Employment Release
AHS - Grace Moreno, Custodian – Effective 7/31/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Intergovernmental Agreement (IGA) Buckeye Union High School District (Enclosure)**

The enclosed IGA with the Buckeye Union High School District (BUHSD) for the placement of special education students from July 1, 2020 until June 30, 2021 will define and clarify the relationship between GUHSD and BUHSD regarding tuition, the educational program and other services for the GUHSD high school students attending BUHSD. This Agreement may be renewed annually for each successive calendar year, upon written approval by both Parties.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent, to sign the appropriate documents with the Buckeye Union High School District for the placement of special education students.

Motion _____ Second _____ Vote _____

B. Arizona State Seal of Arts Proficiency Program (Enclosure)

The objective is to celebrate students who demonstrate high levels of proficiency in the Arizona Arts Education standards, identify pathways of artistic literacy, cultivate skills for 21st century success, prepare students for college and career readiness and promote increased access to well-rounded, high quality arts education across the state.

RECOMMENDATION: The Governing Board approve GUHSD participating in the Arizona State Seal of Arts Proficiency program.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid specifications (Enclosure)
 - 1. RFP 21-09 Science Supplies and Equipment

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators and Superintendent to present information.
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 6	ACT	All schools
Oct 7	Governing Board	Study Session – Student Achievement – 5:30 pm
		Regular Meeting – 7:30 pm
Oct 12-16	Fall Recess	All schools (no students/teachers)
Oct 21	Governing Board	Regular Meeting – 7:30 pm
Oct 29	PSAT	All schools

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on September 2, 2020.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcifer

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, October 7, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
The meeting was called to order at _____.
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Public participation at Board meetings
Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

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II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on September 16, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
09/15/2020	79,325.49 79,199.12 163,794.81	701.77	5,587.27
09/21/2020	93,320.17 40,893.79 126,603.59 110.79 1,146,565.37	4,722,376.19	1,323.99
09/28/2020	87,960.54 107,853.69 244,830.67 1,186.58	N/A	190,739.29

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

D. Professional visits – Policy Ref. GCCE*1. Valley Schools Construction Procurement Workshop**

Where: Online

When: October 14 & 21, 2020

Participants: Cindy Resendes, Kelly Fain, Amanda Miera (DO)

Purpose: Information on construction procurement

No cost

E. Personnel*1. Administrative****a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members**

DO - Kim Mesquita, Administrator of Community Relations – Effective 12/31/20

Personnel (continued)

2. Certifieda. Employment – Policy Ref. GCF Professional Staff Hiring

- CHS - Timothy Moran, Coding Teacher – Effective 8/3/20
Marshall Swerdfeger, Science Teacher – Effective 8/3/20
- DO - Jean Green, Teacher for Visually Impaired – Effective 9/8/20
- GHS - Tad Nelson, Science Teacher – Effective 8/3/20
Joel Preston, Media Center Director – Effective 8/3/20
- IHS - Tyler Peoples, Math Teacher – Effective 8/3/20
- SHS - Nolan Ludwig, Science Teacher – Effective 8/3/20
- WHS - Arie Montgomery, Special Ed Teacher – Effective 8/3/20
Halle Pittman, ELL Teacher – Effective 8/3/20

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

- NS - Sam Freeberg, Special Ed Teacher – Effective 10/19/20
- SHS - Nicholas White, Art Teacher – Effective 10/19/20

c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

- IHS - Alyson Perkins, Math Teacher – Effective 9/30/20
- SHS - Jamie Silberlicht, Speech-Language Pathologist – Effective 8/14/20
- WHS - Michelle Catarino, Spanish Teacher – Effective 10/9/2020

3. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification

- AHS - David Perez Tafolla, from Bus Assistant at DO to Special Ed Instructional Assistant at AHS – Effective 10/1/20
- CHS - Jazmin Hernandez Padilla, from Career Center Specialist to ELL Instructional Assistant – Effective 10/19/20
Karen Lopez, from Receptionist at GHS to ELL Compliance Instructional Assistant at CHS – Effective 10/19/20
Diana Montes, from Attendance Assistant at WHS to Attendance Assistant at CHS – Effective 9/21/20
- THS - James Hudspeth, from Custodian at SHS to Custodian at THS – Effective 9/25/20
- WHS - Sergio Bedoy, from ELL Instructional Assistant at CHS to Attendance Assistant at WHS – Effective 9/18/20

b. Employment – Policy Ref. GDF Support Staff Hiring

- CHS - Glenda Cortez, Cafeteria Assistant – Effective 2/10/20
- GHS - Diana Dominguez-Lopez, Cafeteria Assistant – Effective 3/9/20
Lezlye Robles, Cafeteria Assistant – Effective 3/2/20
- OLA - Joseph Thompson, Instructional Assistant – Effective 11/25/19
- SHS - Esperanza Correa Juarez, Cafeteria Assistant – Effective 1/6/20
- THS - Rochelle Bateman, Special Ed Instructional Assistant – Effective 12/19/19
Andrew Dwarka, Cafeteria Assistant – Effective 12/4/19
Sharday Jackson, Special Ed Instructional Assistant – Effective 3/6/20
- WHS - Elizabeth Manjarrez, Cafeteria Assistant – Effective 2/25/20

c. Re-employment

- MVHS - Mary Davidson, Cafeteria Assistant – Effective 10/19/20

Personnel (continued)

- d. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - AHS - Jeanine Busse, COOP Pre-School Director – Effective 11/5/20
 - Cristina Velasco, Attendance Assistant – Effective 9/14/20
 - DO - Thomas Szkotnicki, Bus Assistant – Effective 8/25/20
 - GHS - Felicia Ciarlo, Special Ed Instructional Assistant – Effective 1/28/21
 - THS - Alonso Salinas, Bus Driver – Effective 7/27/20
- e. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
 - CHS - Monet Roberts, Title One Instructional Assistant – Effective 10/9/20
 - THS - Alejandro Lozano, Custodian – Effective 11/14/20
 - Jeffrey Wallin, Custodian/Night Lead – Effective 11/6/20
- f. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - AHS - Dushka Barron, Special Ed Instructional Assistant – Effective 10/9/20
 - DO - Oscar Segura, Bus Assistant – Effective 9/30/20
 - GHS - Davis Miles, Maintenance III – Effective 9/11/20
 - Victor Duran Roman, Title One Instructional Assistant – Effective 9/25/20
 - GWHS - Burt Cypress, Parking Lot Attendant – Effective 10/6/20
 - Maribel Moser, Cafeteria Assistant – Effective 9/28/20
 - Leeza Topete, Special Ed Instructional Assistant – Effective 10/7/20
 - MVHS - Andrew Bart, Title One Instructional Assistant – Effective 10/9/20
 - Cassandra Haehl, Special Ed Instructional Assistant – Effective 10/9/20
 - NS - Julie Knoll, Career Transition Support – Effective 10/9/20
 - THS - Katherine Thompson, Cafeteria Assistant – Effective 9/17/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
*A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Approval of Qualified Evaluators of Certificated Personnel**

ARS 15-537 outlines the essential components of a teacher-performance evaluation system, including the following requirements: “The Governing Board shall designate persons who are qualified to evaluate teachers to serve as evaluators for the district’s teacher performance evaluation system”. Consistent with this statutory requirement and with procedures outlined in the district’s Teacher Performance Evaluation System, it is necessary to identify those administrators whose specific training will permit them to act as qualified evaluators.

Brian Capistran, Superintendent
 Craig Mussi, Assoc. Superintendent
 Matt Belden, Asst. Superintendent
 Allison Mattingly, Asst. Superintendent
 Kevin Cashatt, Admin. Academic Support

Joshua Dean, Chief IT & Research Officer
 Alissa Krantz, Director Special Education
 Stephanie Slover, Admin. Next Step
 Denise Scafone, Admin. Northern Academy
 Principals and Assistant Principals

RECOMMENDATION: The Governing Board approve the administrators listed whose training will permit them to act as qualified evaluators of certificated personnel.

Motion _____ Second _____ Vote _____

B. Approval and Authorization to Post Annual Financial Report (AFR) - Fiscal Year 2020 (Enclosure)

ARS 15-904 requires school districts to prepare and submit an AFR, in electronic format, by October 15. In accordance with ARS 15-904, the AFR will be posted on the Arizona Department of Education website. Additionally, a narrative summary of CSF (Classroom Site Funds) usage at the district level will be filed with the Arizona Department of Education by November 15, 2020.

RECOMMENDATION: The Governing Board approve, sign and authorize the posting of the Annual Financial Report for fiscal year 2020.

Motion _____ Second _____ Vote _____

C. Establishment of Support Staff Proposal Committee

It is appropriate for the Governing Board to authorize the administration to establish a Support Staff Proposal Committee for the 2020-2021 school year.

RECOMMENDATION: The Governing Board authorize the administration to establish a Support Staff Proposal Committee with Allison Mattingly, Nate Bowler and Steve Ducey to serve as the Governing Board's representatives to support staff.

Motion _____ Second _____ Vote _____

D. Approval of School Calendar (Enclosure)

Requested that the Governing Board adopt the school calendar for 2023-2024.

RECOMMENDATION: The Governing Board approve the school calendar for 2023-2024.

Motion _____ Second _____ Vote _____

E. Policy Revision - ACA Sexual Harassment

All individuals associated with this District, including, but not necessarily limited to, the Governing Board, the administration, the staff, and students, are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment.

Sexual harassment ~~includes unwelcome sexual~~ is a form of sex discrimination that violates Title VII of the Civil Rights Act of 1964.

The Equal Employment Opportunity Commission defines "sexual harassment" as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature ~~when made by a member of the school staff to a student or to another staff member, or when made by a student to another student where:~~

- A. Submission to such conduct is either explicitly or implicitly made a term or condition of an individual's employment ~~or education~~; or
- B. Submission to or rejection of such conduct is used as a basis for employment ~~or education~~ decisions affecting such individual; or
- C. Such conduct has the purpose or effect of substantially interfering with an individual's ~~educational or work~~ performance, or creating an intimidating, hostile, or offensive ~~employment or education work~~ environment.

Sexual harassment may include, but is not limited to:

- A. Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movement, leering, gestures, or display of sexually suggestive objects, pictures, or cartoons.

- B. Continuing to express sexual interest after being informed that the interest is unwelcome.
(Reciprocal attraction between peers is not considered sexual harassment.)
- C. Implying or withholding support for an appointment, promotion, or change of assignment; suggesting that a poor performance report will be prepared; suggesting that probation will be failed; ~~implying or actually withholding grades earned or deserved; or suggesting that a scholarship recommendation or college application will be denied.~~
- D. Coercive sexual behavior used to control, influence, or affect the career, salary, and/or work environment of another employee; ~~or engaging in coercive sexual behavior to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.~~
- E. Offering or granting favors or educational or employment benefits, such as ~~grades~~ or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, et cetera, in exchange for sexual favors.

Anyone who is subject to sexual harassment, or who knows of the occurrence of such conduct, should inform the compliance officer, as provided in ACA-R.

A substantiated charge against a staff member in the District shall subject such staff member to disciplinary action.

~~A substantiated charge against a student in the District shall subject that student to disciplinary action, which may include suspension or expulsion.~~

All matters involving sexual harassment complaints will remain confidential to the extent possible.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 41-1461 *et seq.*

20 U.S.C. 1681, Education Amendments of 1972, Title IX

20 U.S.C. 1703, Equal Employment Opportunity Act of 1972

42 U.S.C. 2000, Civil Rights Act of 1964 as amended, Title VII

CROSS REF.:-

AC - Nondiscrimination/Equal Opportunity

GBA - Equal Employment Opportunity

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

~~IIIBA – Special Instructional Programs and Accommodations for Disabled Students~~

~~JB – Equal Educational Opportunities~~

~~III – Student Concerns, Complaints and Grievances~~

~~JK – Student Discipline~~

~~JKD – Student Suspension~~

KED - Public Concerns/Complaints about Facilities or Services

KFA - Public Conduct on School Property

RECOMMENDATION: The Governing Board approve the first of three readings for revision of Policy ACA – Sexual Harassment.

Motion _____ Second _____ Vote _____

F. Policy ACAA - Title IX Sexual Harassment

Title IX of the Federal Education Amendments Act protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. The District does not discriminate on the basis of sex and is required by Title IX not to discriminate in such a manner. The District adheres to all conditions established by Title IX by recognizing the right of every student who attends school in the District and every employee who works in the District to do so without the fear of sexual harassment.

The District accepts and shall employ the definition of sexual harassment as established by the Title IX regulations. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- A. An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct;
- B. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

The District also accepts and shall employ the definition of a complainant as an individual who is alleged to be the victim of conduct that could constitute sexual harassment, and a respondent as an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

The District shall designate and authorize an employee as the "Title IX Coordinator" to comply with its responsibilities pertaining to sexual harassment under Title IX. Inquiries about the application of Title IX may be referred to the District's Title IX Coordinator.

Any person may report sex discrimination, including sexual harassment, regardless of whether the person reporting is the person alleged to be the victim of the reported conduct or not. A report may be made in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator. The District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator.

The District will respond promptly when any school employee has notice of sexual harassment. Upon receipt of notice of sexual harassment, the District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the District's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the District shall respond. The District is committed to investigating each formal complaint submitted and to taking appropriate action on all confirmed violations of policy. The District shall follow

grievance procedures that provide for the prompt and equitable resolution of complaints from students and employees alleging sexual harassment.

The District shall, to the extent reasonably feasible, keep confidential the identity of any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as is necessary to carry out the grievance process and as may otherwise be permitted by law.

Title IX sexual harassment complaints may include violations covered by Arizona's mandatory reporting statute, A.R.S. §13-3620. Any abuses classified by statute as "reportable offenses" must be reported as such to the authorities because not reporting a reportable offense is classified as a Class 6 Felony.

Retaliation Prohibited

Neither the District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, or because the individual has in good faith made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing. Intimidation, threats, coercion, or discrimination, including charges against an individual for violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation.

Adopted:

LEGAL REF.: A.R.S.

§13-3620

20 U.S.C. 1092

20 U.S.C. 1681, Education Amendments of 1972, Title IX

34 U.S.C. 12291

CROSS REF.:

AC – Nondiscrimination / Equal Opportunity

JB – Equal Educational Opportunities

RECOMMENDATION: The Governing Board approve the first of three readings for Policy ACA - Title IX Sexual Harassment.

Motion _____ Second _____ Vote _____

F. IHA – Basic Instructional Program

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program will include planned sequences in:

- Language arts.
- Literature.
- Mathematics.

- ~~Science.~~
- ~~Social studies.~~
- ~~Music.~~
- ~~Health/Physical education.~~
- ~~Foreign or Native American language.~~
- ~~Visual arts.~~
- ~~Fine arts.~~
- ~~Career and Technical Education.~~
- ~~Technology skills.~~

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.
- F. Technology skills.
- G. Health and safety education.
- H. Physical education.
- I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

~~In addition to the regular instruction program, the District will offer such special programs as the Governing Board shall annually direct.~~

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S.15-701 and 15-701.01.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S.- 1-319 | 15-203 | 15-211 | 15-219 | 15-341 | 15-501.01 | 15-701 | 15-701.01 | 15-704 | 15-710 | 15-718 | 15-741.01 | 15-802

A.A.C.- R7-2-301 et seq.

CROSS REF.: IJNDB - Use of Technology Resources in Instruction

RECOMMENDATION: The Governing Board approve the first of three readings for revision of Policy IHA – Basic Instructional Program.

Motion _____ Second _____ Vote _____

G. KB – Parental Involvement in Education

The Superintendent, in consultation with parents, teachers, and administrators, shall develop procedures for parental involvement in the school(s). These shall include:

- A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.
- B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
- C. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.
- D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.
- E. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.
- F. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. 15-711 on the requirement to include instruction to students in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or 15-716 concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.
- G. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.
- H. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

Policy KB (continued)

1. The right to opt in to a sex education curriculum if one is provided by the District.
2. Open enrollment rights pursuant to A.R.S. 15-816.01, relating to the District policies on open enrollment.
3. The right to opt out of assignments pursuant to A.R.S. 1-601, Parents Bill of Rights. [See Exhibit KB-EB]
4. The right to opt a child out of immunizations as authorized by A.R.S. 15-873, relating to an outbreak of a communicable disease.
5. The promotion requirements prescribed in A.R.S. 15-701 for students in grades one (1) through eight (8).
6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. 15-701.01.
7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. 15-716.
8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. 15-743.
9. The right to participate in gifted programs pursuant as prescribed by A.R.S. 15-779.01.
10. The right to access instructional materials as directed by A.R.S. 15-730.
11. The right to receive the school's annual report card pursuant to A.R.S. 15-746.
12. The school attendance and age requirements for children prescribed in A.R.S. 15-802, 15-803 and 15-821.
13. The right to public review of courses of study and textbooks in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. 15-721, and in high schools, prescribed in A.R.S. 15-722.
14. The right to be excused from school attendance for religious purposes as described by A.R.S. 15-806.
15. Policies related to parental involvement pursuant to A.R.S. 15-102 and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. 15-351, describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. 15-352.]
17. Information about the student accountability information system (SAIS) as prescribed in section 15-1042.
18. The right to access the failing schools tutoring fund pursuant to A.R.S. 15-241.
19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.
 - a. Title 1, chapter 6.
 - b. Section 15-102.
 - c. Section 15-110.
 - d. Section 15-113.
 - e. Section 15-117.
 - f. Section 15-351.
 - g. Section 15-721.
 - h. Section 15-722.
 - i. Section 15-730.

Policy KB (continued)

Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
 - 1. Deliver the requested information to the parent within ten (10) calendar days, or
 - 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:
 - 1. The parent may submit to the Governing Board a request for the requested information, and
 - 2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

Adopted: ~~March 7, 2018~~

LEGAL REF.:-

A.R.S.- 1-601 | 1-602 | 15-101 | 15-102 | 15-110 | 15-113 | 15-117 | 15-249 | 15-341 | 15-351
15-721 | 15-722 | 15-730

CROSS REF.:-

ABA - Community Involvement in Education

IHBD - Compensatory Education

IJ - Instructional Resources and Materials

IJND - Technology Resources

JHD - Exclusions and Exemptions from School Attendance

KDB - Public's Right to Know/Freedom of Information

RECOMMENDATION: The Governing Board approve the first of three readings for revision of Policy KB – Parental Involvement in Education.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid specification (Enclosure)
 - 1. RFP 21-08 Fleet Vehicle and Bus Washing Services
- D. Summer Learning report (Enclosure)

Information and Reports (continued)

- E. Bond, Maintenance and Operation Override Updates (ARS 15-491.K/ARS 15-481.Y)
Matt Belden, Assistant Superintendent and Nate Bowler, Chief Financial Officer

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_____Second_____Vote_____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 12-16	Fall Recess	All schools (no students/teachers)
Oct 21	Governing Board	Regular Meeting – 7:30 pm Washington High School AAA Recognitions
Oct 29	PSAT	All schools
Nov 4	Governing Board	Regular Meeting – 7:30 pm Apollo High School AAA Recognitions
Nov 11	Veterans Day	All schools and District Office closed

VII. ADJOURNMENT

RECOMMENDATION: The Governing Board adjourn.

Motion_____Second_____Vote_____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

NOTICE AND AGENDA OF GOVERNING BOARD STUDY SESSION of the Glendale Union High School District

PURSUANT TO ARS 38-341.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE GLENDALE UNION HIGH SCHOOL DISTRICT AND TO THE GENERAL PUBLIC THAT THE GOVERNING BOARD WILL HOLD A STUDY SESSION OPEN TO THE PUBLIC WHICH HAVE BEEN APPROPRIATELY POSTED AND CONDUCTED IN ACCORDANCE WITH ARS 38-431.01 ETAL. ON:

AGENDA October 7, 2020 5:30 P.M.

This will be a virtual meeting.
Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Student Achievement Report

I. STUDY SESSION

- A. Call to order
- B. Student Achievement Report

II. ADJOURNMENT

Note: No action items will occur at this event.



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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, October 21, 2020

REGULAR MEETING - 7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Washington High School teacher Jessica Hewlett.
2. Presentation of *Achievement Above All* award to Washington High School student Devonte Rushdan.
3. Presentation of *Certificate of Achievement* to Washington High School's Student Council, Brad Meese, Sponsor.
4. Presentation of *Achievement Above All* award to Washington High School support staff employee Luisa Banos.
5. Presentation of *Volunteer Recognition* award to Washington High School volunteer Mario Estrada and Darla Rodriguez.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the study session and meeting held on October 7, 2020.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
10/05/2020	80,984.91	4,687,443.97	6,045.11
	211,266.15		
	393,762.85		
	316.62		
10/12/2020	63,342.23	N/A	1,079.20
	43,629.69		250.00
	609,935.29		6,743.86
	114.41		776.00
			1,536.19

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Bid awards – Policy Ref. DJE (Enclosure)

1. RFP 21-08 Fleet Vehicle and Bus Washing Services awarded to Glanos Hydro Dynamic, LLC.

*E. Professional visits – Policy Ref. GCCE

1. AASBO (Arizona Association of School Business Officials)

Where: Online

When: October 28-30, 2020

Participants: Dane Baxter, Nate Bowler, Morgan O'Neal, Cindy Resendes (DO)

Purpose: Professional development on current business practices

Cost to Indirect funds: Registration = \$750

2. CASE (Council for Administrators of Special Education) Fall Conference
Where: Online
When: November 4-7, 2020
Participant: Alissa Krantz (DO)
Purpose: Professional development on virtual learning, data alignment for special education
No cost
3. Vision ACTE (Association of Career & Technical Education)
Where: Online
When: December 1-4, 2020
Participants: Jennifer Fowler (GW); Amanda Shively (DO)
Purpose: Presenter and professional development in CTE strategies
Cost to CTE funds: Registration = \$500
4. 2021 ESSA (Every Student Succeeds Act) Conference
Where: Online
When: February 23-24, 2020
Participants: Kevin Cashatt, Dolores Whalen (DO)
Purpose: Information on strategies and resources for Title grants
Cost to Title I funds: Registration = \$90

*F. Personnel

1. Certified
 - a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
CHS - Alicia Moore, English Teacher – Effective 10/19/20
 - b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
AHS - Chelsea Schools, Social Studies Teacher – Effective 10/9/20
2. Classified
 - a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification
AHS - Jon Day, from Maintenance III to Custodian – Effective 10/12/20
THS - Greg Larson, from Custodian at SHS to Custodian at THS – Effective 10/20/20
WHS - Debra Lambros, from THS Cafeteria Assistant to WHS Cafeteria Assistant – Effective 10/19/20
 - b. Re-employment
CHS - Pilar Garcia, ELL Instructional Assistant – Effective 10/19/20
 - c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
CHS - Ervik Whitehat, Cafeteria Assistant – Effective 10/2/20
DO - Margaret Auclair, Personnel Records Specialist – Effective 11/23/20
Richard South, Bus Driver – Effective 10/23/20
GHS - Tasha Beck, Special Ed Instructional Assistant – Effective 10/1/20
IHS - Marissa Townsend, Title One Instructional Assistant – Effective 10/19/20
WHS - Phillip Young, Special Ed Instructional Assistant – Effective 10/16/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Policy Revision - ACA Sexual Harassment**

All individuals associated with this District, including, but not necessarily limited to, the Governing Board, the administration, the staff, and students, are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment.

Sexual harassment ~~includes unwelcome sexual~~ is a form of sex discrimination that violates Title VII of the Civil Rights Act of 1964.

The Equal Employment Opportunity Commission defines "sexual harassment" as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature ~~when made by a member of the school staff to a student or to another staff member, or when made by a student to another student where:~~

- A. Submission to such conduct is either explicitly or implicitly made a term or condition of an individual's employment ~~or education~~;
- B. Submission to or rejection of such conduct is used as a basis for employment ~~or education~~ decisions affecting such individual; or
- C. Such conduct has the purpose or effect of substantially interfering with an individual's ~~educational or work~~ performance, or creating an intimidating, hostile, or offensive ~~employment or education-work~~ environment.

Sexual harassment may include, but is not limited to:

- A. Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movement, leering, gestures, or display of sexually suggestive objects, pictures, or cartoons.
- B. Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction between peers is not considered sexual harassment.)
- C. Implying or withholding support for an appointment, promotion, or change of assignment; suggesting that a poor performance report will be prepared; suggesting that probation will be failed; ~~implying or actually withholding grades earned or deserved; or suggesting that a scholarship recommendation or college application will be denied.~~
- D. Coercive sexual behavior used to control, influence, or affect the career, salary, and/or work environment of another employee; ~~or engaging in coercive sexual behavior to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.~~
- E. Offering or granting favors or educational or employment benefits, such as ~~grades or promotions~~, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, et cetera, in exchange for sexual favors.

Anyone who is subject to sexual harassment, or who knows of the occurrence of such conduct, should inform the compliance officer, as provided in ACA-R.

A substantiated charge against a staff member in the District shall subject such staff member to disciplinary action.

~~A substantiated charge against a student in the District shall subject that student to disciplinary action, which may include suspension or expulsion.~~

All matters involving sexual harassment complaints will remain confidential to the extent possible.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 41-1461 *et seq.*

20 U.S.C. 1681, Education Amendments of 1972, Title IX

20 U.S.C. 1703, Equal Employment Opportunity Act of 1972

42 U.S.C. 2000, Civil Rights Act of 1964 as amended, Title VII

CROSS REF.:-

AC - Nondiscrimination/Equal Opportunity

GBA - Equal Employment Opportunity

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

~~IHBA – Special Instructional Programs and Accommodations for Disabled Students~~

~~JB – Equal Educational Opportunities~~

~~JII – Student Concerns, Complaints and Grievances~~

~~JK – Student Discipline~~

~~JKD – Student Suspension~~

~~KED – Public Concerns/Complaints about Facilities or Services~~

~~KFA – Public Conduct on School Property~~

RECOMMENDATION: The Governing Board approve the second of three readings for revision of Policy ACA – Sexual Harassment.

Motion _____ Second _____ Vote _____

B. Policy ACAA - Title IX Sexual Harassment

Title IX of the Federal Education Amendments Act protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. The District does not discriminate on the basis of sex and is required by Title IX not to discriminate in such a manner. The District adheres to all conditions established by Title IX by recognizing the right of every student who attends school in the District and every employee who works in the District to do so without the fear of sexual harassment.

The District accepts and shall employ the definition of sexual harassment as established by the Title IX regulations. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- A. An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct;
- B. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

The District also accepts and shall employ the definition of a complainant as an individual who is alleged to be the victim of conduct that could constitute sexual harassment, and a respondent as an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

The District shall designate and authorize an employee as the “Title IX Coordinator” to comply with its responsibilities pertaining to sexual harassment under Title IX. Inquiries about the application of Title IX may be referred to the District’s Title IX Coordinator.

Any person may report sex discrimination, including sexual harassment, regardless of whether the person reporting is the person alleged to be the victim of the reported conduct or not. A report may be made in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator. The District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator.

The District will respond promptly when any school employee has notice of sexual harassment. Upon receipt of notice of sexual harassment, the District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the District’s grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the District shall respond. The District is committed to investigating each formal complaint submitted and to taking appropriate action on all confirmed violations of policy. The District shall follow grievance procedures that provide for the prompt and equitable resolution of complaints from students and employees alleging sexual harassment.

The District shall, to the extent reasonably feasible, keep confidential the identity of any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as is necessary to carry out the grievance process and as may otherwise be permitted by law.

Title IX sexual harassment complaints may include violations covered by Arizona’s mandatory reporting statute, A.R.S. §13-3620. Any abuses classified by statute as “reportable offenses” must be reported as such to the authorities because not reporting a reportable offense is classified as a Class 6 Felony.

Retaliation Prohibited

Neither the District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, or because the individual has in good faith made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing. Intimidation, threats, coercion, or discrimination, including charges against an individual for violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation.

Adopted:

LEGAL REF.: A.R.S.

§13-3620

20 U.S.C. 1092

20 U.S.C. 1681, Education Amendments of 1972, Title IX

34 U.S.C. 12291

CROSS REF.:

AC – Nondiscrimination / Equal Opportunity

JB – Equal Educational Opportunities

RECOMMENDATION: The Governing Board approve the second of three readings for Policy ACAA - Title IX Sexual Harassment.

Motion _____ Second _____ Vote _____

C. IHA – Basic Instructional Program

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program will include planned sequences in:

- ~~Language arts.~~
- ~~Literature.~~
- ~~Mathematics.~~
- ~~Science.~~
- ~~Social studies.~~
- ~~Music.~~
- ~~Health/Physical education.~~
- ~~Foreign or Native American language.~~
- ~~Visual arts.~~
- ~~Fine arts.~~
- ~~Career and Technical Education.~~
- ~~Technology skills.~~

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.
- F. Technology skills.
- G. Health and safety education.
- H. Physical education.
- I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

~~In addition to the regular instruction program, the District will offer such special programs as the Governing Board shall annually direct.~~

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The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S.15-701 and 15-701.01.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S.- 1-319 | 15-203 | 15-211 | 15-219 | 15-341 | 15-501.01 | 15-701 | 15-701.01 | 15-704
15-710 | 15-718 | ~~15-741.01~~ | 15-802

A.A.C.- R7-2-301 *et seq.*

CROSS REF.: IJNDB - Use of Technology Resources in Instruction

RECOMMENDATION: The Governing Board approve the second of three readings for revision of Policy IHA – Basic Instructional Program.

Motion _____ Second _____ Vote _____

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- A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.
- B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
- C. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.

- D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.
- E. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.
- F. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. 15-711 on the requirement to include instruction to students in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or 15-716 concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.
- G. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.
- H. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

- 1. The right to opt in to a sex education curriculum if one is provided by the District.
- 2. Open enrollment rights pursuant to A.R.S. 15-816.01, relating to the District policies on open enrollment.
- 3. The right to opt out of assignments pursuant to A.R.S. 1-601, Parents Bill of Rights.
[See Exhibit KB-EB]
- 4. The right to opt a child out of immunizations as authorized by A.R.S. 15-873, relating to an outbreak of a communicable disease.
- 5. The promotion requirements prescribed in A.R.S. 15-701 for students in grades one (1) through eight (8).
- 6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. 15-701.01.
- 7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. 15-716.
- 8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. 15-743.
- 9. The right to participate in gifted programs pursuant as prescribed by A.R.S. 15-779.01.
- 10. The right to access instructional materials as directed by A.R.S. 15-730.
- 11. The right to receive the school's annual report card pursuant to A.R.S. 15-746.
- 12. The school attendance and age requirements for children prescribed in A.R.S. 15-802, 15-803 and 15-821.
- 13. The right to public review of courses of study and textbooks in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. 15-721, and in high schools, prescribed in A.R.S. 15-722.
- 14. The right to be excused from school attendance for religious purposes as described by A.R.S. 15-806.

15. Policies related to parental involvement pursuant to A.R.S. 15-102 and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. 15-351, describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. 15-352.]
17. Information about the student accountability information system (SAIS) as prescribed in section 15-1042.
18. The right to access the failing schools tutoring fund pursuant to A.R.S. 15-241.
19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.
 - a. Title 1, chapter 6.
 - b. Section 15-102.
 - c. Section 15-110.
 - d. Section 15-113.
 - e. Section 15-117.
 - f. Section 15-351.
 - g. Section 15-721.
 - h. Section 15-722.
 - i. Section 15-730.

Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
 1. Deliver the requested information to the parent within ten (10) calendar days, or
 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:
 1. The parent may submit to the Governing Board a request for the requested information, and
 2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

Adopted: ~~March 7, 2018~~

LEGAL REF.:-

A.R.S.- 1-601 | 1-602 | 15-101 | 15-102 | 15-110 | 15-113 | 15-117 | 15-249 | 15-341 | 15-351 | 15-721 | 15-722 | 15-730

CROSS REF.:-

ABA - Community Involvement in Education

IHBD - Compensatory Education

IJ - Instructional Resources and Materials

IJND - Technology Resources

JHD - Exclusions and Exemptions from School Attendance

KDB - Public's Right to Know/Freedom of Information

RECOMMENDATION: The Governing Board approve the second of three readings for revision of Policy KB – Parental Involvement in Education.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

A. Suspension reports (Enclosure)

B. Financial reports (Enclosure)

C. Bid specification (Enclosure)

1. RFP 21-20 Special Education Orientation, Mobility and Braille Services

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

A. Authorization for Principals and Superintendent to present information

B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Nov 4	Governing Board	Regular meeting – 7:30 pm AAA Apollo High School recognitions
Nov 11	Veterans' Day Holiday	All schools and district office closed
Nov 18	Governing Board	Regular meeting– 7:30 pm AAA Cortez High School recognitions
Nov 26-27	Thanksgiving	All schools and district office closed

VII. ADJOURNMENT **RECOMMENDATION: The Governing Board adjourn.**

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, November 4, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
The meeting was called to order at _____.
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Apollo High School teacher Lindsey Peterson.
2. Presentation of *Achievement Above All* award to Apollo High School student Haylee Weathersby.
3. Presentation of *Certificate of Achievement* to Apollo High School's Best Buddies, Christie Watson and Toni Cook, sponsors.
4. Presentation of *Achievement Above All* award to Apollo High School support staff employee Kathy Farrell.
5. Presentation of *Volunteer Recognition* award to Apollo High School volunteers Amy and Barnaby Wasson.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on October 21, 2020.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
10/19/2020	75,827.82	4,744,032.71	1,234.20
	186,676.83		
	228,890.57		
	41.04		
10/23/2020	59,937.30	2,086,825.89	9,468.72
	57,806.13	767.00	
	115,592.17	96.00	
	865.88		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Bid awards – Policy Ref. DJE (Enclosure)

1. RFQ #21-06 CM @ Risk Construction Management for Sunnyslope Campus Renovations – Selection Committee's initial screening ranked firms it deemed to be most qualified to provide the CM @ Risk services for future projects. They are: #1 – McCarthy Building Companies, Inc., #2 – Core Construction, #3 – Chasse Building Team.

*E. Acceptance of gifts – Policy Ref. KCD

1. Donation of \$2,150 from the Class of 1970 to Washington High School.

*F. Professional visits – Policy Ref. GCCE

1. NIAAA (National Interscholastic Athletic Administrators Association) Conference
Where: Online
When: December 7-14, 2020
Participant: Julie Patton (G)
Purpose: Certification and professional development specific to athletic directors
No cost

***G. Personnel**1. Administrative

- a. Employment – Policy Ref. GCF Professional Staff Hiring
DO - Mundi Wallace, Special Ed Data Compliance Supervisor – Effective 10/29/20

2. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
CHS - Nicholas Wostl, CTE Teacher – Effective 10/19/20
THS - Holly Monchamp, Special Ed Teacher – Effective 1/16/21

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotion and Reclassification
THS - Brandon Martinez, from Custodian to Night Lead – Effective 10/22/20
- b. Employment – Policy Ref. GDF Support Staff Hiring
IHS - Brittany Clark, Special Ed Instructional Assistant – Effective 8/3/20
Cristina Oregel, Special Ed Instructional Assistant – Effective 8/3/20
MVHS - Trinity Caminsky, Special Ed Instructional Assistant – Effective 4/1/20
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
DO - Debbie Joe Mahan, Bus Assistant – Effective 8/10/20
GWHS - Mike Mullings, Custodian/Night Lead – Effective 10/26/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
AHS - Dominic Nicholas, Special Ed Instructional Assistant – Effective 10/19/20
GHS - Jessica Coffey, Cafeteria Assistant – Effective 10/19/20
SHS - Veronica Guzman de Acosta, Cafeteria Assistant – Effective 10/23/20
THS - Andrew Dwarka, Cafeteria Assistant – Effective 10/11/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *G.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Policy Revision - ACA Sexual Harassment**

All individuals associated with this District, including, but not necessarily limited to, the Governing Board, the administration, the staff, and students, are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment.

Sexual harassment ~~includes unwelcome sexual~~ is a form of sex discrimination that violates Title VII of the Civil Rights Act of 1964.

The Equal Employment Opportunity Commission defines "sexual harassment" as ~~unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when made by a member of the school staff to a student or to another staff member, or when made by a student to another student where:~~

- A. Submission to such conduct is either explicitly or implicitly made a term or condition of an individual's employment ~~or education~~; or
- B. Submission to or rejection of such conduct is used as a basis for employment ~~or education~~ decisions affecting such individual; or
- C. Such conduct has the purpose or effect of substantially interfering with an individual's ~~educational or work~~ performance, or creating an intimidating, hostile, or offensive ~~employment or education work~~ environment.

Sexual harassment may include, but is not limited to:

- A. Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movement, leering, gestures, or display of sexually suggestive objects, pictures, or cartoons.
- B. Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction between peers is not considered sexual harassment.)
- C. Implying or withholding support for an appointment, promotion, or change of assignment; suggesting that a poor performance report will be prepared; suggesting that probation will be failed; ~~implying or actually withholding grades earned or deserved; or suggesting that a scholarship recommendation or college application will be denied.~~
- D. Coercive sexual behavior used to control, influence, or affect the career, salary, and/or work environment of another employee; ~~or engaging in coercive sexual behavior to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.~~
- E. Offering or granting favors or educational or employment benefits, such as ~~grades~~ ~~or~~ promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, et cetera, in exchange for sexual favors.

Anyone who is subject to sexual harassment, or who knows of the occurrence of such conduct, should inform the compliance officer, as provided in ACA-R.

A substantiated charge against a staff member in the District shall subject such staff member to disciplinary action.

~~A substantiated charge against a student in the District shall subject that student to disciplinary action, which may include suspension or expulsion.~~

All matters involving sexual harassment complaints will remain confidential to the extent possible.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 41-1461 *et seq.*

20 U.S.C. 1681, Education Amendments of 1972, Title IX

20 U.S.C. 1703, Equal Employment Opportunity Act of 1972

42 U.S.C. 2000, Civil Rights Act of 1964 as amended, Title VII

CROSS REF.:

AC - Nondiscrimination/Equal Opportunity

GBA - Equal Employment Opportunity

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

~~IHBA - Special Instructional Programs and Accommodations for Disabled Students~~

~~JB - Equal Educational Opportunities~~

~~JII - Student Concerns, Complaints and Grievances~~

~~JK - Student Discipline~~

~~JKD - Student Suspension~~

~~KED - Public Concerns/Complaints about Facilities or Services~~

~~KFA - Public Conduct on School Property~~

RECOMMENDATION: The Governing Board approve the third and final reading for revision of Policy ACA – Sexual Harassment.

Motion _____ Second _____ Vote _____

B. Policy ACAA - Title IX Sexual Harassment

Title IX of the Federal Education Amendments Act protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. The District does not discriminate on the basis of sex and is required by Title IX not to discriminate in such a manner. The District adheres to all conditions established by Title IX by recognizing the right of every student who attends school in the District and every employee who works in the District to do so without the fear of sexual harassment.

The District accepts and shall employ the definition of sexual harassment as established by the Title IX regulations. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- A. An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct;
- B. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

The District also accepts and shall employ the definition of a complainant as an individual who is alleged to be the victim of conduct that could constitute sexual harassment, and a respondent as an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

The District shall designate and authorize an employee as the "Title IX Coordinator" to comply with its responsibilities pertaining to sexual harassment under Title IX. Inquiries about the application of Title IX may be referred to the District's Title IX Coordinator.

Any person may report sex discrimination, including sexual harassment, regardless of whether the person reporting is the person alleged to be the victim of the reported conduct or not. A report may be made in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator. The District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator.

The District will respond promptly when any school employee has notice of sexual harassment. Upon receipt of notice of sexual harassment, the District shall notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District, of the District's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the District shall respond. The District is committed to investigating each formal complaint submitted and to taking appropriate action on all confirmed violations of policy. The District shall follow grievance procedures that provide for the prompt and equitable resolution of complaints from students and employees alleging sexual harassment.

Policy ACAA (continued)

The District shall, to the extent reasonably feasible, keep confidential the identity of any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as is necessary to carry out the grievance process and as may otherwise be permitted by law.

Title IX sexual harassment complaints may include violations covered by Arizona's mandatory reporting statute, A.R.S. §13-3620. Any abuses classified by statute as "reportable offenses" must be reported as such to the authorities because not reporting a reportable offense is classified as a Class 6 Felony.

Retaliation Prohibited

Neither the District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, or because the individual has in good faith made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing. Intimidation, threats, coercion, or discrimination, including charges against an individual for violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation.

Adopted:

LEGAL REF.:

A.R.S.

§13-3620

20 U.S.C. 1092

20 U.S.C. 1681, Education Amendments of 1972, Title IX

34 U.S.C. 12291

CROSS REF.:

AC – Nondiscrimination / Equal Opportunity

JB – Equal Educational Opportunities

RECOMMENDATION: The Governing Board approve the third and final reading for Policy ACAA - Title IX Sexual Harassment.

Motion_____Second_____Vote_____

C. IHA – Basic Instructional Program

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program will include planned sequences in:

- Language arts.
- Literature.
- Mathematics.
- Science.
- Social studies.

- ~~Music.~~
- ~~Health/Physical education.~~
- ~~Foreign or Native American language.~~
- ~~Visual arts.~~
- ~~Fine arts.~~
- ~~Career and Technical Education.~~
- ~~Technology skills.~~

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.
- F. Technology skills.
- G. Health and safety education.
- H. Physical education.
- I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

~~In addition to the regular instruction program, the District will offer such special programs as the Governing Board shall annually direct.~~

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S.15-701 and 15-701.01.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S.- 1-319 | 15-203 | 15-211 | 15-219 | 15-341 | 15-501.01 | 15-701 | 15-701.01 | 15-704
15-710 | ~~15-718~~ | ~~15-741.01~~ | 15-802

A.A.C.- R7-2-301 *et seq.*

CROSS REF.: IJNDB - Use of Technology Resources in Instruction

RECOMMENDATION: The Governing Board approve the third and final reading for revision of Policy IHA – Basic Instructional Program.

Motion _____ Second _____ Vote _____

D. KB – Parental Involvement in Education

The Superintendent, in consultation with parents, teachers, and administrators, shall develop procedures for parental involvement in the school(s). These shall include:

- A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.
- B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
- C. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.
- D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.
- E. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.
- F. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. 15-711 on the requirement to include instruction to students in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or 15-716 concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.
- G. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.
- H. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

1. The right to opt in to a sex education curriculum if one is provided by the District.
2. Open enrollment rights pursuant to A.R.S. 15-816.01, relating to the District policies on open enrollment.
3. The right to opt out of assignments pursuant to A.R.S. 1-601, Parents Bill of Rights.
[See Exhibit KB-EB]
4. The right to opt a child out of immunizations as authorized by A.R.S. 15-873, relating to an outbreak of a communicable disease.
5. The promotion requirements prescribed in A.R.S. 15-701 for students in grades one (1) through eight (8).
6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. 15-701.01.
7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. 15-716.

8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. 15-743.
9. The right to participate in gifted programs pursuant as prescribed by A.R.S. 15-779.01.
10. The right to access instructional materials as directed by A.R.S. 15-730.
11. The right to receive the school's annual report card pursuant to A.R.S. 15-746.
12. The school attendance and age requirements for children prescribed in A.R.S. 15-802, 15-803 and 15-821.
13. The right to public review of courses of study and textbooks in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. 15-721, and in high schools, prescribed in A.R.S. 15-722.
14. The right to be excused from school attendance for religious purposes as described by A.R.S. 15-806.
15. Policies related to parental involvement pursuant to A.R.S. 15-102 and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. 15-351, describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. 15-352.]
17. Information about the student accountability information system (SAIS) as prescribed in section 15-1042.
18. The right to access the failing schools tutoring fund pursuant to A.R.S. 15-241.
19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.
 - a. Title 1, chapter 6.
 - b. Section 15-102.
 - c. Section 15-110.
 - d. Section 15-113.
 - e. Section 15-117.
 - f. Section 15-351.
 - g. Section 15-721.
 - h. Section 15-722.
 - i. Section 15-730.

Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
 1. Deliver the requested information to the parent within ten (10) calendar days, or
 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:

1. The parent may submit to the Governing Board a request for the requested information, and
2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

Adopted: ~~March 7, 2018~~

LEGAL REF.:-

A.R.S.- 1-601 | 1-602 | 15-101 | 15-102 | 15-110 | 15-113 | 15-117 | 15-249 | 15-341 | 15-351
15-721 | 15-722 | 15-730

CROSS REF.:

ABA - Community Involvement in Education
IHBD - Compensatory Education
IJ - Instructional Resources and Materials
IJND - Technology Resources
JHD - Exclusions and Exemptions from School Attendance
KDB - Public's Right to Know/Freedom of Information

RECOMMENDATION: The Governing Board approve the third and final reading for revision of Policy KB – Parental Involvement in Education.

Motion _____ Second _____ Vote _____

E. Appointment of Evaluation Officers for the Issuance of Preliminary Notice of Inadequate Classroom Performance

Under ARS 15-537, it is appropriate for the Governing Board to appoint evaluation officers to issue Preliminary Notices of Inadequate Classroom Performance to certificated personnel. In all cases in which an evaluation officer of the Governing Board issues a Preliminary Notice of Inadequate Classroom Performance, the officer shall report its issuance to the Governing Board within five school days.

RECOMMENDATION: The Governing Board appoints Allison Mattingly, Assistant Superintendent and Craig Mussi, Associate Superintendent as the evaluation officers to issue Preliminary Notices of Inadequate Classroom Performance to certificated personnel.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Nov 11	Veterans' Day Holiday	All schools and district office closed
Nov 12	Honors & Advanced Placement Academy Night	All schools – 6:30 pm
Nov 18	Governing Board	Regular meeting – 7:30 pm AAA Cortez High School recognitions
Nov 26-27	Thanksgiving	All schools and district office closed
Dec 2	Governing Board	Regular Meeting – 7:30 pm

VII. ADJOURNMENT

RECOMMENDATION: The Governing Board adjourn.

Motion_____Second_____Vote_____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, November 18, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Special recognitions
 - 1. Presentation of *Achievement Above All* award to Cortez High School teacher Catriona Brown.
 - 2. Presentation of *Achievement Above All* award to Cortez High School student Gabriela Griep.
 - 3. Presentation of *Certificate of Achievement* to Cortez High School's NJROTC, Chief Warrant Officer Daniel Vass, Sponsor.
 - 4. Presentation of *Achievement Above All* award to Cortez High School support staff employee Brooke Spencer.
 - 5. Presentation of *Volunteer Recognition* award to Cortez High School volunteer Marianna Perez.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on November 4, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
11/02/2020	100,406.12	4,665,926.49	11,004.37
	327,926.43		785.26
	110,509.16		
	184.66		
11/09/2020	49,611.94	N/A	8,956.78
	124,881.23		240.00
	320,051.11		
	328.23		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Bid awards – Policy Ref. DJE (Enclosure)**

1. RFP 21-09 Science Supplies and Equipment awarded to Carolina Biologicals, Fisher Scientific, Flinn Scientific, Nasco, Pasco, School Speciality, VWR dba Wards and WWR dba Sargent Welch.

***E. Professional visits – Policy Ref. GCCE**

1. ISTE (International Society for Technology in Education) 20 Live EdTech Conference
Where: Online
When: November 29-December 5, 2020
Participant: Patricia Jimenez (S)
Purpose: Strategies for creating equity and community in online environments
No cost

F. Personnel*1. Certified**

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
SHS - Andrey Johnson, English Teacher – Effective 12/18/20
THS - Mikal Wescott, Math Teacher – Effective 11/12/20
- b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
WHS - Carlos Lopez, Math Teacher – Effective 11/30/20
 Kimberly Mercier, Math Teacher – Effective 10/19/20

2. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring
GHS - Serena Meyer, ELL Instructional Assistant – Effective 8/3/20
SHS - Brandon LeTarte, Title One Instructional Assistant 8/3/20
THS - Anthony Murphy, Special Ed Instructional Assistant – Effective 8/3/20
- b. Re-employment
IHS - Christina Millett, Title One Instructional Assistant – Effective 11/16/20
- c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
GWHS - Larry Wohlford, Special Ed Instructional Assistant – 11/4/20
THS - Chris Lansing, Cafeteria Production Lead – Effective 11/13/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
CHS - Karen Lopez, ELL Compliance Instructional Assistant – Effective 11/6/20
GHS - Jeffrey Lawson, Custodian – Effective 11/4/20
IHS - Angela Dunbar, Sign Language Interpreter – Effective 12/4/20
WHS - Sally Perez, Cafeteria Assistant – Effective 11/2/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Establishment of Date for Study Session**

Request that the Governing Board hold a mid-year study session on January 23, 2021 to review student achievement and district goals.

RECOMMENDATION: The Governing Board approve holding a mid-year study session on January 23, 2021 to review student achievement and district goals.

Motion _____ Second _____ Vote _____

B. Policy Revision DKA Payroll Procedures/Schedules

The District will establish two (2) or more days in each month, not more than sixteen (16) days apart, as fixed paydays for payment of wages in accord with Arizona Statute. Employees may choose to have their salaries paid in full upon the last pay date following completion of their assignments or may annualize their pay. Employees who choose to receive payment of wages beyond the period in which the wages were earned (deferred payment) will be subject to Internal Revenue Service (IRS) penalties unless they provide a written election of such deferral prior to the first duty day of the year of deferral. Forms for such deferral shall be made available. Any change to the election must be made prior to the first duty day of the fiscal year of the deferment.

An employee who quits the service of the District shall be paid all wages due on the regular payday for the pay period during which termination occurs. Such wages may be paid by mail if requested.

An employee who is discharged from service of the District shall be paid all wages due within ten (10) calendar days from the date of discharge.

Adopted: ~~May 11, 2015~~

LEGAL REF.:

A.R.S. 15-502 | 23-351 | 23-353

CROSS REF.:

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

RECOMMENDATION: The Governing Board approve the first of three readings for revision of Policy DKA Payroll Procedures/Schedules.

Motion _____ Second _____ Vote _____

C. Policy Revision EBBB Accident Reports

Adequate and prompt accident reporting is essential if similar accidents are to be prevented. If there are injuries or property damage, prompt reports are also vital in assuring the District of insurance coverage.

Reports will be filed on accidents that take place on school property or that involve school vehicles, students, or staff members on school-sponsored trips, including staff members on authorized school business trips. Such reports are required whether or not there are any immediately evident injuries or damage to property.

Any employee of the District who suffers a job-related injury/accident must file a report with the District business office within five (5) days after the date of occurrence. Should circumstances render the individual unable to submit such a report within five (5) days, the time limit may be extended.

Injury accidents should be promptly reported to the District's liability carrier determined by the conditions established with the carrier.

The administration shall establish procedures for filing accident reports, and shall make sure reports include details that 1) might be helpful in preventing similar accidents in the future, 2) are needed for filing insurance claims, and 3) might be important in case of litigation.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 23-427

CROSS REF.:

GBGC - Employee Assistance

GBGD - Workers' Compensation

RECOMMENDATION: The Governing Board approve the first of three readings for policy revision of EBBB Accident Reports.

Motion _____ Second _____ Vote _____

D. Policy Revision GCCH Professional/Support Staff Bereavement Leave

An employee may be granted, upon request to the Superintendent, up to five (5) days of leave for ~~any one (1) death per year~~, with pay, to be used in the event of death ~~in the~~ of an employee's family member as defined in Policy GCCA.

Extensions of bereavement leave may be granted upon personal request to the Superintendent. If approved, all such extensions of bereavement leave shall be deducted from the employee's accrued sick leave.

In the absence of any accumulated sick leave, and upon request, the Superintendent may approve an unpaid leave of absence for each day of extended bereavement leave used.

Adopted: ~~December 1, 2010~~

LEGAL REF.:
A.R.S. 15-502

RECOMMENDATION: The Governing Board approve the first of three readings for policy revision of GCCH Professional/Support Staff Bereavement Leave.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension report (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid specification (Enclosure)
 - 1. RFP 21-11 Canned, Bottled and Fountain Beverages
- D. Civic Center report (Enclosure)
- E. FY20 School Level report (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Nov 26-27	Thanksgiving	District Office and all schools closed
Dec 2	Governing Board	Regular Meeting – 7:30 pm
Dec 14	Mid-Year Virtual Graduations	Northern Academy/Online Learning Academy
Dec 16	Governing Board	Regular meeting – 7:30 pm
		AAA Glendale High School recognitions
Dec 21-Jan 1	Winter recess	District Office and all schools closed

VII. ADJOURNMENT

RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



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Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 2, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
The meeting was called to order at _____.
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Public participation at Board meetings
Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on November 18, 2020.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
11/16/2020	47,527.92	4,782,343.15	9,318.14
	102,164.27		6,046.55
	417,486.18		613.84
	2,438.12		
11/23/2020	36,779.18	N/A	4,210.24
	165,822.66		2,633.65
	319,757.79		
	1,607.95		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Authorization for Executive Session – Policy Ref. BEC**

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

E. Personnel*1. Classified****a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications**

THS - Sheli Nelson, from Special Ed Bus Driver at DO to Bus Driver at THS – Effective 11/16/20

Fabian Plata, from Custodian at GHS to Custodian at THS – Effective 11/16/20

b. Employment – Policy Ref. GDF Support Staff Hiring

WHS - Angelica Rivas, Receptionist – Effective 8/13/20

c. Re-employment

MVHS - Oscar Segura, Special Ed Instructional Assistant – Effective 11/12/20

d. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members

DO - Thomas Szkotnicki, Bus Assistant – Effective 11/22/20

e. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

DO - Robert Gaona, Bus Assistant – Effective 11/16/20

GHS - Susanne Solmon, Bus Driver – Effective 11/17/20

Personnel (continued)

- f. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
AHS - Roberta Contreras, Counseling Secretary – Effective 11/23/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
 *A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Sale of School Bonds (Enclosure)

To consider and, if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds of the district and adopting certain post-issuance continuing disclosure procedures and issuance and post-issuance tax compliance procedures.

RECOMMENDATION: The Governing Board authorize Pam Reicks, Governing Board President; Brian Capistran, Superintendent; and Nate Bowler Chief Financial Officer to execute and deliver the enclosed resolution and related documents for the issuance and sale of the bonds.

Motion _____ Second _____ Vote _____

B. Policy Revision DKA Payroll Procedures/Schedules

The District will establish two (2) or more days in each month, not more than sixteen (16) days apart, as fixed paydays for payment of wages in accord with Arizona Statute. Employees may choose to have their salaries paid in full upon the last pay date following completion of their assignments or may annualize their pay. Employees who choose to receive payment of wages beyond the period in which the wages were earned (deferred payment) will be subject to Internal Revenue Service (IRS) penalties unless they provide a written election of such deferral prior to the first duty day of the year of deferral. Forms for such deferral shall be made available. Any change to the election must be made prior to the first duty day of the fiscal year of the deferment.

An employee who quits the service of the District shall be paid all wages due on the regular payday for the pay period during which termination occurs. Such wages may be paid by mail if requested.

An employee who is discharged from service of the District shall be paid all wages due within ten (10) calendar days from the date of discharge.

Adopted: ~~May 11, 2015~~

LEGAL REF.:

A.R.S. 15-502 | 23-351 | 23-353

CROSS REF.:

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

RECOMMENDATION: The Governing Board approve the second of three readings for revision of Policy DKA Payroll Procedures/Schedules.

Motion _____ Second _____ Vote _____

C. Policy Revision EBBB Accident Reports

Adequate and prompt accident reporting is essential if similar accidents are to be prevented. If there are injuries or property damage, prompt reports are also vital in assuring the District of insurance coverage.

Reports will be filed on accidents that take place on school property or that involve school vehicles, students, or staff members on school-sponsored trips, including staff members on authorized school business trips. Such reports are required whether or not there are any immediately evident injuries or damage to property.

Any employee of the District who suffers a job-related injury/accident must file a report with the District business office within five (5) days after the date of occurrence. Should circumstances render the individual unable to submit such a report within five (5) days, the time limit may be extended.

Injury accidents should be promptly reported to the District's liability carrier determined by the conditions established with the carrier.

The administration shall establish procedures for filing accident reports, and shall make sure reports include details that 1) might be helpful in preventing similar accidents in the future, 2) are needed for filing insurance claims, and 3) might be important in case of litigation.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 23-427

CROSS REF.:

GBGC - Employee Assistance

GBGD - Workers' Compensation

RECOMMENDATION: The Governing Board approve the second of three readings for policy revision of EBBB Accident Reports.

Motion_____Second_____Vote_____

D. Policy Revision GCCH Professional/Support Staff Bereavement Leave

An employee may be granted, upon request to the Superintendent, up to five (5) days of leave ~~for any one (1) death per year~~, with pay, to be used in the event of death ~~in the~~ of an employee's family member as defined in Policy GCCA.

Extensions of bereavement leave may be granted upon personal request to the Superintendent. If approved, all such extensions of bereavement leave shall be deducted from the employee's accrued sick leave.

In the absence of any accumulated sick leave, and upon request, the Superintendent may approve an unpaid leave of absence for each day of extended bereavement leave used.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 15-502

RECOMMENDATION: The Governing Board approve the second of three readings for policy revision of GCCH Professional/Support Staff Bereavement Leave.

Motion_____Second_____Vote_____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 14	Mid-Year Virtual Graduations	Northern Academy/Online Learning Academy
Dec 16	Governing Board	Regular meeting – 7:30 pm AAA Glendale High School recognitions
Dec 21-Jan 1	Winter recess	District Office and all schools closed
Jan 4	Professional Development Day	No students on campus
Jan 5	School begins	
Jan 6	Governing Board	Organizational/Regular meeting – 7:30 pm
Jan 7	Pathways to America's Top Colleges and Universities	Virtual event – 5:30 pm
Jan 14	Future Freshman Night	Virtual event for all schools – 6:30 pm
Jan 18	Martin L. King Jr. Day	District office and all schools closed
Jan 20	Governing Board	Regular meeting – 7:30 pm AAA Greenway High School recognitions

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on September 2, 2020.

C. Negotiations pursuant to ARS 38-431.03(A-5)

Update on process and timelines

D. Personnel matters pursuant to ARS 38-431.03(A-1)

Superintendent evaluation

E. Discussion/consideration of confidential information pursuant to ARS 38-431.03

Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION

X. ADJOURNMENT - RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



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GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcipher

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 16, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Glendale High School teacher Shannon Dickson.
2. Presentation of *Achievement Above All* award to Glendale High School student Liberty Ottawa.
3. Presentation of *Certificate of Achievement* to Glendale High School's Unified Sports, Megan O'Donnell, sponsor.
4. Presentation of *Achievement Above All* award to Glendale High School support staff employee James Worthington.
5. Presentation of *Volunteer Recognition* award to Glendale High School volunteer Laura Arita.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on December 2, 2020.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
11/30/2020	35,754.29	4,703,733.94	2,714.36
	504,016.80		
	20,056.51		
12/08/2020	253,260.44	N/A	5,981.79
	323,705.10		
	1,482.41		
	61,416.39		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Bid awards – Policy Ref. DJE (Enclosure)

1. RFP 21-10 Special Education Orientation, Mobility and Braille Services is awarded to Foundation for Blind Children.

*E. Personnel1. Administrativea. Re-employment through ESI

DO - Kim Mesquita, Administrator for Community Relations – Effective 1/4/21

2. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

OLA - Joseph Thompson, from Instructional Assistant to Career Transition Service Support – Effective 11/30/20

Personnel (continued)

- b. Employment – Policy Ref. GDF Support Staff Hiring
AHS - Daniel Peters, Career Center Specialist – Effective 11/23/20
- c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
MVHS - Will Jones, Campus Technology Assistant – Effective 12/31/20
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
AHS - Jordan Weyrich, Custodian – Effective 11/24/20
CHS - Pilar Garcia, ELL Instructional Assistant – Effective 12/7/20
GHS - Ladon Salmon, Custodian – Effective 11/30/20
NA - Joshua Britt, Special Ed Instructional Assistant – Effective 12/18/20
WHS - Kelly Barnes, Operations & Resource Secretary – Effective 1/8/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II. *A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Policy Revision DKA Payroll Procedures/Schedules

The District will establish two (2) or more days in each month, not more than sixteen (16) days apart, as fixed paydays for payment of wages in accord with Arizona Statute. Employees may choose to have their salaries paid in full upon the last pay date following completion of their assignments or may annualize their pay. Employees who choose to receive payment of wages beyond the period in which the wages were earned (deferred payment) will be subject to Internal Revenue Service (IRS) penalties unless they provide a written election of such deferral prior to the first duty day of the year of deferral. Forms for such deferral shall be made available. Any change to the election must be made prior to the first duty day of the fiscal year of the deferment.

An employee who quits the service of the District shall be paid all wages due on the regular payday for the pay period during which termination occurs. Such wages may be paid by mail if requested.

An employee who is discharged from service of the District shall be paid all wages due within ten (10) calendar days from the date of discharge.

Adopted: ~~May 11, 2015~~

LEGAL REF.:

A.R.S. 15-502 | 23-351 | 23-353

CROSS REF.:

GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

RECOMMENDATION: The Governing Board approve the third and final reading for revision of Policy DKA Payroll Procedures/Schedules.

Motion _____ Second _____ Vote _____

B. Policy Revision EBBB Accident Reports

Adequate and prompt accident reporting is essential if similar accidents are to be prevented. If there are injuries or property damage, prompt reports are also vital in assuring the District of insurance coverage.

Reports will be filed on accidents that take place on school property or that involve school vehicles, students, or staff members on school-sponsored trips, including staff members on authorized school business trips. Such reports are required whether or not there are any immediately evident injuries or damage to property.

Any employee of the District who suffers a job-related injury/accident must file a report with the District business office within five (5) days after the date of occurrence. Should circumstances render the individual unable to submit such a report within five (5) days, the time limit may be extended.

Injury accidents should be promptly reported to the District's liability carrier determined by the conditions established with the carrier.

The administration shall establish procedures for filing accident reports, and shall make sure reports include details that 1) might be helpful in preventing similar accidents in the future, 2) are needed for filing insurance claims, and 3) might be important in case of litigation.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 23-427

CROSS REF.:

GBGC - Employee Assistance

GBGD - Workers' Compensation

RECOMMENDATION: The Governing Board approve the third and final reading for policy revision of EBBB Accident Reports.

Motion _____ Second _____ Vote _____

C. Policy Revision GCCH Professional/Support Staff Bereavement Leave

An employee may be granted, upon request to the Superintendent, up to five (5) days of leave ~~for any one (1) death per year~~, with pay, to be used in the event of death ~~in the~~ of an employee's family member as defined in Policy GCCA.

Extensions of bereavement leave may be granted upon personal request to the Superintendent. If approved, all such extensions of bereavement leave shall be deducted from the employee's accrued sick leave.

In the absence of any accumulated sick leave, and upon request, the Superintendent may approve an unpaid leave of absence for each day of extended bereavement leave used.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 15-502

RECOMMENDATION: The Governing Board approve the third and final reading for policy revision of GCCH Professional/Support Staff Bereavement Leave.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bond update – Matt Belden, Assistant Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.
Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 21-Jan 1	Winter recess	District Office and all schools closed
Jan 4	Professional Development Day	o students on campus
Jan 5	School begins	
Jan 6	Governing Board	Organizational/Regular meeting – 7:30 pm
Jan 7	Pathways to America’s Top Colleges and Universities	Virtual Event – 6:30 pm
Jan 14	Future Freshman Night	Virtual Event for all Schools – 6:30 pm
Jan 18	Martin L. King Jr. Day	District Office and all schools closed
Jan 20	Governing Board	Regular meeting – 7:30 pm
		AAA Greenway High School recognitions
Jan 23	Governing Board	Study Session – 8:00 am
Jan 26	PSAT	

VII. ADJOURNMENT – RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____



ADMINISTRATIVE CENTER

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www.guhsdaz.org

GOVERNING BOARD

Pam Reicks, President • Patti Hussey, Clerk
Patty Kennedy • Susan Maland • Andrew Pulcifer

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, January 6, 2020

ORGANIZATIONAL/REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II.B. OF THE AGENDA

I. ORGANIZATIONAL MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Organization of Governing Board for 2021

In compliance with ARS 15-321, each Governing Board member shall receive written notice of the organizational meeting three days in advance. Members were so notified. At this time, election of President and Clerk for 2021 is appropriate. The President shall call for nominations and a vote.

1. Election of President

Results of vote: _____

2. Election of Clerk

Results of vote: _____

The newly elected President and Clerk shall assume their respective positions and the meeting will continue.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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II. REGULAR MEETING

- A. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.
- B. Public participation at Board meetings
Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS

- *A. Approval of minutes – Policy Ref. BEDG (Enclosure)
Approve the minutes of the meeting held on December 16, 2020.
- *B. Ratification of vouchers – Policy Ref. DK (Enclosure)
For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/16/2020	75,039.10	4,611,803.89	11,312.45
	363,448.00	978.43	
	329,885.19		

- *C. Purchase orders – Policy Ref. DJA (Enclosure)
As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.
- *D. Bid awards – Policy Ref. DJE (Enclosure)
1. RFP 21-11 Canned, Bottled and Fountain Beverages is awarded to Pepsico.
- *E. Professional visits – Policy Ref. GCCE
1. 2021 Special Education Conference
Where: Online
When: March 10-12, 2021
Participant: Johnny Frias (S)
Purpose: Information to support special education students
No cost

F. Personnel*1. Certified**

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
NS- Barbara Carlson, Special Ed Teacher – Effective 12/31/20

2. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications
IHS - Cinthia Arias, from Cafeteria Assistant to Cafeteria Production Lead at IHS –
 Effective 1/4/21
- b. Employment – Policy Ref. GDF Support Staff Hiring
THS - Cassandra Martinez, Custodian – Effective 9/14/20
 Daniel Novak, Special Ed Instructional Assistant – Effective 9/23/20
- c. Employment Release
MVHS - Lorrie Dixon, Credentials Secretary – Effective 12/26/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items III.

*A through III. *F.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS**A. Statement of Assurance Teacher Evaluation System Status ARS 15-952.A, ARS 15-537**

(Enclosure)

Local Governing Boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in ARS 15-537.

RECOMMENDATION: The Governing Board authorize the Board President, or designee, to sign the Statement of Assurance to be submitted to the Arizona Department of Education. Motion

V. INFORMATION AND REPORTS**A. Financial reports (Enclosure)**

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
 B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

Jan 7	Pathways to America's Top Colleges and Universities	Virtual Event – 6:30 pm
Jan 14	Future Freshman Night	All Schools – 6:30 pm
Jan 18	Martin L. King Jr. Day	District Office and all schools closed
Jan 20	Governing Board	Regular meeting – 7:30 pm AAA Greenway High School recognitions
Jan 23	Governing Board	Study Session – 8:00 am
Jan 26	PSAT	
Feb 3	Governing Board	Regular meeting – 7:30 pm AAA Independence High School recognitions
Feb 15	Presidents' Day	District Office and all schools closed
Feb 17	Governing Board	Regular meeting – 7:30 pm AAA Moon Valley High School recognitions

VIII. ADJOURNMENT**RECOMMENDATION:** The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, January 20, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Special recognitions
 - 1. Presentation of *Achievement Above All* award to Greenway High School teacher Shannon Dinovo.
 - 2. Presentation of *Achievement Above All* award to Greenway High School student Christian Johnson.
 - 3. Presentation of *Certificate of Achievement* to Greenway High School's Student Council, Amber Gould and Megan Lange, sponsors.
 - 4. Presentation of *Achievement Above All* award to Greenway High School support staff employee Jeff Perdue.
 - 5. Presentation of *Volunteer Recognition* award to Greenway High School volunteer Heather Nash.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on January 6, 2021.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
01/05/2021	17,280.52	4,585,997.33	3,829.81
	35,751.00		
	65,118.16		
	200,925.50		
	847.12		
01/11/2021	9,395.88	4,446,283.35	N/A
	36,411.20		
	173,221.46		
	271,439.98		
	323.99		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Professional visits – Policy Ref. GCCE**

1. ASA & AASA (Arizona & American Association of School Administrators) National Superintendent Certification Program

Where: Online

When: January 25-26, March 29-30, June 21-22, August 30-31, 2021;

January 10-11, April 4-5, 2022

Participant: Brian Capistran (DO)

Purpose: Leadership development

No cost

2. AASBO (Arizona Association of School Business Officials) Winter Conference
Where: Online
When: February 9 & 23, 2021
Participants: Dane Baxter, Nate Bowler, Cindy Resendes (DO)
Purpose: Procurement updates
Cost to Indirect funds: Registration = \$295
3. SSWAA (School Social Worker Association of America) 20-21 National Conference
Where: Online
When: March 22-24, 2021
Participants: Deborah Dunn (A); Tish Jefferson (C); Danet Garcia Lopez (G); Lyndsey Adams (GW); Barbara Lynch (I); Rochelle Richardson (MV); Patricia Gardner (NA); Cassie Miller (OLA); Sheila Yoder (S); Laura Ilardo (T); Sophia Stephenson (W)
Purpose: Intervention strategies and best practices specific to school social workers
Cost to Title IV funds: Registration = \$3,324

*E. Personnel

1. Administrative
 - a. Retirement – Policy Ref. GCQE – Retirement of Professional/Support Staff Members
DO - Christopher Coodey – IT Network and Systems Administrator – Effective 3/31/21
2. Certified
 - a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
CHS - Jennifer De Arcos, Vocal Music Teacher – Effective 1/5/21
GHS - Eric Myers, Social Studies Teacher – Effective 1/4/21
 - b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
WHS - Sara Rojas, Math Teacher – Effective 1/6/21
3. Classified
 - a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications
AHS - Jon Day, from Custodian to Maintenance III – Effective 12/21/20
CHS - Diana Montes, from Attendance Assistant to Compliance and Transition Service Support – Effective 1/14/21
DO - Tammy Holtorf, from Curriculum & Instructional Secretary to Personnel Records Specialist – Effective 1/4/21
WHS - Jessica Hatcher, from Compliance and Transition Service Support at CHS to Operations/Resource Secretary at WHS – Effective 12/14/20
Adriana Naumann, from Cafeteria Assistant at GHS to Attendance Assistant at WHS – Effective 1/19/21
 - b. Re-employment
OLA - Sylvia Bryant, ELL Instructional Assistant – Effective 1/5/21
 - c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
AHS - Juana Lopez, Cafeteria Production Lead – Effective 11/4/20
GWHS - Linda Harry, Special Ed Instructional Assistant – Effective 1/6/21
MVHS - Linda Rabayda, Bus Driver – Effective 12/7/20

- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
AHS - Lamika Jerry, Operations/Resource Secretary – Effective 1/25/21
DO - Timothy Schad, Bus Driver – Effective 1/4/21
IHS - Veronica Ramirez Perez, Cafeteria Assistant – Effective 12/15/20

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
*A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Sole Source Procurement – Rosetta Stone (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

Rosetta Stone Foundations K-12 is copyrighted and only distributed by Rosetta Stone. This program will be used for EL parents and students to assist with English language acquisition.

RECOMMENDATION: The Governing Board approves the sole source procurement for Rosetta Stone.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

A. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

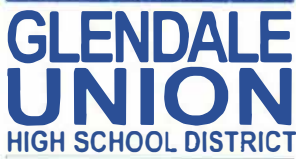
VI. FUTURE MEETINGS AND DATES TO REMEMBER

Jan 23	Governing Board	Study Session – 8:00 am
Jan 26	PSAT	
Feb 3	Governing Board	Regular meeting – 7:30 pm AAA Independence High School recognitions
Feb 15	Presidents' Day	District Office and all schools closed
Feb 17	Governing Board	Regular meeting – 7:30 pm AAA Moon Valley High School recognitions

VII. ADJOURNMENT

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



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SUPERINTENDENT

Brian Capistran

NOTICE AND AGENDA OF GOVERNING BOARD STUDY SESSION of the Glendale Union High School District

PURSUANT TO A.R.S. 38-341.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE GLENDALE UNION HIGH SCHOOL DISTRICT AND TO THE GENERAL PUBLIC THAT THE GOVERNING BOARD WILL HOLD A STUDY SESSION OPEN TO THE PUBLIC AND CONDUCTED IN ACCORDANCE WITH A.R.S. 38-431.01 ETAL. ON:

AGENDA Saturday, January 23, 2021 8:00 A.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

I. STUDY SESSION

- A. Call to order/roll call
- B. Welcome/overview
- C. Updates
 - 1. Academic Achievement
 - 2. Operations & Resources
 - 3. Community Relations
 - 4. Budget
 - 5. Academic Support & School Safety
 - 6. Human Resources
 - 7. Critical Work Activities
 - 8. Board Ethics & Protocols
 - 9. Calendars
- D. Summary
- E. Board Comments

II. ADJOURNMENT

Note: No action items will occur at this event.

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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, February 3, 2021

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call-in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Independence High School teacher Pepper Marshall.
2. Presentation of *Achievement Above All* award to Independence High School student Elysia Carreon.
3. Presentation of *Certificate of Achievement* to Independence High School's Varsity Volleyball, Michelle Monaghan, sponsor.
4. Presentation of *Achievement Above All* award to Independence High School support staff employee Stacie Beck.
5. Presentation of *Volunteer Recognition* award to Independence High School volunteer Sergio Fuentes.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Regular meeting on January 20 and study session on January 23, 2021.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
01/19/2021	62,382.91 205,562.97 636,008.07 304.91	3,222.06	4,755.25
01/25/2021	25,364.35 741,372.88 257,602.39 148.81	4,729,183.43	N/A

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE1. Arizona CEC (Council for Exceptional Children) Conference

Where: Online

When: February 22-24, 2021

Participants: Estevan Carreon, Jennifer Perry (I); Stephanie Slover (NS); Denise Scafone (NA) Erin Golden, Alissa Krantz (DO)

Purpose: Learn instructional strategies, high-leverage practices and social emotional learning

Cost to SPED funds: Registration = \$374

Professional visits (continued)

2. National Association of School Psychologists Convention

Where: Online

When: February 23-26, 2021

Participant: Rachelle Beard (GW)

Purpose: Professional development to improve skills, knowledge and quality of service

Cost to SPED funds: Registration = \$249

*F. Personnel1. Administrativea. Reclassification – Policy Ref. GCP Professional Staff Promotions

DO - Irving Valenzuela, from Programmer to IT Network and Systems Administrator
– Effective 1/25/21

2. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

CHS - Serena Meyer, from ELL Instructional Assistant at GHS to ELL
Compliance Assistant at CHS – Effective 1/26/21

MVHS - Jasmin Badilla, from Attendance Secretary at GHS to Credentials
Secretary at MVHS – Effective 1/25/21

b. Employment – Policy Ref. GDF Support Staff Hiring

CHS - Raymond Mkandama, ELL Instructional Assistant – Effective 9/14/20
Ivris Pena-Garcia, Attendance Assistant – Effective 9/17/20

MVHS - Conniecarmen Barrios, Title One Instructional Assistant – Effective 10/19/20
Albert Katembo, Title One Instructional Assistant – Effective 10/19/20

SHS - Marissa Mitchell, Title One Instructional Assistant – Effective 10/19/20

c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

DO - Antoinette Malley, Bus Driver – Effective 1/5/21

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

DO - Richard Pharms, Bus Assistant – Effective 1/25/21

WHS - Leticia Madrid, Custodian – Effective 1/21/21

e. Employment Release

DO - Jerry Vielma, Bus Driver – Effective 1/19/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Policy Revision FEA – Educational Specifications for Construction**

The Governing Board may delegate authority in writing to the Superintendent to submit plans for new school facilities to the School Facilities Board for the purpose of certifying that the plans meet the minimum school facility adequacy guidelines prescribed in A.R.S. 15-2011.

In the construction of new or remodeled educational facilities, the Board requires the Superintendent to develop a set of comprehensive educational specifications. In conferences with the architect, the following specifications and statutory references shall be discussed for design inclusion:

FEA (continued)

- A. Information concerning the plan of school organization and estimated enrollment in the proposed building. ~~Whenever possible schools will be planned and built to accommodate two thousand (2,000) students.~~
- B. A description of the proposed curriculum and the teaching methods and techniques to be employed.
- C. A schedule of space requirements, including an indication of relative locations of various spaces. ~~Each school site will be approximately forty (40) acres.~~
- D. A desired layout of special areas and the equipment needed for such areas.
- E. An outline of mechanical features and special finishes desired.
- F. Standards established by the School Facilities Board.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 15-341 | 15-2001 *et seq.* | 15-2011 | 34-461 | 41-1492- *et seq.* | ~~41-2163~~

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

29 U.S.C. 794, Rehabilitation Act, (Section 504)

42 U.S.C. 12101 *et seq.*, The Americans with Disabilities Act

RECOMMENDATION: Approve the first of three readings for policy revision of FEA – Education Specifications for Construction.

Motion _____ Second _____ Vote _____

B. Policy Revision GDFA Support Staff Qualifications and Requirements

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- A. Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- B. Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, *supervision* means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a

GDFA (continued)

certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with information received from the fingerprint test results check or the information received in connection with a fingerprint clearance card application.

School Bus Drivers – An applicant shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction, including a charge or conviction that has been vacated, set aside or expunged:

- A. Sexual abuse of a minor.
- B. Incest.
- C. First- or second-degree murder.
- D. Kidnapping.
- E. Arson.
- F. Sexual assault.
- G. Sexual exploitation of a minor.
- H. Felony offenses involving contributing to the delinquency of a minor.
- I. Commercial sexual exploitation of a minor.
- J. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.
- K. Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- M. Burglary in the first degree.
- N. Burglary in the second or third degree.
- O. Aggravated or armed robbery.
- P. Robbery.
- Q. A dangerous crime against children as defined in A.R.S. 13-705.
- R. Child abuse.
- S. Sexual conduct with a minor.
- T. Molestation of a child.

GDFA (continued)

- U. Manslaughter.
- V. Aggravated assault.
- W. Assault.
- X. Exploitation of minors involving drug offenses.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

The Superintendent shall develop and implement procedures that include the following in the employment process:

- A. Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- B. Provide for fingerprint checks pursuant to A.R.S. 41-1750
- C. Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 13-705 | 15-06 | 15-512 | 15-534 | 23-1361 | 41-1750

CROSS REF.:

EEAEA – Bus Driver Requirements, Training, and Responsibilities

GDF - Support Staff Hiring

GDG - Part-Time and Substitute Support Staff Employment

JLIA – Supervision of Students

RECOMMENDATION: Approve the first of three readings for policy revision of GDFA – Support Staff Qualifications and Requirements.

Motion _____ Second _____ Vote _____

C. IJNDB Use of Technology Resources in Instruction

Appropriate use of Electronic Information Services

The District may provide electronic information services (EIS) to qualified students, teachers, and other personnel who attend or who are employed by the District. Electronic information services include networks (e.g., LAN, WAN, Internet), databases, and any computer-accessible source of information, whether from hard drives, tapes, compact disks (CDs), ~~portable drives~~ floppy disks, or other electronic sources. The use of the services shall be in support of education, research, and the educational goals of the District. To assure that the EIS is used in an appropriate manner and for the educational purposes intended, the District will require anyone who uses the EIS to follow its guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the EIS guidelines and procedures will be denied access to the District's EIS and may be subject to disciplinary and/or legal action.

The Superintendent shall determine steps, including the use of an Internet filtering mechanism, that must be taken to promote the safety and security of the use of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Technology protection measures shall protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography or, with respect to use of computers by minors, harmful to minors. Safety and security mechanisms shall include online monitoring activities.

As required by the Children's Internet Protection Act, the prevention of inappropriate network usage includes unauthorized access, including "hacking," and other unlawful activities; unauthorized disclosure, use and dissemination of personal identification information regarding minors.

It is the policy of the Board to:

- A. prevent user access over the District's computer network, or transmissions of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- B. prevent unauthorized access and other unlawful online activity;
- C. prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- D. comply with the Children's Internet Protection Act [P.L. No. 106-554 and 47USC 47 U.S.C. 254(h)].

~~The student acceptable use of electronic information services shall be included in the student handbook and requires parent/guardian signature on the school affidavit. Employees must be provided with the employee acceptable use of electronic services document.~~

Each user will be required to sign an EIS user's agreement. The District may log the use of all systems and monitor all system utilization. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences. The District reserves the right to establish rules and regulations as necessary for the efficient operation of the electronic information services.

The District does not assume liability for information retrieved via EIS, nor does it assume any liability for any information lost, damaged, or unavailable due to technical or other difficulties.

Filtering and Internet Safety

As required by the Children's Internet Protection Act, the District shall provide for technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography, or, with respect to use of the computers by students, harmful to students. The protective measures shall also include monitoring the online activities of students.

Limits, controls, and prohibitions shall be placed on student:

- A. Access to inappropriate matter.
- B. Safety and security in direct electronic communications.
- C. Unauthorized online access or activities.
- D. Unauthorized disclosure, use and dissemination of personal information.

Education, Supervision and Monitoring

It shall be the responsibility of all District employees to be knowledgeable of the Board's policies and administrative guidelines and procedures. Further, it shall be the responsibility of all employees, to the extent prudent to an individual's assignment to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

IJNDB (continued)

The Superintendent shall provide for appropriate training for District employees and for students who use the District's computer network and have access to the internet. Training provided shall be designed to promote the District's commitment to:

- A. the standards and acceptable use of the District's network and Internet services as set forth in District policy;
- B. student safety in regards to use of the Internet, appropriate behavior while using, but not limited to, such things as social networking Web sites, online opportunities and chat rooms; and ~~cyber bullying~~ cyberbullying awareness and response; and compliance with E-rate requirements of the Children's Internet Protection Act.

While training will be subsequently provided to employees under this policy, the requirements of the policy are effective immediately. Employees will be held to strict compliance with the requirements of the policy and the accompanying regulation, regardless of whether training has been given.

The Superintendent is responsible for the implementation of this policy (~~continued~~) and for establishing and enforcing the District's electronic information services guidelines and procedures for appropriate technology protection measures (filters), monitoring, and use.

Parent Notification

Parents will be notified of the policies regarding the use of technology and the Internet while at school. Parents will also be notified of their ability to prohibit the student from the use of technology and the Internet while at school in which covered information may be shared with an operator pursuant to A.R.S. 15-1046. This does not apply to software or technology that is used for the daily operations or administration of a local education agency or Arizona Online instruction programs authorized pursuant to A.R.S. 15-808.

Adopted: ~~October 3, 2012~~

LEGAL REF.:

A.R.S. 13-2316 | 13-3506.01 | 13-3509 | 15-341 | 15-808 | 15-1046 | 34-501 | 34-502

20 U.S.C. 9134, The Children's Internet Protection Act

47 U.S.C. 254, Communications Act of 1934 (The Children's Internet Protection Act)

RECOMMENDATION: Approve the first of three readings for policy revision of IJNDB – Use of Technology Resources in Instruction.

Motion _____ Second _____ Vote _____

D. Policy Revision JICK – Student Violence Bullying/Harassment/Intimidation

The Governing Board believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Board further believes a school environment inclusive of these traits maximizes student achievement, fosters student personal growth, and helps students build a sense of community that promotes positive participation as members of society.

The District, in partnership with parents, guardians, and students, shall establish and maintain a school environment based on these beliefs. The District shall identify and implement age-appropriate programs designed to instill in students the values of positive interpersonal relationships, mutual respect, and appropriate conflict resolution. ~~The District is committed to addressing proactive measures to assist in the belief of mutual respect.~~

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment or intimidation as defined by this policy will not be tolerated.

JICK (continued)

Definitions

Bullying: Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that

- A. has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm or damage to property,
- B. is sufficiently severe, persistent or pervasive that the action, behavior, or threat creates an intimidating, threatening or abusive environment in the form of physical or emotional harm,
- C. occurs when there is a real or perceived imbalance of power or strength, or
- D. may constitute a violation of law.

Bullying of a student or group of students can be manifested through written, verbal, physical, or emotional means and may occur in a variety of forms including, but not limited to

- A. verbal, written/printed or graphic exposure to derogatory comments, extortion, exploitation, name calling, or rumor spreading either directly through another person or group or through cyberbullying,
- B. exposure to social exclusion or ostracism,
- C. physical contact including but not limited to pushing, hitting, kicking, shoving, or spitting, and
- D. damage to or theft of personal property.

Cyberbullying: Cyberbullying is, but not limited to, any act of bullying committed by use of electronic technology or electronic communication devices, including telephonic devices, social networking and other Internet communications, on school computers, networks, forums and mailing lists, or other District-owned property, and by means of an individual's personal electronic media and equipment.

Harassment: Harassment is intentional behavior by a student or group of students that is disturbing or threatening to another student or group of students. Intentional behaviors that characterize harassment include, but are not limited to, stalking, hazing, social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments, photographs and graphics. Harassment may be related, but not limited to, race, religious orientation, sexual preference orientation, cultural background, economic status, size or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.

Intimidation: Intimidation is intentional behavior by a student or group of students that places another student or group of students in fear of harm of person or property. Intimidation can be manifested emotionally or physically, either directly or indirectly, and by use of social media.

Prohibitions and Discipline

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists.

Disciplinary action may result for bullying, harassment, or intimidation which occurs outside of the school and the school day when such bullying, harassment, or intimidation results in a substantial physical, mental, or emotional negative effect on the victim while on school grounds, school property, school buses, at school bus stops, or at school-sponsored events and activities, or when such act(s) interfere with the authority of the school system to maintain order. All suspected violations of law will be reported to local law enforcement.

Reporting Incidents of Bullying Incidents/Harassment/Intimidation

A student who is experiencing bullying, harassment, intimidation or believes another student is experiencing bullying, harassment, or intimidation is to report the situation to the principal or another school employee. A school employee who becomes aware of or suspects a student is being bullied, harassed or intimidated shall immediately notify the school administrator. School personnel shall maintain confidentiality of the reported information.

The initial notification of an alleged incident may be provided verbally. A detailed written description of the incident and any other relevant information must be provided on form(s) made available by the school and submitted to the principal within one (1) school day of the verbal report.

Should the principal be the employee who observes, is informed of, or suspects a student is experiencing bullying the principal shall document the incident or concern in writing. Failure by an employee to report a suspected case of bullying may result in disciplinary action up to suspension without pay or dismissal pursuant to Board Policies GCQF and GDQD.

Reprisal by any student or staff member directed toward a student or employee related to the reporting of a case of bullying or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

At the time a student reports alleged bullying, harassment, or intimidation the principal shall provide to the student who has allegedly been bullied, harassed, or intimidated a written copy of student rights, protections and support services available to the student and shall notify the student's parent(s)/guardian(s) of the report. ~~In addition, students and parents will be provided with a Parent Student Handbook at the beginning of each year~~ suspected incident of harassment, intimidation or bullying.

The principal shall investigate *all* reports of bullying, harassment, or intimidation. If the principal determines that bullying, harassment, or intimidation has occurred, discipline will be administered pursuant to Board Policies JK, JKD, and JKE. Regardless of the outcome of the investigation the principal will meet with the involved students to review the findings of the investigation. Subject to the restrictions of the Family Educational Rights and Privacy Act (FERPA) set out in Policy JR, the parent(s) or guardian(s) of the involved students shall also be informed of the findings of the investigation.

Documentation related to reported bullying, harassment, or intimidation and subsequent investigation shall be maintained by the District for not less than six (6) years. In the event the District reports incidents to persons other than school officials or law enforcement all individually identifiable information shall be redacted. Restrictions established by FERPA on disclosure of personally identifiable student information must be observed at all times.

The Superintendent shall establish procedures for the dissemination of information to students, parents and guardians. The information will include, but not be limited to, Governing Board policies, incident reporting, support services (proactive and reactive) and student's rights. The dissemination of this information shall

- A. occur during the first (1st) week of each school year,
- B. be provided to each incoming student during the school year at the time of the student's registration,
- C. be posted in each classroom and in common areas of the school, and
- D. be summarized in the student handbook and on the District website, and

JICK (continued)

the Superintendent shall establish procedures for the dissemination of information to District employees including, but not limited to

- A. Governing Board policy,
- B. preventive measures,
- C. incident reporting procedures,
- D. available support services for students (both proactive and reactive), and
- E. student rights.

Information will be provided to staff members at the beginning of each instructional year and on the first day of employment for new employees.

The Superintendent shall establish procedures designed to protect the health and safety of students who are physically harmed as the result of bullying, harassment, or intimidation. These will include, when appropriate, procedures for contacting emergency medical services, law enforcement agencies, or both.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying is a violation of the law.

Adopted: ~~September 21, 2011~~

LEGAL REF.:

A.R.S. 13-1202 | 13-1203 | 13-1204 | 13-2321 | 13-2916 | 13-2921 | 13-3506.01 | 15-341

A.A.C. R7-2-1308

CROSS REF.:

IJNDB - Use of Technology Resources in Instruction

JI - Student Rights and Responsibilities

JIC - Student Conduct

JII - Student Concerns, Complaints and Grievances

JK - Student Discipline

JKD - Student Suspension

JKDA - Removal of Students from School-Sponsored Activities

JKE - Expulsion of Students

JR - Student Records

RECOMMENDATION: The Governing Board approve the first of three readings for policy revision of JICK – Student Bullying/Harassment/Intimidation.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Feb 15	Presidents' Day	District Office and all schools closed
Feb 17	Governing Board	Regular meeting – 7:30 pm
		AAA Moon Valley High School recognitions
Mar 3	Governing Board	Regular Meeting – 7:30 pm
		AAA Sunnyslope High School recognitions
Mar 10	Pre-ACT Testing	All schools
Mar 15-19	Spring Recess	All Schools/District Office Closed

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on December 2, 2020.
- C. Negotiations pursuant to ARS 38-431.03(A-5)
Update on process, timelines and items.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

X. ADJOURNMENT - RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patty Kennedy, Clerk
Laura Arita • Patti Hussey • Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, February 17, 2020

REGULAR MEETING

7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Moon Valley High School teacher Jennifer Metheny-Koch.
2. Presentation of *Achievement Above All* award to Moon Valley High School student David Acosta.
3. Presentation of *Certificate of Achievement* to Moon Valley High School's Journalism, Melanie Allen, Sponsor.
4. Presentation of *Achievement Above All* award to Moon Valley High School support staff employee Pam Hansen.
5. Presentation of *Volunteer Recognition* award to Moon Valley High School volunteer Vanessa Smith.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on February 3, 2021.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
02/02/2021	71,064.21	N/A	4,453.14
	194,777.04		
	154,029.39		
	1,072.67		
02/08/2021	79,030.15	4,736,54.98	2,507.31
	212,799.71		
	185,544.33		
	2,606.60		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE1. NASP (National Association of School Psychologists) 2021 Conference

Where: Online

When: February 23-26, 2021

Participant: Natalie Schoenbauer (DO)

Purpose: Strategies and techniques specific to school psychologists and Legal updates

Cost to SPED funds: Registration = \$409

***F. Personnel**1. Administrativea. Reclassification – Policy Ref. GCP Professional Staff Promotions

DO - Jake Conrad, from Campus Technology Assistant at IHS to I.T. Specialist at District Office – Effective 2/8/21

2. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

GHS - Ana Rivas, from Attendance Assistant to Attendance Secretary – Effective 2/2/21

MVHS - Jasmin Badilla, from Attendance Secretary at GHS to Credentials Secretary at MVHS – Effective 1/25/21

b. Employment – Policy Ref. GDF Support Staff Hiring

DO - Enrique Gongora, Maintenance III – Effective 10/1/20

NS - Vanessa Durazo, Career Transition Support Service – Effective 10/19/20
Nessa Knutsen, Special Ed Instructional Assistant – Effective 10/22/20

SHS - Christopher Treadwell, Maintenance III – Effective 9/21/20

WHS - Franía Juarez Hernandez, Attendance Assistant – Effective 10/5/20
Rosalía Perez Nava, Cafeteria Assistant – Effective 10/19/20

c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

THS - Katherine Roberts, Data Processor – Effective 4/8/21

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

DO - Ciara Reyes, Communications Assistant – Effective 2/26/21

GHS - Yarima Avansino, Special Ed Instructional Assistant – Effective 1/22/21

Jenna Blair, Special Ed Instructional Assistant – Effective 2/5/21

Jo Ann Sharpe, Special Ed Instructional Assistant – Effective 2/25/21

MVHS - Trinity Caminsky, Special Ed Instructional Assistant – Effective 2/12/21

Stanley Murray, Maintenance I – Effective 2/3/21

SHS - Richard Graham, Parking Lot Attendant – Effective 1/25/21

THS - Benjamin Adames, Custodian – Effective 1/29/21

Donna King, Special Ed Instructional Assistant – Effective 2/26/21

WHS - Ronna Bareham, Cafeteria Assistant – Effective 1/25/21

Leticia Madrid, Custodian – Effective 1/21/21

e. Termination – Policy Ref. GDQD Discipline, Suspension and Dismissal of Support Staff

MVHS - Albert Katembo, Title One Instructional Assistant – Effective 2/5/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Sole Source Procurement - TFS (Tools for Schools) Results (Enclosure)**

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

TFS Results provides us with customized materials for CTE classrooms, teachers and students. They provide collaborative services to assist with student retention and the development of the strategies and materials. They further assist with compliance for the Perkins V mandate requiring us to provide career exploration to our feeder 5-8th grades. We have worked with them for three years, and they are the only vendor who has been able to meet our needs.

RECOMMENDATION: The Governing Board approves the sole source procurement for TFS Results.

Motion _____ Second _____ Vote _____

B. Policy Revision FEA – Educational Specifications for Construction

The Governing Board may delegate authority in writing to the Superintendent to submit plans for new school facilities to the School Facilities Board for the purpose of certifying that the plans meet the minimum school facility adequacy guidelines prescribed in A.R.S. 15-2011.

In the construction of new or remodeled educational facilities, the Board requires the Superintendent to develop a set of comprehensive educational specifications. In conferences with the architect, the following specifications and statutory references shall be discussed for design inclusion:

- A. Information concerning the plan of school organization and estimated enrollment in the proposed building. ~~Whenever possible schools will be planned and built to accommodate two thousand (2,000) students.~~
- B. A description of the proposed curriculum and the teaching methods and techniques to be employed.
- C. A schedule of space requirements, including an indication of relative locations of various spaces. ~~Each school site will be approximately forty (40) acres.~~
- D. A desired layout of special areas and the equipment needed for such areas.
- E. An outline of mechanical features and special finishes desired.
- F. Standards established by the School Facilities Board.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 15-341 | 15-2001 *et seq.* | 15-2011 | 34-461 | 41-1492- *et seq.* | ~~41-2163~~

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

29 U.S.C. 794, Rehabilitation Act, (Section 504)

42 U.S.C. 12101 *et seq.*, The Americans with Disabilities Act

RECOMMENDATION: Approve the second of three readings for policy revision of FEA – Education Specifications for Construction.

Motion _____ Second _____ Vote _____

C. Policy Revision GDFA Support Staff Qualifications and Requirements**(Fingerprinting Requirements)**

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- A. Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- B. Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, *supervision* means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with information received from the fingerprint test results check or the information received in connection with a fingerprint clearance card application.

School Bus Drivers – An applicant shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction, including a charge or conviction that has been vacated, set aside or expunged:

- A. Sexual abuse of a minor.
- B. Incest.
- C. First- or second-degree murder.
- D. Kidnapping.
- E. Arson.
- F. Sexual assault.
- G. Sexual exploitation of a minor.
- H. Felony offenses involving contributing to the delinquency of a minor.
- I. Commercial sexual exploitation of a minor.
- J. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.
- K. Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- M. Burglary in the first degree.
- N. Burglary in the second or third degree.
- O. Aggravated or armed robbery.
- P. Robbery.
- Q. A dangerous crime against children as defined in A.R.S. 13-705.
- R. Child abuse.
- S. Sexual conduct with a minor.
- T. Molestation of a child.
- U. Manslaughter.
- V. Aggravated assault.
- W. Assault.
- X. Exploitation of minors involving drug offenses.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

The Superintendent shall develop and implement procedures that include the following in the employment process:

- A. Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- B. Provide for fingerprint checks pursuant to A.R.S. 41-1750
- C. Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 13-705 | 15-06 | 15-512 | 15-534 | 23-1361 | 41-1750

CROSS REF.:

EEAEA – Bus Driver Requirements, Training, and Responsibilities

GDF - Support Staff Hiring

GDG - Part-Time and Substitute Support Staff Employment

JLIA – Supervision of Students

RECOMMENDATION: Approve the second of three readings for policy revision of GDFA – Support Staff Qualifications and Requirements.

Motion _____ Second _____ Vote _____

D. IJNDB Use of Technology Resources in Instruction

Appropriate use of Electronic Information Services

The District may provide electronic information services (EIS) to qualified students, teachers, and other personnel who attend or who are employed by the District. Electronic information services include networks (e.g., LAN, WAN, Internet), databases, and any computer-accessible source of information, whether from hard drives, tapes, compact disks (CDs), ~~portable drives-floppy disks~~, or other electronic sources. The use of the services shall be in support of education, research, and the educational goals of the District. To assure that the EIS is used in an appropriate manner and for the educational purposes intended, the District will require anyone who uses the EIS to follow its guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the EIS guidelines and procedures will be denied access to the District's EIS and may be subject to disciplinary and/or legal action.

The Superintendent shall determine steps, including the use of an Internet filtering mechanism, that must be taken to promote the safety and security of the use of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Technology protection measures shall protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography or, with respect to use of computers by minors, harmful to minors. Safety and security mechanisms shall include online monitoring activities.

As required by the Children's Internet Protection Act, the prevention of inappropriate network usage includes unauthorized access, including "hacking," and other unlawful activities; unauthorized disclosure, use and dissemination of personal identification information regarding minors.

It is the policy of the Board to:

- A. prevent user access over the District's computer network, or transmissions of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- B. prevent unauthorized access and other unlawful online activity;
- C. prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- D. comply with the Children's Internet Protection Act [P.L. No. 106-554 and ~~47~~USC 47 U.S.C. 254(h)].

~~The student acceptable use of electronic information services shall be included in the student handbook and requires parent/guardian signature on the school affidavit. Employees must be provided with the employee acceptable use of electronic services document.~~

Each user will be required to sign an EIS user's agreement. The District may log the use of all systems and monitor all system utilization. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences. The District reserves the right to establish rules and regulations as necessary for the efficient operation of the electronic information services.

The District does not assume liability for information retrieved via EIS, nor does it assume any liability for any information lost, damaged, or unavailable due to technical or other difficulties.

Filtering and Internet Safety

As required by the Children's Internet Protection Act, the District shall provide for technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography, or, with respect to use of the computers by students, harmful to students. The protective measures shall also include monitoring the online activities of students.

Limits, controls, and prohibitions shall be placed on student:

- A. Access to inappropriate matter.
- B. Safety and security in direct electronic communications.
- C. Unauthorized online access or activities.
- D. Unauthorized disclosure, use and dissemination of personal information.

Education, Supervision and Monitoring

It shall be the responsibility of all District employees to be knowledgeable of the Board's policies and administrative guidelines and procedures. Further, it shall be the responsibility of all employees, to the extent prudent to an individual's assignment to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

The Superintendent shall provide for appropriate training for District employees and for students who use the District's computer network and have access to the internet. Training provided shall be designed to promote the District's commitment to:

- A. the standards and acceptable use of the District's network and Internet services as set forth in District policy;
- B. student safety in regards to use of the Internet, appropriate behavior while using, but not limited to, such things as social networking Web sites, online opportunities and chat rooms; and ~~cyber bullying~~ cyberbullying awareness and response; and compliance with E-rate requirements of the Children's Internet Protection Act.

While training will be subsequently provided to employees under this policy, the requirements of the policy are effective immediately. Employees will be held to strict compliance with the requirements of the policy and the accompanying regulation, regardless of whether training has been given.

The Superintendent is responsible for the implementation of this policy (~~continued~~) and for establishing and enforcing the District's electronic information services guidelines and procedures for appropriate technology protection measures (filters), monitoring, and use.

Parent Notification

Parents will be notified of the policies regarding the use of technology and the Internet while at school. Parents will also be notified of their ability to prohibit the student from the use of technology and the Internet while at school in which covered information may be shared with an operator pursuant to A.R.S. 15-1046. This does not apply to software or technology that is used for the daily operations or administration of a local education agency or Arizona Online instruction programs authorized pursuant to A.R.S. 15-808.

Adopted: ~~October 3, 2012~~

LEGAL REF.:

A.R.S. 13-2316 | 13-3506.01 | 13-3509 | 15-341 | 15-808 | 15-1046 | 34-501 | 34-502

20 U.S.C. 9134, The Children's Internet Protection Act

47 U.S.C. 254, Communications Act of 1934 (The Children's Internet Protection Act)

RECOMMENDATION: Approve the second of three readings for policy revision of IJNDB – Use of Technology Resources in Instruction.

Motion _____ Second _____ Vote _____

E. Policy Revision JICK – Student Violence Bullying/Harassment/Intimidation

The Governing Board believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Board further believes a school environment inclusive of these traits maximizes student achievement, fosters student personal growth, and helps students build a sense of community that promotes positive participation as members of society.

The District, in partnership with parents, guardians, and students, shall establish and maintain a school environment based on these beliefs. The District shall identify and implement age-appropriate programs designed to instill in students the values of positive interpersonal relationships, mutual respect, and appropriate conflict resolution. ~~The District is committed to addressing proactive measures to assist in the belief of mutual respect.~~

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment or intimidation as defined by this policy will not be tolerated.

Definitions

Bullying: Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that

- A. has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm or damage to property,
- B. is sufficiently severe, persistent or pervasive that the action, behavior, or threat creates an intimidating, threatening or abusive environment in the form of physical or emotional harm,
- C. occurs when there is a real or perceived imbalance of power or strength, or
- D. may constitute a violation of law.

Bullying of a student or group of students can be manifested through written, verbal, physical, or emotional means and may occur in a variety of forms including, but not limited to

- A. verbal, written/printed or graphic exposure to derogatory comments, extortion, exploitation, name calling, or rumor spreading either directly through another person or group or through cyberbullying,
- B. exposure to social exclusion or ostracism,
- C. physical contact including but not limited to pushing, hitting, kicking, shoving, or spitting, and
- D. damage to or theft of personal property.

Cyberbullying: Cyberbullying is, but not limited to, any act of bullying committed by use of electronic technology or electronic communication devices, including telephonic devices, social networking and other Internet communications, on school computers, networks, forums and mailing lists, or other District-owned property, and by means of an individual's personal electronic media and equipment.

Harassment: Harassment is intentional behavior by a student or group of students that is disturbing or threatening to another student or group of students. Intentional behaviors that characterize harassment include, but are not limited to, stalking, hazing, social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments, photographs and graphics. Harassment may be related, but not limited to, race, religious orientation, sexual ~~preference~~ orientation, cultural background, economic status, size or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.

Intimidation: Intimidation is intentional behavior by a student or group of students that places another student or group of students in fear of harm of person or property. Intimidation can be manifested emotionally or physically, either directly or indirectly, and by use of social media.

Prohibitions and Discipline

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists.

Disciplinary action may result for bullying, harassment, or intimidation which occurs outside of the school and the school day when such bullying, harassment, or intimidation results in a substantial physical, mental, or emotional negative effect on the victim while on school grounds, school property, school buses, at school bus stops, or at school-sponsored events and activities, or when such act(s) interfere with the authority of the school system to maintain order. All suspected violations of law will be reported to local law enforcement.

Reporting Incidents of Bullying Incidents/Harassment/Intimidation

A student who is experiencing bullying, harassment, intimidation or believes another student is experiencing bullying, harassment, or intimidation is to report the situation to the principal or another school employee. A school employee who becomes aware of or suspects a student is being bullied, harassed or intimidated shall immediately notify the school administrator. School personnel shall maintain confidentiality of the reported information.

The initial notification of an alleged incident may be provided verbally. A detailed written description of the incident and any other relevant information must be provided on form(s) made available by the school and submitted to the principal within one (1) school day of the verbal report.

Should the principal be the employee who observes, is informed of, or suspects a student is experiencing bullying the principal shall document the incident or concern in writing. Failure by an employee to report a suspected case of bullying may result in disciplinary action up to suspension without pay or dismissal pursuant to Board Policies GCQF and GDQD.

JICK (continued)

Reprisal by any student or staff member directed toward a student or employee related to the reporting of a case of bullying or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

At the time a student reports alleged bullying, harassment, or intimidation the principal shall provide to the student who has allegedly been bullied, harassed, or intimidated a written copy of student rights, protections and support services available to the student and shall notify the student's parent(s)/guardian(s) of the report. ~~In addition, students and parents will be provided with a Parent-Student Handbook at the beginning of each year~~ suspected incident of harassment, intimidation or bullying.

The principal shall investigate *all* reports of bullying, harassment, or intimidation. If the principal determines that bullying, harassment, or intimidation has occurred, discipline will be administered pursuant to Board Policies JK, JKD, and JKE. Regardless of the outcome of the investigation the principal will meet with the involved students to review the findings of the investigation. Subject to the restrictions of the Family Educational Rights and Privacy Act (FERPA) set out in Policy JR, the parent(s) or guardian(s) of the involved students shall also be informed of the findings of the investigation.

Documentation related to reported bullying, harassment, or intimidation and subsequent investigation shall be maintained by the District for not less than six (6) years. In the event the District reports incidents to persons other than school officials or law enforcement all individually identifiable information shall be redacted. Restrictions established by FERPA on disclosure of personally identifiable student information must be observed at all times.

The Superintendent shall establish procedures for the dissemination of information to students, parents and guardians. The information will include, but not be limited to, Governing Board policies, incident reporting, support services (proactive and reactive) and student's rights. The dissemination of this information shall

- A. occur during the first (1st) week of each school year,
- B. be provided to each incoming student during the school year at the time of the student's registration,
- C. be posted in each classroom and in common areas of the school, and
- D. be summarized in the student handbook and on the District website, and

the Superintendent shall establish procedures for the dissemination of information to District employees including, but not limited to

- A. Governing Board policy,
- B. preventive measures,
- C. incident reporting procedures,
- D. available support services for students (both proactive and reactive), and
- E. student rights.

Information will be provided to staff members at the beginning of each instructional year and on the first day of employment for new employees.

The Superintendent shall establish procedures designed to protect the health and safety of students who are physically harmed as the result of bullying, harassment, or intimidation. These will include, when appropriate, procedures for contacting emergency medical services, law enforcement agencies, or both.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying is a violation of the law.

Adopted: ~~September 21, 2014~~

LEGAL REF.:

A.R.S. 13-1202 | 13-1203 | 13-1204 | 13-2321 | 13-2916 | 13-2921 | 13-3506.01 | 15-341

A.A.C. R7-2-1308

CROSS REF.:

IJNDB - Use of Technology Resources in Instruction

JI - Student Rights and Responsibilities

JIC - Student Conduct

JII - Student Concerns, Complaints and Grievances

JK - Student Discipline

JKD - Student Suspension

JKDA - Removal of Students from School-Sponsored Activities

JKE - Expulsion of Students

JR - Student Records

RECOMMENDATION: The Governing Board approve the second of three readings for policy revision of JICK – Student Bullying/Harassment/Intimidation.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. 2020 Comprehensive Annual Financial Report, Single Audit Report package and Uniform System of Financial Records Compliance Questionnaire (Enclosure) – Nate Bowler, Chief Financial Officer
- D. In – person learning update – Brian Capistran, Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Mar 3	Governing Board	Regular Meeting – 7:30 pm AAA Sunnyslope High School recognitions
Mar 10	Pre-ACT Testing	All schools
Mar 15-19	Spring Recess	All Schools/District Office Closed
Apr 6	AzM2 Writing /ACT	All Schools

Apr 7	Governing Board	Regular Meeting- 7:30 pm AAA Thunderbird High School recognitions All Schools
Apr 14	AzM2 – Reading AzM2 – Math/AzScience	All Schools
Apr 21	Governing Board	Regular Meeting – 7:30 pm AAA Washington High School recognitions

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Negotiations pursuant to ARS 38-431.03(A-5)
Update on timelines, process and items.
- C. Minutes
Review the minutes of the executive session held on February 3, 2021.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION
(Each item will be identified and voted on separately.)

X. ADJOURNMENT - RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patty Kennedy, Clerk
Laura Arita • Patti Hussey • Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, March 3, 2020 - 7:30 P.M.

This will be a virtual meeting.

Viewing and call in information will be posted at
www.guhsdaz.org ~ Calendar ~ Governing Board Meeting

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Sunnyslope High School teacher Kim Celaya.
2. Presentation of *Achievement Above All* award to Sunnyslope High School student Angela Santana Torres.
3. Presentation of *Certificate of Achievement* to Sunnyslope High School's Key Club, Michelle Schwimmer, Sponsor.
4. Presentation of *Achievement Above All* award to Sunnyslope High School support staff employee Tom Harms.
5. Presentation of *Volunteer Recognition* award to Sunnyslope High School volunteer Christy Bacon.

F. Public participation at Board meetings

Comments from the public will be read by the Board secretary during the public meeting. Members of the public wishing to address the Governing Board may access the form at www.guhsdaz.org ~ Our District ~ Our Leadership ~ Public Participation. Comments will be received the week of the meeting from 12:00 pm on Monday to 12:00 pm on Wednesday. Each person wishing to comment is limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the total time for public participation may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on February 17, 2021.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
02/16/2021	47,385.93	N/A	3,120.50
	138,601.40		12,688.07
	341,501.45		
	165.74		
02/22/2021	13,732.44	4,765,811.89	231,710.70
	102,547.38		875.00
	341,792.35		
	110,426.14		
	504.42		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

D. Professional visits – Policy Ref. GCCE*1. CASE (Council for Administrators of Special Education) Workshop**

Where: Virtual

When: June 14-18, 2021

Participant: Natalie Schoenbauer (DO)

Purpose: IEP (Individualized Education Plan) Facilitation Training

Cost to SPED funds: Registration = \$459

E. Personnel*1. Administrative****a. Reclassification – Policy Ref. GCP Professional Staff Promotions**

CHS - Brooke Parsons, from Principal at AHS to Principal at CHS – Effective 7/1/21

2. Certified**a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence**

AHS - Aleksandra Loncar, Math Teacher – Effective 5/3/21

b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

CHS - Karin Kellam, Special Ed Teacher – Effective 5/27/21

Katelyn Shepherd, Math Teacher – Effective 5/27/21

IHS - Jessica Leigh Mitchell, Science Teacher – Effective 5/2/21

SHS - Tyler Bolen, CTE Teacher – Effective 5/27/21

Personnel (continued)

c. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members

- CHS - Chris Costley, Science Teacher – Effective 5/27/21
Wayne Gittens, Special Ed Teacher – Effective 5/27/21
IHS - Richard Novak, Math Teacher – Effective 5/27/21
SHS - Mark Dersch, Science Teacher – Effective 5/27/21
Deanne Hutchison, English Teacher – Effective 5/27/21

3. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

- CHS - Jazmin Hernandez Padilla, from ELL Instructional Assistant to Receptionist – Effective 2/24/21
THS - Theresa Ramirez, from Receptionist at CHS to Special Ed Instructional Assistant at THS – Effective 2/16/21

b. Employment – Policy Ref. GDF Support Staff Hiring

- DO - Breanna Cargile, Bus Assistant – Effective 10/1/20
Linda Curley, Bus Assistant – Effective 10/1/20
David Garcia, Bus Driver – Effective 10/26/20
Mikayla Morehead, Title I Parent Communications Liaison – Effective 9/29/20
Garry Myers, Bus Driver – Effective 10/27/20
GHS - Jesse Braskett, Maintenance III – Effective 11/2/20
Guadalupe Garrido Garcia, Receptionist – Effective 10/19/20
Sterling Pruitt, Campus Technology Assistant – Effective 9/23/20
Espoir Simbenga, Maintenance III – Effective 11/2/20
GWHS - Dawn Gallagher, Parking Lot Attendant – Effective 10/26/20
THS - Gable Rogers, Cafeteria Assistant – Effective 10/19/20

c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

- AHS - Augustine Lopez, Maintenance I – Effective 1/3/21
DO - Maritza Guzman-Munoz, Bus Assistant – Effective 1/22/21
GWHS - Christine Rivera, Attendance Assistant – Effective 2/22/21

d. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members

- CHS - Katherine Beauchamp, School Nurse – Effective 5/27/21
DO - Constance Hall, Bus Driver – Effective 5/26/21
IHS - Mary Freeland, School Nurse – Effective 5/27/21
MVHS - James Wadell, Parking Lot Attendant – Effective 2/5/21

e. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

- AHS - Mitchell Laypath, Campus Technology Assistant – Effective 3/5/21
CHS - Amanda Lingenfelter, Cafeteria Assistant – Effective 1/29/21
MVHS - Dulce Pajon, Cafeteria Assistant – Effective 1/20/21
SHS - Michael Caglio, Cafeteria Assistant – Effective 2/16/21
Cheyanne Stendel, Cafeteria Assistant – Effective 2/17/21
THS - Tiajuana Roper, Special Ed Instructional Assistant – Effective 2/17/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II. *A through II. *E.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Policy Revision FEA – Educational Specifications for Construction**

The Governing Board may delegate authority in writing to the Superintendent to submit plans for new school facilities to the School Facilities Board for the purpose of certifying that the plans meet the minimum school facility adequacy guidelines prescribed in A.R.S. 15-2011.

In the construction of new or remodeled educational facilities, the Board requires the Superintendent to develop a set of comprehensive educational specifications. In conferences with the architect, the following specifications and statutory references shall be discussed for design inclusion:

- A. Information concerning the plan of school organization and estimated enrollment in the proposed building. ~~Whenever possible schools will be planned and built to accommodate two thousand (2,000) students.~~
- B. A description of the proposed curriculum and the teaching methods and techniques to be employed.
- C. A schedule of space requirements, including an indication of relative locations of various spaces. ~~Each school site will be approximately forty (40) acres.~~
- D. A desired layout of special areas and the equipment needed for such areas.
- E. An outline of mechanical features and special finishes desired.
- F. Standards established by the School Facilities Board.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 15-341 | 15-2001 *et seq.* | 15-2011 | 34-461 | 41-1492- *et seq.* | 41-2163

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

29 U.S.C. 794, Rehabilitation Act, (Section 504)

42 U.S.C. 12101 *et seq.*, The Americans with Disabilities Act

RECOMMENDATION: Approve the third and final reading for policy revision of FEA – Education Specifications for Construction.

Motion _____ Second _____ Vote _____

B. Policy Revision GDFA Support Staff Qualifications and Requirements

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- A. Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- B. Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, *supervision* means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with information received from the fingerprint test results check or the information received in connection with a fingerprint clearance card application.

School Bus Drivers – An applicant shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction, including a charge or conviction that has been vacated, set aside or expunged:

- A. Sexual abuse of a minor.
- B. Incest.
- C. First- or second-degree murder.
- D. Kidnapping.
- E. Arson.
- F. Sexual assault.
- G. Sexual exploitation of a minor.
- H. Felony offenses involving contributing to the delinquency of a minor.
- I. Commercial sexual exploitation of a minor.
- J. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.
- K. Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- M. Burglary in the first degree.
- N. Burglary in the second or third degree.
- O. Aggravated or armed robbery.
- P. Robbery.
- Q. A dangerous crime against children as defined in A.R.S. 13-705.

- R. Child abuse.
- S. Sexual conduct with a minor.
- T. Molestation of a child.
- U. Manslaughter.
- V. Aggravated assault.
- W. Assault.
- X. Exploitation of minors involving drug offenses.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

The Superintendent shall develop and implement procedures that include the following in the employment process:

- A. Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- B. Provide for fingerprint checks pursuant to A.R.S. 41-1750
- C. Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S. 13-705 | 15-06 | 15-512 | 15-534 | 23-1361 | 41-1750

CROSS REF.:

EEAEA – Bus Driver Requirements, Training, and Responsibilities

GDF - Support Staff Hiring

GDG - Part-Time and Substitute Support Staff Employment

JLIA – Supervision of Students

RECOMMENDATION: Approve the third and final reading for policy revision of GDFA – Support Staff Qualifications and Requirements.

Motion _____ Second _____ Vote _____

C. IJNDB Use of Technology Resources in InstructionAppropriate use of Electronic Information Services

The District may provide electronic information services (EIS) to qualified students, teachers, and other personnel who attend or who are employed by the District. Electronic information services include networks (e.g., LAN, WAN, Internet), databases, and any computer-accessible source of information, whether from hard drives, tapes, compact disks (CDs), ~~portable drives floppy disks~~, or other electronic sources. The use of the services shall be in support of education, research, and the educational goals of the District. To assure that the EIS is used in an appropriate manner and for the educational purposes intended, the District will require anyone who uses the EIS to follow its guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the EIS guidelines and procedures will be denied access to the District's EIS and may be subject to disciplinary and/or legal action.

The Superintendent shall determine steps, including the use of an Internet filtering mechanism, that must be taken to promote the safety and security of the use of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Technology protection measures shall protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography or, with respect to use of computers by minors, harmful to minors. Safety and security mechanisms shall include online monitoring activities.

As required by the Children's Internet Protection Act, the prevention of inappropriate network usage includes unauthorized access, including "hacking," and other unlawful activities; unauthorized disclosure, use and dissemination of personal identification information regarding minors.

It is the policy of the Board to:

- A. prevent user access over the District's computer network, or transmissions of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- B. prevent unauthorized access and other unlawful online activity;
- C. prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- D. comply with the Children's Internet Protection Act [P.L. No. 106-554 and ~~47USC~~ 47 U.S.C. 254(h)].

~~The student acceptable use of electronic information services shall be included in the student handbook and requires parent/guardian signature on the school affidavit. Employees must be provided with the employee acceptable use of electronic services document.~~

Each user will be required to sign an EIS user's agreement. The District may log the use of all systems and monitor all system utilization. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences. The District reserves the right to establish rules and regulations as necessary for the efficient operation of the electronic information services.

The District does not assume liability for information retrieved via EIS, nor does it assume any liability for any information lost, damaged, or unavailable due to technical or other difficulties.

Filtering and Internet Safety

As required by the Children's Internet Protection Act, the District shall provide for technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, ~~pornographic~~ child pornography, or, with respect to use of the computers by students, harmful to students. The protective measures shall also include monitoring the online activities of students.

Limits, controls, and prohibitions shall be placed on student:

- A. Access to inappropriate matter.
- B. Safety and security in direct electronic communications.
- C. Unauthorized online access or activities.
- D. Unauthorized disclosure, use and dissemination of personal information.

Education, Supervision and Monitoring

It shall be the responsibility of all District employees to be knowledgeable of the Board's policies and administrative guidelines and procedures. Further, it shall be the responsibility of all employees, to the extent prudent to an individual's assignment to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

The Superintendent shall provide for appropriate training for District employees and for students who use the District's computer network and have access to the internet. Training provided shall be designed to promote the District's commitment to:

- A. the standards and acceptable use of the District's network and Internet services as set forth in District policy;
- B. student safety in regards to use of the Internet, appropriate behavior while using, but not limited to, such things as social networking Web sites, online opportunities and chat rooms; and ~~eyber~~ bullying ~~cyberbullying~~ awareness and response; and compliance with E-rate requirements of the Children's Internet Protection Act.

While training will be subsequently provided to employees under this policy, the requirements of the policy are effective immediately. Employees will be held to strict compliance with the requirements of the policy and the accompanying regulation, regardless of whether training has been given.

The Superintendent is responsible for the implementation of this policy (~~continued~~) and for establishing and enforcing the District's electronic information services guidelines and procedures for appropriate technology protection measures (filters), monitoring, and use.

Parent Notification

Parents will be notified of the policies regarding the use of technology and the Internet while at school. Parents will also be notified of their ability to prohibit the student from the use of technology and the Internet while at school in which covered information may be shared with an operator pursuant to A.R.S. 15-1046. This does not apply to software or technology that is used for the daily operations or administration of a local education agency or Arizona Online instruction programs authorized pursuant to A.R.S. 15-808.

Adopted: ~~October 3, 2012~~

LEGAL REF.:

A.R.S. 13-2316 | 13-3506.01 | 13-3509 | 15-341 | 15-808 | 15-1046 | 34-501 | 34-502
20 U.S.C. 9134, The Children's Internet Protection Act
47 U.S.C. 254, Communications Act of 1934 (The Children's Internet Protection Act)

RECOMMENDATION: Approve the third and final reading for policy revision of IJNDB – Use of Technology Resources in Instruction.

Motion _____ Second _____ Vote _____

D. Policy Revision JICK – Student ~~Violence~~ Bullying/Harassment/Intimidation

The Governing Board believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Board further believes a school environment inclusive of these traits maximizes student achievement, fosters student personal growth, and helps students build a sense of community that promotes positive participation as members of society.

The District, in partnership with parents, guardians, and students, shall establish and maintain a school environment based on these beliefs. The District shall identify and implement age-appropriate programs designed to instill in students the values of positive interpersonal relationships, mutual respect, and appropriate conflict resolution. ~~The District is committed to addressing proactive measures to assist in the belief of mutual respect.~~

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment or intimidation as defined by this policy will not be tolerated.

Definitions

Bullying: Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that

- A. has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm or damage to property,
- B. is sufficiently severe, persistent or pervasive that the action, behavior, or threat creates an intimidating, threatening or abusive environment in the form of physical or emotional harm,
- C. occurs when there is a real or perceived imbalance of power or strength, or
- D. may constitute a violation of law.

Bullying of a student or group of students can be manifested through written, verbal, physical, or emotional means and may occur in a variety of forms including, but not limited to

- A. verbal, written/printed or graphic exposure to derogatory comments, extortion, exploitation, name calling, or rumor spreading either directly through another person or group or through cyberbullying,
- B. exposure to social exclusion or ostracism,
- C. physical contact including but not limited to pushing, hitting, kicking, shoving, or spitting, and
- D. damage to or theft of personal property.

Cyberbullying: Cyberbullying is, but not limited to, any act of bullying committed by use of electronic technology or electronic communication devices, including telephonic devices, social networking and other Internet communications, on school computers, networks, forums and mailing lists, or other District-owned property, and by means of an individual's personal electronic media and equipment.

Harassment: Harassment is intentional behavior by a student or group of students that is disturbing or threatening to another student or group of students. Intentional behaviors that characterize harassment include, but are not limited to, stalking, hazing, social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments, photographs and graphics. Harassment may be related, but not limited to, race, religious orientation, sexual ~~preference~~ orientation, cultural background, economic status, size or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.

Intimidation: Intimidation is intentional behavior by a student or group of students that places another student or group of students in fear of harm of person or property. Intimidation can be manifested emotionally or physically, either directly or indirectly, and by use of social media.

JICK (continued)

Prohibitions and Discipline

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists.

Disciplinary action may result for bullying, harassment, or intimidation which occurs outside of the school and the school day when such bullying, harassment, or intimidation results in a substantial physical, mental, or emotional negative effect on the victim while on school grounds, school property, school buses, at school bus stops, or at school-sponsored events and activities, or when such act(s) interfere with the authority of the school system to maintain order. All suspected violations of law will be reported to local law enforcement.

Reporting Incidents of Bullying Incidents/Harassment/Intimidation

A student who is experiencing bullying, harassment, intimidation or believes another student is experiencing bullying, harassment, or intimidation is to report the situation to the principal or another school employee. A school employee who becomes aware of or suspects a student is being bullied, harassed or intimidated shall immediately notify the school administrator. School personnel shall maintain confidentiality of the reported information.

The initial notification of an alleged incident may be provided verbally. A detailed written description of the incident and any other relevant information must be provided on form(s) made available by the school and submitted to the principal within one (1) school day of the verbal report.

Should the principal be the employee who observes, is informed of, or suspects a student is experiencing bullying the principal shall document the incident or concern in writing. Failure by an employee to report a suspected case of bullying may result in disciplinary action up to suspension without pay or dismissal pursuant to Board Policies GCQF and GDQD.

Reprisal by any student or staff member directed toward a student or employee related to the reporting of a case of bullying or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

At the time a student reports alleged bullying, harassment, or intimidation the principal shall provide to the student who has allegedly been bullied, harassed, or intimidated a written copy of student rights, protections and support services available to the student and shall notify the student's parent(s)/guardian(s) of the report. ~~In addition, students and parents will be provided with a Parent-Student Handbook at the beginning of each year~~ suspected incident of harassment, intimidation or bullying.

The principal shall investigate *all* reports of bullying, harassment, or intimidation. If the principal determines that bullying, harassment, or intimidation has occurred, discipline will be administered pursuant to Board Policies JK, JKD, and JKE. Regardless of the outcome of the investigation the principal will meet with the involved students to review the findings of the investigation. Subject to the restrictions of the Family Educational Rights and Privacy Act (FERPA) set out in Policy JR, the parent(s) or guardian(s) of the involved students shall also be informed of the findings of the investigation.

Documentation related to reported bullying, harassment, or intimidation and subsequent investigation shall be maintained by the District for not less than six (6) years. In the event the District reports incidents to persons other than school officials or law enforcement all individually

identifiable information shall be redacted. Restrictions established by FERPA on disclosure of personally identifiable student information must be observed at all times.

The Superintendent shall establish procedures for the dissemination of information to students, parents and guardians. The information will include, but not be limited to, Governing Board policies, incident reporting, support services (proactive and reactive) and student's rights. The dissemination of this information shall

- A. occur during the first (1st) week of each school year,
- B. be provided to each incoming student during the school year at the time of the student's registration,
- C. be posted in each classroom and in common areas of the school, and
- D. be summarized in the student handbook and on the District website, and

the Superintendent shall establish procedures for the dissemination of information to District employees including, but not limited to

- A. Governing Board policy,
- B. preventive measures,
- C. incident reporting procedures,
- D. available support services for students (both proactive and reactive), and
- E. student rights.

Information will be provided to staff members at the beginning of each instructional year and on the first day of employment for new employees.

The Superintendent shall establish procedures designed to protect the health and safety of students who are physically harmed as the result of bullying, harassment, or intimidation. These will include, when appropriate, procedures for contacting emergency medical services, law enforcement agencies, or both.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying is a violation of the law.

Adopted: ~~September 21, 2011~~

LEGAL REF.:

A.R.S. 13-1202 | 13-1203 | 13-1204 | 13-2321 | 13-2916 | 13-2921 | 13-3506.01 | 15-341

A.A.C. R7-2-1308

CROSS REF.:

IJNDB - Use of Technology Resources in Instruction

JI - Student Rights and Responsibilities

JIC - Student Conduct

JII - Student Concerns, Complaints and Grievances

JK – Student Discipline
JKD – Student Suspension
JKDA - Removal of Students from School-Sponsored Activities
JKE - Expulsion of Students
JR - Student Records

RECOMMENDATION: The Governing Board approve the third and final reading for policy revision of JICK – Student Bullying/Harassment/Intimidation.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Taskforce report - Matt Belden, Assistant Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Mar 10	Pre-ACT Testing	All schools
Mar 15-19	Spring Recess	All Schools/District Office Closed
Apr 6	AzM2 Writing /ACT	All Schools
Apr 7	Governing Board	Regular Meeting- 7:30 pm AAA Thunderbird High School recognitions
	AzM2 – Reading	All Schools
Apr 14	AzM2 – Math/AzScience	All Schools
Apr 21	Governing Board	Regular Meeting – 7:30 pm AAA Washington High School recognitions

VII. ADJOURNMENT - RECOMMENDATION: The Governing Board adjourn.

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patty Kennedy, Clerk
Laura Arita • Patti Hussey • Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, April 7, 2021 - 7:30 P.M.

REGULAR MEETING

THUNDERBIRD HIGH SCHOOL AUDITORIUM

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Thunderbird High School teacher Todd Ahern.
2. Presentation of *Achievement Above All* award to Thunderbird High School student Elliot St. Claire.
3. Presentation of *Certificate of Achievement* to Thunderbird High School's Ladies Soccer, Angelo Iozzo, sponsor.
4. Presentation of *Achievement Above All* award to Thunderbird High School support staff employee James Azevedo.
5. Presentation of *Volunteer Recognition* award to Thunderbird High School volunteer Kimberly M. George.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo • Cortez • Glendale • Greenway • Independence • Moon Valley • Sunnyslope • Thunderbird • Washington • Online Learning Academy

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located in the lobby and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Minutes for the regular meeting on March 3, 2021.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
03/02/2021	52,003.12	N/A	6,336.48
	571,061.11		168.00
	375,790.20		
	121.40		
03/08/2022	7,227.60	4,698,690.09	6,336.48
	45,855.92		168.00
	248,468.45		2,982.19
	211,951.13		1,545.99
	2,790.97		
03/22/2021	2,168.28	N/A	9,252.52
	87,167.43		480.00
	253,608.83		
	230,062.98		
	235.08		
	180,854.96		
03/29/2021	1,445.52	4,804,526.92	500.00
	58,186.33		6,659.31
	73,271.88		
	324,591.08		
	54.45		
	214.00		
	1,445.52		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Bid awards – Policy Ref. DJE (Enclosure)

1. Erate Network Equipment & WI-FI with Installation and Configuration awarded to CDW
2. Erate Wide Area Network awarded to Cox

*E. Acceptance of gifts – Policy Ref. KCD

1. Donation of 1,000 medical face masks from Ann Nimlos.
2. Donation of \$10,000 from Mr. and Mrs. Mike Salmon, Bosworth LLC to Greenway High School for a new stadium scoreboard.

*F. Personnel

1. Administrative

a. Reclassification – Policy Ref. GCP Professional Staff Promotions

AHS - Tanner Linsacum, from Assistant Principal for Discipline and Attendance at GHS to Assistant Principal for Operations & Resources at AHS – Effective 7/1/21
Ben White, from Assistant Principal for Operations & Resource to Principal – Effective 7/1/21

GHS - Anthony Fears, from Special Ed Teacher at WHS to Assistant Principal for Discipline and Attendance at GHS – Effective 7/1/21

MVHS - Tiffany Fain, from Special Ed Teacher at SHS to Assistant Principal for Discipline and Attendance at MVHS – Effective 7/1/21

b. Re-employment (Enclosure)

Employees are recommended for re-employment and are assigned for the 2021-2022 school year as listed in the enclosure.

2. Certified

a. Re-employment (Enclosure)

Employees are recommended for re-employment and are assigned for the 2021-2022 school year as listed in the enclosure.

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

AHS - Monica Paganelli, Special Ed Teacher – Effective 4/29/21

GHS - Amanda Mitchell, Music Teacher – Effective 4/16/21

GWHS - Lydia Mason, English Teacher – Effective 3/18/21

MVHS - Elizabeth Schneringer, English Teacher – Effective 4/26/21

c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

CHS - Matthew Hanna, Math Teacher – Effective 5/27/21

GHS - Casey Khaleesi, Special Ed Teacher – Effective 5/27/21

IHS - James Hodgkins, Special Ed Teacher – Effective 5/27/21

NS - Sam Freeberg, Special Ed Teacher – Effective 5/27/21

d. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members

GWHS - Michelle Benson, Art Teacher – Effective 5/27/21

Ana Cortes-Holbert, Spanish Teacher – Effective 5/27/21

Paula Sawdy-Bowes, ROTC Instructor – Effective 6/30/21

MVHS - John Freitas, P.E. Teacher – Effective 5/27/21

Dawn Harman, Media Center Director – Effective 5/27/21

WHS - James DeBusk, Music Teacher – Effective 5/27/21

Jill Green, English Teacher – Effective 5/27/21

3. Classified

- a. Reclassification – Policy Ref. Support Staff Promotions and Reclassifications
 - CHS - Jazmin Hernandez Padilla, from ELL Instructional Assistant to Receptionist – Effective 2/25/21
 - MVHS - Jane Bowler, from Special Ed Instructional Assistant at GHS to Special Ed Instructional Assistant at MVHS – Effective 3/30/21
- b. Re-employment (Enclosure)

Employees are recommended for re-employment and are assigned for the 2021-2022 school year as listed in the enclosure.
- c. Employment – Policy Ref. GDF Support Staff Hiring
 - AHS - Fernando Leal, Special Ed Instructional Assistant – Effective 11/19/20
 - AHS - Sabrina Martinez, Special Ed Instructional Assistant – Effective 12/7/20
 - CHS - Allen Ferguson, Title One Instructional Assistant – Effective 10/19/20
 - DO - Annette Rios, Bus Driver – Effective 9/22/20
 - GHS - Jane Bowler, Special Ed Instructional Assistant – Effective 12/7/20
 - WHS - Jacob Brock Gonzales, Cafeteria Assistant – Effective 11/5/20
 - WHS - Mario Celeya, Cafeteria Assistant – Effective 11/10/20
 - WHS - Angela Smith, CTE Instructional Assistant – Effective 11/2/20
- d. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - CHS - Sandra Phillips, Bus Driver – Effective 2/24/21
 - DO - Jeanne Wirth, Curriculum & Instruction Secretary – Effective 3/3/21
 - GWHS - Timothy Tarr, Custodian – Effective 3/29/21
 - MVHS - Rachael Bauer, Counseling Secretary – Effective 2/11/21
- e. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members
 - AHS - Sue Naugle, School Nurse – Effective 5/27/21
 - AHS - Sharon Schieser, Receptionist – Effective 6/4/21
 - DO - Michelle Evans, Transportation Dispatcher – Effective 8/2/21
 - DO - June Johnson, Bus Driver – Effective 5/26/21
 - DO - Rhonda Kennedy, Facilities Secretary – Effective 3/31/21
 - DO - Dalia Roman, Bus Driver – Effective 5/26/21
- f. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - AHS - Kaylee Madera, COOP Assistant – Effective 5/26/21
 - GHS - Anthony Martinez, CTE Instructional Assistant – Effective 3/5/21
 - IHS - Dylan Monaghan, Special Ed Instructional Assistant – Effective 3/19/21
 - IHS - Karina Mora, Special Ed Instructional Assistant – Effective 4/9/21
 - MVHS - Janet Ferguson, Cafeteria Assistant – Effective 3/2/21
 - MVHS - Francisco Rodriguez, Maintenance III – Effective 3/26/21
 - MVHS - John Rudnick, Special Ed Instructional Assistant – Effective 5/26/21
 - MVHS - John Strauss, Cafeteria Assistant – Effective 3/2/21
- g. Termination – Policy Ref. GDQD Discipline, Suspension and Dismissal of Support Staff
 - WHS - Sergio Bedoy, Attendance Assistant – Effective 3/8/21
- h. Employment Release
 - DO - Debbiejoe Mahan, Bus Assistant – Effective 3/25/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *F.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. Governing Board Meetings for the 2021-2022 School Year**

Governing Board single meetings for the 2021-2022 school year for July 7, 2021 and March 2, 2022.

RECOMMENDATION: Governing Board approve single meetings for the 2021-2022 school year.

Motion _____ Second _____ Vote _____

B. Establishment of Study Session Date

Request the Governing Board hold a two-day study session on June 29-30, 2021 for the purpose of data review and administrative updates.

RECOMMENDATION: Governing Board approve a two-day study session on June 29-30, 2021.

Motion _____ Second _____ Vote _____

C. Sole Source Procurement – ZenDesk (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

ZenDesk service product is our current IT Work Order System, which will continue to need expansion updates due to additional service product demands. Research and evaluation of numerous service desk products confirmed that ZenDesk's service product was the one that best matched GUHSD's needs. The internal support structure will need additional products to help facilitate use by departments and support staff which will increase user licenses within GUHSD.

RECOMMENDATION: The Governing Board approve the sole source procurement for ZenDesk.

Motion _____ Second _____ Vote _____

D. Tentative Agreement 2021-2022 School Year (Enclosure)

Request the Governing Board approve the tentative agreement for teachers, administrators, certificated staff, social workers, athletic trainers and nurses for the 2021-2022 school year.

RECOMMENDATION: The Governing Board approve the tentative agreement for teachers, administrators, certificated staff, social workers, athletic trainers, nurses and support staff for the 2021-2022 school year.

Motion _____ Second _____ Vote _____

E. Tentative Agreement 2021-2022 School Year (Enclosure)

Request the Governing Board approve the tentative agreement for support staff for the 2021-2022 school year.

RECOMMENDATION: The Governing Board approve the tentative agreement for support staff for the 2021-2022 school year.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Emergency Procurement – Gila River Arena Graduation Agreement (Enclosure)
- D. Bid specification (Enclosure)
 - 1. RFP 22-01R Pumping Services
- E. Budget Process – Nate Bowler, Chief Financial Officer

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals and Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Apr 21	Governing Board	Washington High School – 7:30 pm
		AAA Washington High School recognitions
May 5	Governing Board	Regular Meeting – 7:30 pm
		25 Year/Retirement Recognitions
May 19	Governing Board	Regular Meeting – 7:30 pm
		AAA District Office/Special Programs recognitions

VII. ADJOURNMENT

The meeting adjourned at _____



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GOVERNING BOARD

Pam Reicks, President • Patty Kennedy, Clerk
Laura Arita • Patti Hussey • Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, April 21, 2021 - 7:30 P.M.

REGULAR MEETING

WASHINGTON HIGH SCHOOL AUDITORIUM

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions

1. Presentation of *Achievement Above All* award to Washington High School teacher Heather Livengood.
2. Presentation of *Achievement Above All* award to Washington High School student Roquelle Kaba.
3. Presentation of *Certificate of Achievement* to Washington High School's Boys' Soccer, Adam Roberts, sponsor.
4. Presentation of *Achievement Above All* award to Washington High School support staff employee Robert Freedman.
5. Presentation of *Volunteer Recognition* award to Washington High School volunteer Danny Hewlett.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

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F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located in the lobby and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on April 7, 2021.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
04/05/2021	67,915.15 116,804.49 224,493.16 918.90	4,723,128.32	7,742.47
04/12/2021	83,472.25 271,910.49 436,862.44 116.07	N/A	1,320.19 1,855.04 3,890.17

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE1. Key2ED CASE (Counsel for Administrators of Special Education) Workshop

Where: Virtual

When: May 3-7, 2021

Participants: Denise Scafone (NA); Stephanie Slover (NS); Erin Golden, Alissa Krantz

(DO) Purpose: Facilitated IEP (Individualized Education Plan) Training

Cost to SPED funds: Registration = \$1,880

*F. Personnel1. Administrative

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
CHS - Donnie Hestand, Facilities Foreman – Effective 3/24/21

2. Certified

- a. Employment Policy Ref. GCF Professional Staff Hiring

AHS - Nicholas Bennett, School Psychologist – Effective 7/26/21
Michelle Katzenberger, Math/EL Teacher – Effective 8/2/21
Christopher Shranko, Social Studies Teacher – Effective 8/2/21
Justin Watson, Digital Photography Teacher – Effective 8/2/21
CHS - Shane Baker, 3/5 Theatre Teacher – Effective 8/2/21
Leah Hurguy, Math Teacher – Effective 8/2/21
Ariela Traber, Science Teacher – Effective 8/2/21
DO - Christine McElfresh, Orientation & Mobility Teacher – Effective 8/2/21
GHS - Andrea Schutte, Special Ed Teacher – Effective 8/2/21
GWHS - Ana Laura Bey, Spanish Teacher – Effective 8/2/21
Chris Hewlett, Art Teacher – Effective 8/2/21
Madison MacDonald, Math Teacher – Effective 8/2/21
Lesley Zier, English Teacher – Effective 8/2/21
IHS - Carlos Acuna, Science Teacher – Effective 8/2/21
Alex Brambila, Special Ed Teacher – Effective 8/2/21
MVHS - Jeffrey Spence, Theatre Teacher – Effective 8/2/21
OLA - Caitlin Kennedy, Science Teacher – Effective 8/2/21
SHS - Deanna Morey, English Teacher – Effective 8/2/21
John Morgando, Chemistry/Social Studies Teacher – Effective 8/2/21
Skylar Randolph, English Teacher – Effective 8/2/21
THS - Megan Knowles, Math Teacher – Effective 8/2/21
Sara Lauzon, Special Ed Teacher – Effective 8/2/21
WHS - Alexandra Bembenek, Math Teacher – Effective 8/2/21
Damien Logan, Special Ed Teacher – Effective 8/2/21
Justin Mirabal, Science Teacher – Effective 8/2/21
Angel Navarro, Math Teacher – Effective 8/2/21

- b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

AHS - Lydia Reynolds, Math Teacher – Effective 5/27/21
CHS - Timothy Moran, Coding Teacher – Effective 5/27/21
GHS - Teresa Cabrera, Guidance Counselor – Effective 5/27/21
Nicholas Roberson, English Teacher – Effective 5/27/21
NS - Nicole Montry, Special Ed Teacher – Effective 5/27/21

- c. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members

GWHS - Steffannie Hernandez, Business Teacher – Effective 5/27/21

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

DO - Aura Hopper, from Transportation Secretary to Facilities Secretary – Effective 4/26/21

- b. Employment – Policy Ref. GDF Support Staff Hiring
 - CHS - Rachelle Diaz, Career Center Specialist – Effective 1/6/21
 - GWHS - Joshua Arnold, Special Ed Instructional Assistant –Effective 1/6/21
 - SHS - Michael Groat, Custodian – Effective 10/5/2020
 - Michael Williams, III, Custodian – Effective 12/7/2020
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - GHS - Ana Rivas, Attendance Secretary – Effective 5/3/21
- d. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members
 - AHS - Kathy Farrell, Attendance Assistant – Effective 6/4/21
 - Sue Naugle, School Nurse – Effective 5/27/21
 - MVHS - George Donaldson, Parking Lot Attendant – Effective 5/26/21
 - OLA - Rebecca Bright, Instructional Assistant – Effective 5/26/21
- e. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - CHS - Linteshia Jefferson, Social Worker – Effective 5/27/21
 - MVHS - Kimberly Baker, Special Ed Instructional Assistant – Effective 4/13/21
 - NA - Aaliyah Crawford, Special Ed Instructional Assistant – Effective 4/23/21
 - NS - Nessa Knutsen, Special Ed Instructional Assistant – Effective 4/23/21
 - WHS - Rodrigo Lopez, Special Ed Instructional Assistant – Effective 4/14/21
 - Benjamin McGriff, Campus Technology Assistant – Effective 4/30/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
*A through II. *F.

Motion_____Second_____Vote_____

III. NEW BUSINESS - (None)

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Budget/Legislative update - Maintenance/Operations and Classroom Site Funds
Nate Bowler, Chief Financial Officer

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_____Second_____Vote_____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

May 5	Governing Board	Cortez High School – 7:30 pm 25 Year/Retirement Recognitions
May 19	Governing Board	Moon Valley – 7:30 pm AAA District Office/Special Programs recognitions

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843
Hear recommendation for long-term suspension at Greenway High School.
- C. Minutes
Review the minutes of the executive session held on February 17, 2021.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**
(Each item will be identified and voted on separately.)**X. ADJOURNMENT**

RECOMMENDATION: The Governing Board adjourn the meeting.

Motion_____Second_____Vote_____

The meeting adjourned at _____.



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SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, May 5, 2021 - 7:30 P.M.

**PUBLIC HEARING/REGULAR MEETING
CORTEZ HIGH SCHOOL AUDITORIUM**

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II.A. OF THE AGENDA

I. PUBLIC HEARING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Public Hearing on 2020-2021 Revised Budget – Legal Ref. ARS 15-905

At this time, Nate Bowler, Chief Financial Officer, will summarize the 2020-2021 revised budget and answer any questions regarding this item.

F. Comments from the public on the Revised Budget

If there is anyone in the audience who wishes to be heard regarding any item of the revised budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

II. REGULAR MEETING

A. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located in the lobby and give it to the board secretary prior to the beginning of the meeting. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

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III. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on April 21, 2021.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
04/19/2021	65,544.15	4,882,411.25	96.00
	2,618,368.40		
	247,065.63		
	497.33		
04/26/2021	49,167.60	377.78	6,516.72
	108,723.47		
	393,194.56		
	305.56		

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Acceptance of gifts – Policy Ref. KCD**

1. Donation of 50 Hewlett Packard Gen 1 & Gen 2 laptop computers from Arrowhead Towne Center to Glendale Union High School District.

***E. Professional visits – Policy Ref. GCCE**

1. Summer Institute

Where: Prescott, Tucson, Laveen AZ

When: June 3-5, 2021

Participant: Julie Patton (G)

Purpose: Teach athletic administrators and administer the National exam

No cost

2. Refugee Ed. Foundations of Practice Course

Where: Virtual

When: June 21, July 16, July 26 and August 20, 2021

Participants: Charity Aguilera, John Boie, Jessica Coates, Ceily Erie, Scott Krumpos, Cory Shinkle (DO)

Purpose: Professional learning designed to build in-district capacity for supporting students of refugee and immigrant backgrounds in the areas of academic growth, social and emotional well-being and English language development.

Cost to EL funds: Registration = \$1,800

*F. Student trips – Policy Ref. IJOA

1. AHS Hospitality - MVHS/WHs FCCLA (Family, Career & Community Leaders of America)
 Where: Nashville, TN
 When: June 26-July 2, 2021
 Participants: 12 students and 3 chaperones
 Arrangements: Commercial carrier
 Purpose: National Leadership Conference and Competition
 No loss of school days
 Cost to CTE funds: Transportation = \$6,300; Registration = \$2,905; Lodging = \$12,256

*G. Personnel1. Certifieda. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

MVHS - Elizabeth Enk, Special Ed Teacher – Effective 5/27/21

Seth Millican, English Teacher – Effective 5/27/21

Allison Nguyen, 3/5 Spanish Teacher – Effective 5/27/21

SHS - Heather Butler, Social Studies Teacher – Effective 5/27/21

2. Classifieda. Employment – Policy Ref. GDF Support Staff Hiring

AHS - Richard Leon, Custodian – Effective 1/6/21

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

AHS - Irene Azevedo, Special Ed Instructional Assistant – Effective 5/2/21

THS - Sharday Jackson, Special Ed Instructional Assistant – Effective 5/3/21

c. Retirement – Policy Ref. GCQE. Retirement of Professional/Support Staff Members

DO - Robyn Nelson, Bus Driver – Effective 5/26/21

GWHS - Cathy Wolcott, Special Ed Instructional Assistant – Effective 5/26/21

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

GHS - Kacie Lee, Title One Instructional Assistant – Effective 5/26/21

IHS - Brittany Clark, Special Ed Instructional Assistant – Effective 4/23/21

Janelle Garcia, Credentials Secretary – Effective 6/4/21

THS - Dezmon Jurado, Cafeteria Assistant – Effective 4/20/21

Magdalena Lopez, Cafeteria Assistant – Effective 4/14/21

WHS - Rocky Ozuna, Special Ed Instructional Assistant – Effective 4/23/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items III. *A through III. *G.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS**A. Adoption of the revised 2020-2021 school year budget (Enclosure)**

In accordance with ARS 15-905, ARS 15-910 and ARS 15-943.01(B), the Glendale Union High School District is requesting to revise its 2020-2021 expenditure budget. The district:

- may decrease its Maintenance and Operation Fund budget for current year average daily membership, state adjustments, carryover balance and other minor items in the total amount of \$(4,137,114).
- may increase its Unrestricted Capital Outlay Fund budget for current year average daily membership, unrestricted capital outlay allocation, and carryover balance in the total amount of \$3,410,502.
- will increase its Classroom Site Fund budget for student count adjustments, carryover balances and interest earnings in the total amount of \$798,426.

RECOMMENDATION: The Governing Board approve the revision of the Maintenance and Operation Fund budget, Unrestricted Capital Outlay Fund budget and Classroom Site Fund budget for the 2020-2021 school year.

Motion _____ Second _____ Vote _____

B. Consideration of Governing Board Priorities for the Arizona School Boards Association (ASBA) Legislative Committee (Enclosure)

The ASBA Legislative Committee has requested that Arizona school districts reaffirm the top five priorities from the ASBA 2021 Political Agenda and may indicate two additional priorities for consideration by the ASBA Legislative Committee.

Priorities that were approved by the Governing Board on May 5, 2020 were:

1. Revise the School Finance formula to:
 - a. Provide a stable revenue source less reliant on the general fund or annual Legislative appropriation
 - b. Establish statewide poverty weights within the school funding formula
 - c. Allow districts the option to operate individual schools for 200-day school years and increase accompanying funding to 8% from 5% to improve student achievement.
2. Accelerate full restoration of district additional assistance (DAA) funding.
3. Repeal any program that gives public funds for private schools, ESAs and STOs or prevent any future expansion.
4. Maximize state funding for nationally competitive salaries to attract, recruit and retain talented teachers.
5. Maintain local school board authority over any measure that would propose to consolidate and/or unify any school district.
6. Establish online signature collection for school board candidates.
7. Establish financial and academic transparency for all institutions and individuals that accept public funds including Empowerment Scholarship Accounts (ESA) and Student Tuition Organizations (STO).

RECOMMENDATION: The Governing Board members discuss and affirm their priorities and authorize Joie Eddings, Administrative Assistant to the Governing Board, to submit such priorities to ASBA before May 21, 2021.

Motion _____ Second _____ Vote _____

C. Appointment of District Treasurer and Assistant Treasurers (ARS 15-1121, 15-1125)

Appoint a District Treasurer, Assistant Treasurers and signatories for student activity funds and auxiliary funds for the 2021-2022 as listed:

- a. Chief Financial Officer as District Treasurer and Assistant Principals of Operations and Resources as Assistant Treasurers at their respective schools for student activities funds.
- b. Chief Financial Officer as District Treasurer for the auxiliary funds; and signatories as follows: Principal, Assistant Principal Operations and Resources, Assistant Principal Student Services, Assistant Principal Discipline and Attendance, and Bookstore Manager at each school to sign checks on the student activities fund.
- c. Assistant Superintendent of Operations, Chief Financial Officer, Business Manager, Finance Administrative Assistant, and Auxiliary Fund Accountant to sign checks on the auxiliary fund.

RECOMMENDATION: The Governing Board make the appointments as listed.

Motion _____ Second _____ Vote _____

D. Assignment of Responsibilities for Federal, State and Local Programs

Assign responsibilities for federal, state and local programs for the 2021-2022 as listed:

- a. Custodian of the Revolving Fund – Chief Financial Officer
- b. State Surplus Equipment – Assistant Superintendent of Operations and Business Manager
- c. Federal titles and federal excess property – Administrator of Academic Support
- d. Career and Technical programs – Associate Superintendent of Curriculum and Instruction
- e. Affirmative Action – Assistant Superintendent of Human Resources

RECOMMENDATION: The Governing Board assign responsibilities for federal, state and local programs as listed.

Motion _____ Second _____ Vote _____

E. Resolution to Continue Participation in the Dropout Prevention Program

Whereas, the district has participated in this program since its inception in 1986; whereas, funding for the program is generated from local property taxes; and whereas, budgeted funds are utilized to support alternative programs and other related services that contribute to increased performance and retention for at-risk students; therefore, be it resolved, that the Glendale Union High School District continue participating in the program for the 2021-2022 school year.

RECOMMENDATION: The Governing Board approves continued participation in the Dropout Prevention Program, in accordance with Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2, in an amount not to exceed the amount budgeted for the Dropout Prevention Program in FY 1991.

Motion _____ Second _____ Vote _____

F. Banking Services – ARS 15-341, ARS 15-1126, Policy Ref. DG, DGA (Enclosure)

The Governing Board shall designate one (1) or more banks as depository for the safeguarding of school auxiliary and revolving funds. The Governing Board shall authorize and approve signatures for all checking accounts.

RECOMMENDATION: The Governing Board approves the enclosed District bank accounts and designated signers.

Motion _____ Second _____ Vote _____

G. Homeless Youth Connection Memo of Understanding (MOU) (Enclosure)

This agreement formalizes a partnership between the Glendale Union High School District and Homeless Youth Connection and allows Homeless Youth Connection to provide much-needed additional supports to our homeless students.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent to sign the MOU with Homeless Youth Connection to provide services to McKinney-Vento students.

Motion _____ Second _____ Vote _____

H. ASBA Policy Revision – IKFB Graduation Exercises, Pol. Ref: BGB Policy Adoption

The Arizona School Board Association (ASBA) recommends that boards consider adopting policy revision IKFB Graduation Exercises at a single meeting as provided in Policy BGB.

Policy BGB Policy Adoption: Adoption of new policies or the revision or repeal of existing policies is the responsibility of the Board. The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are fully studied before final action:

- *First and second meeting – the proposal shall be presented for review.*
- *Third meeting – the proposal shall be presented for discussion and action.*

During discussion of a policy proposal, the views of the public, staff members, and the Board may result in changes. A change shall not require that the policy go through an additional review except as the Board determines that the change requires further study and that an additional review would be desirable.

Policies may be adopted or amended at a single meeting of the Board in a Board-declared emergency.

IKFB Graduation Exercises

Graduation exercises will be held for students who have met state and local requirements for graduation from high school.

Participation in high school commencement exercises is encouraged but is not compulsory.

However, since these exercises require planning and rehearsals, the following rules shall apply:

- A. Students who wish to participate must be present at the rehearsals. Failure to do so, except for legitimate reasons for absence, may be cause for excluding students from participating in the exercises.
- B. Students may not participate in the commencement exercises unless they have successfully completed the requirements for graduation.
- C. Awards to seniors will be printed on the commencement program and announced at the exercises only in cases where the recipients have been selected solely by the school.
- D. Other awards to graduating seniors selected by persons or organizations outside the school may be presented at the final awards assembly if approved by the principal.
- E. A student who is a member of a federally recognized Indian tribe or who is eligible to be enrolled as a member of a federally recognized Indian tribe may wear traditional tribal regalia or objects of cultural significance at a graduation ceremony.

- F. For the purposes of this section, "objects of cultural significance" and "traditional tribal regalia" include an eagle feather or eagle plume.

~~Adopted: December 1, 2010~~

RECOMMENDATION: In accordance with BGB-Policy Adoption, the Governing Board declares an emergency in order to adopt revised Policy IKFB Graduation Exercises in a single meeting.

Motion _____ Second _____ Vote _____

V. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Mentor report – Craig Mussi, Associate Superintendent
- D. Budget/Legislative update: Unrestricted Capital and Bond – Nate Bowler, Chief Financial Officer

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

May 19	Governing Board	Moon Valley – 7:30 pm
		AAA District Office/Special Programs recognitions
May 20	Graduations	Thunderbird High School
		Next Step-12:45 Northern Academy-4:00 OLA-6:00
May 24*	Graduations	Gila River Arena
	* Tentative date due to playoffs	Apollo 10:00 Thunderbird 12:30 Glendale 3:00
		Washington 5:30 Independence 8:00
May 25*	Graduations	Gila River Arena
	* Tentative date due to playoffs	Cortez 10:00 Moon Valley 12:30
		Greenway 3:00 Sunnyslope 5:30
May 31	Memorial Day Holiday	District Office/All Schools closed

VIII. ADJOURNMENT The meeting adjourned at _____.

Motion _____ Second _____ Vote _____



ADMINISTRATIVE CENTER

7650 N. 43rd Avenue
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GOVERNING BOARD

Pam Reicks, President ▪ Patty Kennedy, Clerk
Laura Arita ▪ Patti Hussey ▪ Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, May 19, 2021- 7:30 P.M.

REGULAR MEETING

MOON VALLEY HIGH SCHOOL AUDITORIUM

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions

- 1. Presentation of *Achievement Above All* award to Special Programs teacher Dawn Ratke.
- 2. Presentation of *Achievement Above All* award to Special Programs student Elizabeth Hernandez.
- 3. Presentation of *Achievement Above All* award to Special Programs support staff employee Michael Avansino.
- 4. Presentation of *Achievement Above All* award to District Office support staff employee Tina Charette.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo ▪ Cortez ▪ Glendale ▪ Greenway ▪ Independence ▪ Moon Valley ▪ Sunnyslope ▪ Thunderbird ▪ Washington ▪ Online Learning Academy

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located in the lobby and give it to the board secretary prior to the beginning of the meeting. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on May 5, 2021.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
05/03/2021	76,684.33	4,886,395.96	7,347.41
	125,596.05		923.63
	298,456.67		
	1,119.11		
	15,354.52		
05/10/2021	95,155.92	N/A	6,398.77
	1,302,068.89		
	369,436.50		
	1,971.90		
	384.00		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE

1. Crisis Prevention-Nonviolent Crisis Intervention
Where: Phoenix, AZ
When: May 27-28, 2021
Participant: Brittany Czech (I)
Purpose: Instructor certification focusing on de-escalation techniques, risk assessment and non-restrictive/restrictive interventions
Cost to SPED funds: Registration = \$3,699
2. SNOA (School Nurses Organization of Arizona) Annual Health Conference
Where: Phoenix, AZ
When: June 7-8, 2021
Participants: Peggy Johnson (G); Josephine Sardinha (S)
Purpose: School nurse education and updates
Cost to Indirect funds: Registration = \$500
3. AZALAS (Arizona Association of Latino Administrators & Superintendents) Conference
Where: Maricopa, AZ
When: June 10-11, 2021
Participant: Brian Capistran (DO)
Purpose: Professional development in educational leadership and innovations
Cost to Indirect funds: Registration = \$250
4. AASBO (Arizona Association of School Business Officials) Summer Conference
Where: Tucson, AZ
When: July 21-24, 2021
Participants: Dane Baxter, Nate Bowler, Brian Capistran, Morgan O'Neal, Cindy Resendes (DO)
Purpose: Ensure knowledge of business practices
Cost to Indirect funds: Registration = \$2,800; Lodging = \$1,800; Transportation = \$459
5. Phoenix Desert AP Summer Institute 2021
Where: Virtual
When: July 12-15, 2021
Participants: Joshua Odom, Mario Saucedo (I); Audrey Adkisson, Tracey Holbert, Heather Livengood (W)
Purpose: Professional development in curriculum for advanced placement courses
Cost to Title IV Funds: Registration = \$3.575
6. AZ ACTE (Association of Career & Technical Education) Summer Conference
Where: Virtual
When: July 19-22, 2021
Participants: Tracy Mayfield, Amanda Shively (DO)
Purpose: Updates and best practices for CTE programs
Cost to CTE funds: Registration = \$650

*F. Student trips – Policy Ref. IJOA1. THS Wrestling

Where: Show Low, AZ

When: June 10-13, 2021

Participants: 12 students and 2 chaperones

Arrangements: District/Private vehicles departing 6/10/21, 3:00 pm returning 6/13/21, 6:00 pm

Purpose: Wrestling camp

Cost to Club funds: Transportation = \$530

2. THS NJROTC

Where: San Diego, CA

When: June 21-24, 2021

Participants: 6 students and 2 chaperones

Arrangements: Private vehicles departing 6/21/21, 8:00 am returning 6/22/21, 10:00 pm

Purpose: Sail Academy

No cost

3. WHS Football

Where: Prescott, AZ

When: July 22-25, 2021

Participants: 45 students and 8 chaperones

Arrangements: Commercial carrier departing 7/22/21, 9:00 am returning 7/25/21, 3:00 pm

Purpose: Leadership and team building

No loss of school days

Cost to Tax Credit funds: Transportation = \$1,030; Registration/Lodging = \$1,350

*G. Personnel1. Certifieda. Employment – Policy Ref. GCF Professional Staff HiringCHS - Putri Nasution Laing, 3/5 CTE Teacher – Effective 8/2/21GHS - Ashley Gurule, EL Teacher – Effective 8/2/21

Rebekah Overmyer, Math Teacher – Effective 8/2/21

GWHS - Idalid Melo, Spanish Teacher – Effective 8/2/21

Emily Moore, Special Ed Teacher, Effective 8/2/21

IHS - Jillian Long, Math Teacher – Effective 8/2/21MVHS - Diana Jenkins, Special Ed Teacher – Effective 8/2/21NS - Mark Goodman, Special Ed Teacher – Effective 8/2/21

Daniel McKeever, Special Ed Teacher – Effective 8/2/21

SHS - Araceli Flores, Social Studies Teacher – Effective 8/2/21THS - Daryl Little, Special Ed Teacher – Effective 8/2/21WHS - Christian Boyett, Theatre Teacher – Effective 8/2/21

Olivia Tapia, Girls' P.E. Teacher – Effective 8/2/21

b. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff MembersTHS - Dana Graybeal, Vocal Music Teacher – Effective 5/27/21WHS - Robert Bernier, Math Teacher – Effective 5/27/21

Personnel (continued)

- c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
 - AHS - Alycia Dotseth-Hall, Occupational Therapist – Effective 5/27/21
 - GHS - Emily Edwards, Occupational Therapist – Effective 5/27/21
 - GWHs - Dawn Bunch, Special Ed Teacher – Effective 5/27/21
 - THS - Elise Villescaz, English Teacher – Effective 5/27/21
 - WHS - Robert Johnson, Theatre Teacher – Effective 5/27/21
 - Kimberly Mercier, Math Teacher – Effective 5/27/21
 - d. Employment Release
 - NA - Susan Cochran, Special Ed Teacher – Effective 5/3/21
2. Classified
- a. Employment – Policy Ref. GDF Support Staff Hiring
 - CHS - Debbie Tatz, Attendance Assistant – Effective 2/3/21
 - IHS - Alma Angulo, Special Ed Instructional Assistant – Effective 12/8/20
 - Gabrielle Morgan, Special Ed Instructional Assistant – Effective 11/9/20
 - b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
 - IHS - Manuel Lopez, Maintenance III – Effective 5/7/21
 - c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - MVHS - Dorothy Bart, Special Ed Instructional Assistant – Effective 5/26/21
 - Sarah Bradford, ELL Compliance Assistant – Effective 5/26/21
 - WHS - Jennifer Adair, School Nurse – Effective 5/27/21
 - d. Employment Release
 - AHS - Juana Lopez, Cafeteria Lead – Effective 5/3/21
 - SHS - Jenny Anaya, Custodian – Effective 4/14/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.

*A through II. *G.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. 2021-2022 Fee Schedule (Enclosure)

Annual adoption of a fee schedule for student fees and district event admission for the 2021-2022 school year.

RECOMMENDATION: The Governing Board adopt the 2021-2022 fee schedule for student fees and district event admission.

Motion _____ Second _____ Vote _____

B. Intergovernmental Agreement School Resource Officers at GUHSD Phoenix Schools (Enclosure)

The City of Phoenix and the District desire to enter into an agreement whereby the City will assign one (1) resource officer to Moon Valley and three (3) resource officers to be shared between Cortez, Greenway, Thunderbird, Sunnyslope and Washington High Schools. The term of the Agreement shall be from August 2, 2021 until the end of the school year, May 26, 2022.

RECOMMENDATION: The Governing Board approve the Agreement and authorize Brian Capistran, Superintendent, to execute and deliver the agreement.

Motion _____ Second _____ Vote _____

C. Intergovernmental Agreements School Resource Officers at GUHSD Glendale Schools (Enclosure)

The City of Glendale (City) and the District desire to enter into an agreement whereby the City will assign a separate school resource officer to Apollo High School and Independence High School. The initial term of the Agreement shall be from August 9, 2021 until the end of the school year, May 25, 2022.

The City of Glendale (City) and the District desire to enter into an agreement whereby the City will assign a separate school resource officer to Glendale High School. The initial term of the Agreement shall be from August 9, 2021 until the end of the school year, May 25, 2022.

RECOMMENDATION: The Governing Board approve the Agreements and authorize Brian Capistran, Superintendent, to execute and deliver the Agreements.

Motion _____ Second _____ Vote _____

D. Thunderbird Mascot

After the decision to discontinue the Thunderbird mascot on August 5, 2020, a committee was formed to work with the school community to select a new mascot. The committee has selected a mascot to recommend to the Governing Board.

RECOMMENDATION: The Governing Board approve the Thunderbird Mascot Committee's selection for the new mascot.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Budget/Legislative update – Other funds, Nate Bowler, Chief Financial Officer
- D. Social Emotional Grant – Brian Capistran, Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

May 20	Graduations	Thunderbird High School
		Next Step-12:45 Northern Academy-4:00 OLA-6:00
May 24	Graduations	Gila River Arena
		Apollo 10:00 Thunderbird 12:30 Glendale 3:00
		Washington 5:30 Independence 8:00
May 25	Graduations	Gila River Arena
		Cortez 10:00 Moon Valley 12:30
		Greenway 3:00 Sunnyslope 5:30
May 31	Memorial Day Holiday	District Office/All Schools closed
June 2	Governing Board	Glendale High School – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on April 21, 2021.
- C. Personnel matters pursuant to ARS 38-431.03(A-1)
Discussion of superintendent's contract.
- D. Student discipline matters ARS 15-843
Level III appeal request for long-term suspension at Thunderbird High School.
- E. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President ▪ Patty Kennedy, Clerk
Laura Arita ▪ Patti Hussey ▪ Susan Maland

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, June 2, 2021, 7:30 P.M.

REGULAR MEETING BOARD ROOM

MASKS WILL BE REQUIRED AND SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA**

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

- E. Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located in the lobby and give it to the board secretary prior to the beginning of the meeting. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

- *A. Approval of minutes – Policy Ref. BEDG (Enclosure)
Approve the minutes of the meeting held on May 19, 2021.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear remotely/telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo ▪ Cortez ▪ Glendale ▪ Greenway ▪ Independence ▪ Moon Valley ▪ Sunnyslope ▪ Thunderbird ▪ Washington ▪ Online Learning Academy

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
05/17/2021	43,622.88	4,941,356.35	10,744.30
	198,832.59		
	1,123,893.44		
	673.72		
05/24/2021	82,065.03	N/A	3,832.38
	85,351.73		11,401.03
	550,735.72		
	404.66		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE

1. ASA (Arizona School Administrators) 2021 Summer Conference

Where: Tucson, AZ

When: June 13-15, 2021

Participant: Brian Capistran (DO)

Purpose: Professional development for Superintendents

Cost to Indirect funds: Registration = \$310; Lodging/Meals = \$280; Transportation = \$109

2. ROTC Sail Academy 2021

Where: San Diego, CA

When: June 14-30, 2021

Participant: Wendell Manuwa, William McCammon (A); Erich Schmidt, Glenn Shepherd (T)

Purpose: Instructors for ROTC cadets

No cost

3. TAA (Transportation Administrators of Arizona) 2021 Summer Conference

Where: Flagstaff, AZ

When: June 21-24, 2021

Participant: Adrian Samaniego (DO)

Purpose: Information on student transportation and fleet management

Cost to Indirect funds: Registration = \$390; Lodging = \$554

Professional visits (continued)

4. Phoenix Desert AP Summer Institute 2021
Where: Virtual
When: July 12-15, 2021
Participant: Rachel Bartley (G) Jennifer McClinton Montalvo (I)
Purpose: Professional development in curriculum for advanced placement courses
Cost to Title IV funds: Registration = \$1,430
5. GenCyber Camp
Where: Phoenix, AZ
When: July 12-16, 2021
Participants: Rudy Aguilar (A); Brett Tracy (I)
Purpose: Information on curriculum and cyber security careers
No cost
6. Phoenix Desert AP Summer Institute 2021
Where: Virtual
When: July 19-23, 2021
Participant: Natalie Walker
Purpose: Professional development in curriculum for advanced placement courses
Cost to Title IV funds: Registration = \$650
7. Crisis Prevention-Nonviolent Crisis Intervention
Where: Phoenix, AZ
When: July 29-30, 2021
Participant: Ira Lazenby (W)
Purpose: Instructor certification
Cost to SPED funds: Registration = \$3,699
8. IEP (Individualized Education Plan) Facilitation Training
Where: Virtual
When: August 16-20, 2021
Participant: Tiffany Burkett Crist (T)
Purpose: Training for meeting facilitation
Cost to SPED funds: Registration = \$470
9. NIAAA (National Institute of Association of Athletic Administrators) Conference
Where: Denver, CO
When: December 9-15, 2021
Participant: Julie Patton (G)
Purpose: Professional development specific to athletic directors
No cost

*F. Student trips – Policy Ref. IJOA

1. AHS Football

Where: Payson, AZ

When: July 19-23, 2021

Participants: 70 students and 10 chaperones

Arrangements: Commercial carrier departing 7/19/21 6:00 am returning 7/23/21 2:00 pm

Purpose: Leadership and team building

No loss of school days

Cost to Club funds: Transportation = \$2,500; Registration/Lodging = \$12,600

2. THS Football

Where: Pinetop, AZ

When: July 21-23, 2021

Participants: 40 students and 5 chaperones

Arrangements: District vehicle departing 7/21/21 7:00 am returning 7/23/21 6:00 pm

Purpose: Leadership and teambuilding

No loss of school days

Cost to Club funds: Transportation = \$1,153; Registration = \$6,000

3. AHS NJROTC

Where: Flagstaff, AZ

When: July 26-27, 2021

Participants: 22 students and 3 chaperones

Arrangements: District vehicles departing 7/26/21 6:00 am returning 7/27/21 6:00 pm

Purpose: Leadership training

No loss of school days

Cost to District funds: Transportation = \$335

*G. Personnel

1. Administrative

- a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
WHS - Wade Gendreau, Facilities Foreman – Effective 6/30/21

2. Certified

- b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
IHS - Maria Lowe, Math Teacher – Effective 5/27/21

3. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring
AHS - Brenda Orellana, Custodian – Effective 2/8/21
- b. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
DO - Isachy Garcia Bacallao, Bus Assistant – Effective 5/26/21
Tara Sykes, Bus Driver – Effective 5/27/21
IHS - Rebecca Coffey, Clerical Assistant – Effective 5/27/21
Elda Gallego, Cafeteria Assistant – Effective 5/27/21
NA - Joseph Barron, Special Ed Instructional Assistant – Effective 5/26/21
WHS - Jonathan Kersey, Custodian – Effective 5/28/21
Tamara Majkrzak, ELL Compliance Assistant – Effective 5/26/21

Personnel (continued)

- c. Termination – Policy Ref. GDQD Discipline, Suspension and Dismissal of Support Staff Members
DO - Brenda Warner, Bus Assistant – Effective 4/28/21

RECOMMENDATION: The Governing Board approve the recommendations for Consent Items II.
 *A through II. *G.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

- A. Approval of the 2021-2022 Proposed Budget for Publication and Establishment of Date for Public Hearing - Legal Ref. ARS 15-903, 15-905, 15-910, 15-910.02, 15-1103, 15-1107 (Enclosure)**

At this time Nate Bowler, Chief Financial Officer, will review the 2021-2022 proposed budget and respond to questions from members of the Governing Board.

RECOMMENDATION: The Governing Board approve the 2021-2022 proposed budget for publication and establish July 7, 2021 at 7:30 p.m. as the date and time to hold a public hearing and vote for adoption related to the budget.

Motion _____ Second _____ Vote _____

- B. Revolving Fund for 2021-2022 Legal Ref. ARS 15-1101, ARS 15-1124, ARS 15-1126**

The Governing Board has the authorization to establish revolving fund accounts for activities that require immediate cash outlays such as postage, freight, travel, athletic officials and other minor disbursements as listed below:

District Revolving - **\$6,000**

Auxiliary Revolving - **\$250** per school

Athletic Revolving - **\$3,000** per school

Student Activity Revolving - **\$500** per school

RECOMMENDATION: The Governing Board approve revolving funds for 2021-2022 as listed.

Motion _____ Second _____ Vote _____

- C. County Treasurer Investments-Authorized Signers Legal Ref. ARS 15-996, Policy Ref. DFA**

The County Treasurer shall receive and hold all school district monies and may pool school district monies for investment. Interest earned on the monies pooled for investment shall be apportioned quarterly.

RECOMMENDATION: The Governing Board authorize the County Treasurer to pool and invest district monies. Also, designate Brian Capistran, Superintendent, as authorized signer for county warrants.

Motion _____ Second _____ Vote _____

D. Garnishments - Maricopa County Superintendent of Schools (Enclosure)

ARS 12-1602 allows a school district to designate the County Superintendent of Schools as the Chief Disbursing Office for district-employee payroll garnishments. Garnishments are court ordered deductions of an employee's wages to satisfy outstanding debts from creditors, defaulted federal student loans and tax levies. The County charges the district a fifty-dollar (\$50) garnishment fee and addresses all legal filings and court communication for each garnishment.

RECOMMENDATION: The Governing Board approve the designation of the Maricopa County Superintendent of Schools as the Chief Disbursing Office for district-employee payroll garnishments and sign the required resolution.

Motion _____ Second _____ Vote _____

E. Superintendent Contract for 2021-2023

RECOMMENDATION: The Governing Board approve the superintendent's contract for the 2021-2023 school years, and authorize Pam Reicks, Governing Board President, to sign the document.

Motion _____ Second _____ Vote _____

F. Superintendent Performance Pay Resolution for 2021-2023

In accordance with ARS 15-341a (40), the Governing Board is required to adopt a performance pay resolution for the superintendent.

RECOMMENDATION: The Governing Board approve the superintendent's performance pay remain aligned with school and district performance pay criteria for the 2021-2023 school years.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for the Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

June 29-30	Board Study Session	Apollo High School – 8:00 am
July 7	Public Hearing/Regular Meeting	Administrative Center/Board Room – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on May 19, 2021.
- C. Personnel matters pursuant to ARS 38-431.03(A-1)
Discuss the superintendent's contract with possible action.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**
(Each item will be identified and voted on separately.)**X. ADJOURNMENT**

The meeting adjourned at _____.



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Pam Reicks, President • Patty Kennedy, Clerk
Laura Arita • Patti Hussey • Susan Maland

SUPERINTENDENT

Brian Capistran

NOTICE AND AGENDA OF GOVERNING BOARD STUDY SESSION of the Glendale Union High School District

PURSUANT TO ARS 38-341.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE GLENDALE UNION HIGH SCHOOL DISTRICT AND TO THE GENERAL PUBLIC THAT THE GOVERNING BOARD WILL HOLD A STUDY SESSION OPEN TO THE PUBLIC AND CONDUCTED IN ACCORDANCE WITH ARS 38-431.01 ETAL. ON:

AGENDA June 29-30, 2021

APOLLO HIGH SCHOOL

9:00 A.M.

I. STUDY SESSION

- A. Call to order/roll call
- B. Welcome/overview
- C. Operating Norms
- D. Mission/Vision
- E. Strategic Focus
- E. Academic Achievement
- F. Board Goals
- G. Updates
 - 1. Bond/Facilities/Elections/Athletics
 - 2. Academic Support/School Safety
 - 3. Community Relations
 - 4. Finance/Legislative
 - 5. Special Education/CTE/IT/Online Learning
 - 6. Human Resources
 - 7. Policy Updates
- H. Governing Board Input

II. ADJOURNMENT

Note: No action items will occur at this event.

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